

**CYPRESS COLLEGE
PRESIDENT'S ADVISORY CABINET
Approved Minutes**

**February 25, 2021
1:00 p.m. Zoom Meeting**

PRESENT: Eileen Haddad (DirInstRes&Plng), Alex Porter (VPAS), Craig Goralski (AcSen), Damon de la Cruz (AcSen), Paul de Dios (VPSS), Zola Aponte (CSEA), Temperence Dowdle (CSEA), Lisa Gaetje (DMA), Marc Posner (DirCampCom), Lee Douglas (VPI), Joe Vasquez (CSEA), Angela Haugh (CSEA), Nicolette Garcia (Assoc Stud), Layal Lebdeh (AdFac) Christie Diep (UF),

ABSENT: JoAnna Schilling (Pres)

GUESTS: Regina Rhymes, Virgil Adams, LaRon Armstead, Ayah Said and Tyuana Bouchee – Legacy Presentation

RECORDER: Kristi Valdez, Executive Assistant III

REVIEW OF MINUTES

The committee approved February 11, 2021 minutes with no corrections made.

COMMITTEE PRESENTATION

Regina Rhymes, Virgil Adams, Annette Letcher, LaRon Armstead, Ayah Said and Tyuana Bouchee presented an update on the Legacy Program including the new home for Legacy that will open in the Fall of 2021, a full-time counselor approved for next fall, and the health and wellness speaker series which will address imposter syndrome and racial trauma. They also shared impressive statistics on the record number of Legacy students in 2021 transferring to universities in two years. Compared to other African American Students, Legacy Scholars have higher rates of completion and success in their first-year.

VPSS UPDATE

Paul de Dios said that Commit2Cypress Promise night will be held on Thursday, April 29 from 4:30-7:30 p.m. They are looking for faculty to participate. Paul and Dr. Gil Contreras will be leading Promise efforts for the district along with Deniz Fiero and Gisela Verduzco.

The Student Services Kickoff event was held on February 11, 2021. Dr. Frank Harris was the keynote speaker and discussed our current remote environment and how we can serve our students better during the pandemic. This will be the first of a few workshops he will be doing for Student Services.

Paul brought up BP2715 Code of Ethics for review. Craig Goralski said from a Senate perspective this is a step in the right direction, but doesn't go far enough. Christine Diep pointed out that this new policy is problematic in that it actually makes it even harder to file a complaint, with more hoops to jump through before it goes to an ad hoc committee. They are hoping there can be some middle ground.

A discussion was had again on Trustee Bent's behavior. It was felt that his apology really amounted to a non-apology and that he wasn't taking responsibility for his actions. Concern was expressed about the fact that he represents Cypress College and the district and the affect it is having on our student body. Discussion will continue on this subject at the next PAC meeting on March 11, 2021.

VPAS UPDATE

Alex said in regards to the DEI one-time funds, they will be moving forward with the recommendation to authorize \$90K for racial trauma mental health counseling. The DEI Committee has been asked to develop a more detailed DEI funding plan.

The first allocation of CARES funding has a balance left of \$350K. This will be allocated to direct student aid. The second allocation of CARES funding will be \$15.6M, with the same parameters of the first allocation. Because NOCE didn't get an allocation, and have funding needs of \$1.5M, that amount will be split between Fullerton College and Cypress College. Alex also mentioned that basis of the finding from the CARES Act audit that was mentioned at this week's board meeting was the fact the Cypress College did not post the required quarterly reports to the website in a timely manner. This has been resolved and should not occur again in the future.

VPI UPDATE

Lee Douglas said a small group has been formed to work on faculty prioritization. They have made progress on these three key elements: Hiring prioritization process, hiring request form and scoring rubric. These three elements will all be vetted through the hiring prioritization committee, PBC, PAC and the executive team.

In regards to the fall schedule, the type and number of in-person classes will depend on our internal assessment using California Community College report of the safe campus reopening as our framework. The goal is to make sure we bring people back on campus safely. The deans have been working on classes that are hard or impossible to convert to online classes (lab classes, performance classes, clinical experiences, etc.) Those classes that need to be face-to-face will have priority. This will be a phased approach.

Under the direction of Kathleen Reiland, auto awards were awarded in five areas: Baking, Culinary Arts, Hotel Fundamentals, Food & Beverage, and Special Events. Eighty-six emails were distributed for this pilot project and all students responding opted in. Lee said the office of instruction, the CTE division, the office of institutional research, the office of communication and the office of financial aid all worked very hard on this on this pilot project and are to be commended. They may leverage DegreeWorks to automate this program going forward.

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) REPORT

Temperance Dowdle said the next CSEA week is the week of May 17. She also mentioned that a Supplemental Early Retirement Plan is being offered this year for those retiring in June 30 or December 31.

UNITED FACULTY REPORT

Christie Diep said they continue to work with the District on the back to campus issues and on the MOU for summer and fall 2021.

DMA (DISTRICT MANAGERS ASSOCIATION) REPORT

Lisa Gaetje had no DMA report.

ASSOCIATED STUDENTS REPORT

Nicolette Garcia provided the Associated Students Report. She said that Sam Gould and some members from Associated Students are meeting on a wellness collaborative and a wellness club on campus. A new associates degree for integrative wellness and a certificate for yoga are going to be introduced. The Student DEI Committee will begin meeting soon to collaborate with the Legacy Program and Dr. Rhymes on carrying out initiatives to support all students. Special elections are still going on. Nicolette asked everyone to let their students know that there is an option for them to add on our canvas shell for Associated Students so they can take part in the election. An anti-racism campaign is being taken on by Steven Estrada and Arturo Ocampo and is going to revolve around anti-racist creations from students that encourage diversity, equity and inclusion. Workshops and guest speakers will also be included. A.S. agreed upon a teacher of the year recipient and also decided to recognize an adjunct teacher of the year also.

ADJUNCT FACULTY UNITED REPORT

Layal Lebdeh reported that 200 care packets were sent to their members that included masks and first aid kits. The adjunct faculty community action event was held today. The next meeting will be held on February 26, 2021 at 1:30 p.m.

ACADEMIC SENATE REPORT

Craig Goralski said at the last Senate meeting changes to bylaws were considered. They also received an update on Title V work being done and had a review of expenditures and budget. Discussions were had on the Faculty Code of Ethics and Trustee Bent's actions at the board meeting.

At today's meeting, the Senate will have a presentation from Language Arts on the Title V grant. Senate will also review the BP AP policy draft related to credit for prior learning, and discuss the smoke free campus initiative and COVID19. Senate is asking for feedback on BP2715.

ACTION ITEMS: Christie Diep to forward the letter regarding Trustee Bent from the Fullerton College Associated Students to PAC.

Meeting adjourned at 2:17 p.m.