

**Cypress College
Campus Technology Committee
(CTC)**

Summary
October 10, 2018

Members Present: Peter Maharaj, Kevin Peery, Terry Gleason, Angela Boyd, Cari Jorgensen, Anastasia Thrift, Karen Joy, Yanet Garcia

Guests: Treisa Cassens, Zifeng Xie

Meeting Start Time: 10:34am

- 1. REVIEW OF MINUTES** – Terry welcomed the committee asked for approval of minutes
- 2. REVIEW OF TECHNOLOGY COMMITTEE CHARTER** – Terry asked the committee if they had any questions or concerns of the Charter. He said his only concern was to update Blackboard to Canvas. Treisa recommended the committee should consist of more than one faculty member.
- 3. UPDATES ON INTERNET OF THINGS PROJECT** – Cypress College qualified for a grant through the State of California– Plug Load Project that enables us to measure the amount of power usage on campus with the objective to reduce the operating cost of the college.
- 4. MANAGED PRINT SERVICES** – An RFP went out 3 months ago after Cypress College, did a complete vetting of vendors for MPS. Four vendors were chosen. District decided to make this service District Wide. Three vendors were chosen to meet with and a selection has been made however, an announcement has not been made yet.
- 5. PAPER CUT SERVICES** - Papercut is an aid to Managed Print Services. Papercut will increase accountability and aid in the printing and reduce cost by offering different print locations based on quantity of job.
- 6. PROJECT PROPOSALS** – Academic Computing was granted funds for One Time Funding efforts to be used for technology upgrades that are not part of ongoing routine costs. The amount of funds is about 3 million dollars and Peter would like the money to be used for major infrastructure upgrade that has a true benefit to the campus operations, something that will have a profound and positive impact on college operations something that will take Cypress College to the next level within security or teaching tools. Given the criteria mentioned, Peter asked the committee for feedback.

Peter shared a couple of proposals for the funding. One is to install infrastructure in parking lot 9 to increase security in that area by digging a trench and running fiber underground to allow for cameras. Another idea is to set up security cameras at entrances and exits to the campus to scan license plates of vehicles. The benefit of more infrastructure to support cameras on campus is to protect the campus against liability issues when an investigation takes place. Another proposal for the funds is a complete overhaul of the Theatre Arts, including stage lighting, lobby area and stage boards.
- 7. LMS** – Treisa updated the committee about down time due to maintenance. Friday morning is the current scheduled maintenance however; District IT is planning to expand these times. These planned downtimes are for entire weekends to allow more time for maintenance. The concern is these weekend downtimes are during mid-terms, which will affect Canvas and email.

Faculty Webpages - At last month's meeting, there was discussion about having faculty pages exist within the current website or through the use of the Canvas shell. Discussion on the topic at the DE meeting varied by faculty member. Treisa said while the faculty bio is on the canvas shell, it can only be seen through authentication and if a student is not currently enrolled in a particular class, they cannot see the bio. Faculty prefer to have web pages within the template of the Cypress College website.
- 8. Mobile App** – Cypress College was selected to participate in a competition called Ideathon, a service completion that gives students the right to create mobile content, services and apps. Modo Labs will be here next week to explain the competition, timelines and licenses. Peter encouraged the committee to attend the meeting next Wednesday, October 17 at 10am in CCCPLX Room 414.
- 9. Web Services** – Zie shared the move of the Careers website from Interact to the campus server, which decreased the load time from 5.12 seconds to 2.56 seconds.

Meeting adjourned at 11:39 Next meeting scheduled for November 14th Time 10:30am Room 417