

ACADEMIC SENATE OFFICERS		Present
President: Craig Goralski		x
President-Elect: Damon de la Cruz		x
Secretary: Julia Cherney		x
Treasurer: Liana Koeppel		x
Curriculum Chair: Silvie Grote		x
Senators: Please indicate departure time if you leave before adjournment.		
Academic Senators		
Business/CIS 1	Peter Molnar (T1, Y2)	x
Career Technical Education 1	Jeremy Peters (T1, Y1)	x
Career Technical Education 2	Russ Bacarella (T1, Y1)	x
Counseling 1	Sarah Coburn (T1, Y2)	x
Counseling 2	Daniel Pelletier (T1, Y1)	x
Fine Arts 1	Katalin Angelov (T2, Y2)	x
Fine Arts 2	Paul Paiement (T3, Y2)	x
Health Science 1	Damon de la Cruz (T1, Y2)	x
Health Science 2	Lori Collins (T1, Y2)	x
Health Science 3	Julia Cherney (T1, Y2)	x
Language Arts 1	Liana Koeppel (T1, Y2)	x
Language Arts 2	Alison Robertson (T1, Y1)	x
Language Arts 3	Kathleen McAlister (T1, Y1)	x
Library/Learning Resource Center 1	Leslie Palmer (T1,Y2)	x
Kinesiology:	Sergio Cutrona (T1,Y2)	x
Science/Engineering/Math 1	Alma Castro (T3, Y2)	x
Science/Engineering/Math 2	Christina Plett (T3, Y2)	x
Science/Engineering/Math 3	Victoria Castle (T1, Y2)	x
Social Science 1	Steven Estrada (T1, Y2)	x
Social Science 2	Jaclyn Magginetti (T1, Y2)	x
Adjunct Faculty Senator 1	Layal Lebdeh (T1, Y2)	x
Adjunct Faculty Senator 2	Jenifer Kalamian (T1, Y2)	absent
Adjunct Faculty Senator 3	Vacant	
Liaisons		
Associated Students	Nicolette Garcia	x
Diversity, Equity and Inclusion	Maha Afra	x
Campus Technology	Peter Maharaj	absent
CC Foundation:	Damon de la Cruz	x
Program Planning and Review	Bryan Seiling	x

Professional Development	Michael Brydges/ Ruth Gutierrez	x
United Faculty	Christie Diep	x
Student Equity and Achievement Committee	Alison Robertson/ Gisela Verduzco	x
Student Learning Outcomes	Jennifer Coopman	x
AdFac United	Jenifer Kalamian	absent
Accreditation	Liana Koeppel	x
CTE Liaison	Jeremy Peters	x
Distance Education	Kathleen McAlister	x
Basic Skills	Cindy Shrout	absent
Council on Budget and Facilities	Craig Goralski	x
GUESTS		
Print Name:	GUESTS	Campus Role:



**ACADEMIC SENATE
Minutes for 08.27.20**

Place: CCC – 414 (Zoom) 3:00 pm to 5:00 pm

Members of the public may address the Senate regarding items on the agenda as these items are taken up by the Senate, according to the rules of the Senate. Members of the public wishing to address matters not on the agenda will be invited to do so under “Public Commentary” at the beginning of the meeting. The Senate reserves the right to change the order of the agenda items as the need arises.

AGENDA:

I. Establish Quorum and Acknowledge Alternates

- A. Establishment of quorum at 3:06pm
- B. No alternates

II. Adoption of the Agenda

- A. President Goralski moved faculty issues VIII, new business C to 4:00pm
- B. Motion to adopt the agenda with changes by Curriculum Chair Grote. Motion seconded by Senator Estrada. The motion was passed unanimously.

III. Approval of Minutes from 05.21.2020

- A. Minutes will be sent out for approval before the next meeting, September 10.

IV. Public Commentary (3 minutes per speaker)

- A. Dr. Annette Letcher shared a concern with the faculty of color survey that was sent in April or May. She would like to make sure that results of the survey will be anonymous and confidential, as all surveys conducted should be anonymous and confidential.
- B. Trustee Steve Blount shared a concern with the Buen Cypress slogan and questioned if it is culturally appropriate. He shared he is also concerned with the statement and image of “we take this journey together”. He recommends using Cypress College suena bien

V. Faculty Announcements and Invitations (2 minutes per speaker)

No faculty announcement or invitations

VI. Special Reports (3 minutes per Report)

- A. Associated Students

Nicolette Garcia

1. Associated Students Liaison Garcia reported they have established a student diversity, equity and inclusion committee which is being chaired by Esther the student trustee and created student office hours which will be every Wednesday.
2. They are moving forward with taskforces for the COVID baskets and scholarships to give back to the students. Will be holding a grab pack distribution and is inviting everyone in senate to join on two Fridays in September.
3. Working out logistics to do a virtual club rush. Meetings are held every Monday 11:30-1:30 with a zoom link posted on Instagram.
4. Also working on creating a cranium café for students and faculty.

B. United Faculty

Christie Diep

1. Liaison Diep reported she has sent an email regarding moving forward with fact finding. The scheduled hearing dates are on oct. 8th and 9th. Information is on the website and MOU's for fall were reviewed.
2. UF has formed the Racial Justice and Equity Committee with Ziza Delgado as the chair. She also reported that the district has assured UF that they would never release anything that would violate anyone's confidentiality nor would UF ask for anything that would violate anyone's confidentiality.
3. She also reported that UF is looking at all the different areas and have received the recommendations from the Black Lives Matter Oversight Task Force to include contract language and other data which will they are committing to bring the recommendations forward and take them seriously.
4. September 9 is the first rep council meeting.

C. AdFac

Jenifer Kalamian

1. Tonya Cobb reported they have a newly elected board. Jennifer Kalamian is the treasurer now and Tonya is the VP for Cypress.
2. The next board meeting is September 4, Know Your Rights Grievance training webinar on the 10th and the annual member meeting is on the 18th.
3. AdFac United represents the adjunct faculty and NOCCCE and the largest part time only union in California.

D. Professional Development

Michael Brydges/
Ruth Gutierrez

1. Liaison Gutierrez reported that a Flex day evaluation will be sent along with the recorded sessions from the day. Will possibly be putting all the recordings from day in a canvas shell for people to review.
2. Professional funding is still available for faculty and everyone is encouraged to submit for funding.

E. Curriculum Committee

Silvie Grote

1. Curriculum Chair Grote reported the committee has not yet met but does meet every Tuesday 3:00-5:00pm during fall and then every other Tuesday early spring and resume every Tuesday in March. Agendas go out to all faculty, staff and others. First agenda will come out tomorrow.
2. Curriculum committee processes all curriculums, revisions and proposals for all new courses and programs.
3. Representation is by the division representatives and she welcomed everyone to join the meetings.

F. Academic Senate Treasurer's Report

Liana Koepfel

Treasurer Koepfel reported that she is working to find out our current bottom line is based on the expenses and waiting to work with the new VPI moving forward and the processes by which we fund the elements of AS.

G. Cypress College Foundation

Damon de la Cruz

1. Liaison de la Cruz reported they meet the last Thursday of every month at 7:30am.
2. Encouraged everyone to donate to the foundation to support the students and to direct students in need of monies to the foundation
3. Asked divisions to donate to the charitable golf event and the Americana event.

H. Student Equity and Achievement Committee

Alison Robertson/
Gisela Vurduzco

1. Liaison Robertson reported that they usually meet the first Tuesday of the month 3:30-5:00pm.
2. Will be re-evaluating memberships so that membership is appropriate and inclusive and may change the meeting dates as needed.

I. Student Learning Outcomes Assessment

Nicole Ledesma/
Jennifer Coopman

1. Liaison Coopman reported first meeting is August 31 from 3:00-4:30pm.
2. Scheduled meetings are October 5, October 19, and November 2.
3. There are reps from each division
4. Committee discusses all things SLO related and mapping
5. A file was sent a few weeks ago to faculty to make sure that active CSLO's were able to be found and included in course syllabi.

J. Program Review and Department Planning

Bryan Seiling

1. Liaison Seiling reported the IPRC has yet to meet this semester, but the instructional review process has begun. The coordinators of the departments and programs participating in review this fall are receiving a cover letter along with a document that more fully explains the process. The deans of divisions with programs and departments under review have

received a similar letter of introduction. The committee is also conducting the CTE 2-Year Short Form reviews this fall, and all coordinators and deans involved in that have been contacted as well.

2. There have been some revisions to the process and accompanying forms over the past couple of years, and the committee determined last spring that it would be prudent to send out some type of cover letter explaining it all. To accomplish that, through a collaborative process involving Eileen Haddad and Kristina Oganessian from Institutional Research and Planning, Assistant Committee Chair David Halahmy, and myself, those documents were created this summer. They will be presented to the Senate at a future meeting after the IPRC as a whole has had an opportunity to discuss and formally approve them.
3. Lastly, Seiling thanked the members of the committee in advance for the hard work ahead.
4. All divisions have representatives on the committee.

K. District Council on Budget and Facilities

Craig Goralski

President Goralski reported that the district has decided to take a part of their reserves and distribute them as part of one time funds. The committee has recommended capital improvement projects be funded and to use some of the funds for areas of revenue loss. The recommendations made to DCC will go before the board.

L. ACCJC Self Study

Liana Koeppel

1. Chair of Accreditation Liaison Koeppel reported that they are working on the midterm report due in the fall of 2021. Have been working on the projects since 2017 and writing the report to present to campus for feedback in spring. Report due October 2021.
2. Will need a new Accreditation Chair in spring 2022 for next visit October 2024.

M. CTE Liaison

Jeremy Peters

1. Liaison Peters reported no report for CTE
2. Amanda Gargano will be the new liaison

N. Distance Education

Kathleen McAlister

1. Co-chair of the DE committee Liaison McAlister reported DE meets the first Thursday of the month starting September 3rd from 3:00-4:30pm. Agendas and Zoom link will be sent tomorrow.
2. Updates on faculty DE training was discussed.
3. Update for Zoom was on the 23rd and still experiencing some issues with that.
4. Discussed opening of consortium to all colleges.

5. Will be developing a new process for completing online faculty evaluations and administering student surveys.

- O. Diversity, Equity and Inclusion Committee Maha Afra
1. Liaison Afra acknowledged Janelle Herman as the recipient of the Diversity, Equity and Inclusion award
 2. The committee has not yet met but the usual meeting is every second Wednesday 3:00-4:30pm. Meeting times may be changing

VII. President's Report and Committee Appointments (15 min.)

1. President Goralski reported there are two vacancies for the adjunct faculty senator positions. After a call was made there were 11 interested adjunct faculty for the position, therefore we will need an election. He proposed guidelines for the election. Election announcement will be next Monday with the conclusion by next Friday, allowing for the new senator to be seated for the next meeting. An opportunity will be provided to the candidates to advocate for themselves for the position. Treasurer Koepfel made a motion directing President Goralski to work with the existing senator and AdFac to work with a link to see the results of the vote. Motion was seconded by Senator Pelletier. The motion was passed unanimously.
2. Thanked the senate for willingness to meet over the summer.
3. Asked the senate to make sure they are communicating with their divisions and voting according to their constituents.
4. Senator Molnar inquired about the Trustee Bent investigation. President Goralski stated this is going to a special committee of the board. He will get more information by the end of September from the committee and will update the senate.

VIII. Faculty Issues – New Business

- a. Senate 101 (20 Minutes) Craig Goralski
 President Goralski presented senate with the traditional Senate 101 information for the 2020-2021 academic year. Topics included the 10+1 purview of the senate, duties of senators and liaisons, Robert's Rules, and decorum during senate meetings.
- b. Title V Grant Update (10 minutes) Deidre Porter, Sergio Cutrona, Steven Estrada, and Peter Molnar

Title V Grant Director Dr. Deidre Porter updated the senate on the progress on the Title V Grant over the summer and presented plans for Title V Grant work for the Fall 2020 semester. Title V information will be forwarded to the campus at large.

- c. BLM Task Force Recommendations Report (20 Minutes) Craig Goralski, Fola Odebunmi and Donny Jackson
1. Fola Odebunmi urged senate to review the entire document of recommendations from the Black Lives Matter Oversight Task Force. She thanked the entire Black Faculty and staff that collaborated on this report, acknowledged the presence of the Black Faculty at the meeting, and thanked Dr. Schilling for the platform. Odebunmi reviewed the recommendations to help educators humanize blacks in the curriculum, teaching and policy and to connect course content to black students. The recommendations include educators at the campus to walk together to eradicate racism from our college and build resistance to white supremacy and racism. The group is calling on the senate to be an ally in the implementation of the recommendations of the Black Lives Matter Task Force Recommendations Report. Recommendations were reviewed with the senate.
 2. Donny Jackson discussed additional sub-committee recommendations for curriculum from the report of inclusiveness.
 3. Daniel Lind further discussed details of the recent bill requirement of Ethnic Studies for Cal State schools recently signed.
 4. Liaison Seiling recommended to place one of the BLM Task Force members onto the Curriculum Committee and one on the Program Review Committee.
 5. Liaison Gutierrez also asked to identify a member from the BLM Task Force for the faculty position on the Professional Development Committee.
 6. President Goralski thanked Fola and the Task Force for all the efforts that have been made on this.
 7. President Goralski recommended to refer these recommendations to a sub-committee. Following discussion, Senator Estrada made a motion to direct President Goralski to form an ad-hoc committee to respond to the recommendations made by the Task Force. The membership of that committee would include representation from AdFac, Professional Development, Program Review, Curriculum, UF, AS President, AS President elect, members of the Constitution and By-Law revision committee. The ad-hoc committee would meet prior to the next senate meeting, give an interim report at next senate meeting and conclude and provide a final report in the second meeting in September. Motion was seconded by Curriculum Chair Grote. The motion was passed unanimously.

IX. Adjournment

Motion to adjourn by AS President Elect de la Cruz

Vote 11 No and 2 Yes

Quorum was lost and the meeting was adjourned at 5:32pm



The agendas for all Cypress College Academic Senate meetings can be found on line at www.cypresscollege.edu/facultystaff/senate. Agendas are physically posted in the window of TE3, 2nd floor.

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the NOCCCD will attempt to accommodate you in every reasonable manner. Please contact Julia Cherney, Academic Senate Secretary, at 714-484-7000 ext. 47292 or Craig Goralski, Academic Senate President, at (714) 484-7000 ext. 48374 at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.