

<b>ACADEMIC SENATE OFFICERS</b>		<b>Present</b>
<b>President:</b>	Craig Goralski	<b>x</b>
<b>President-Elect:</b>	Damon de la Cruz	<b>damon de la cruz</b>
<b>Secretary:</b>	Julia Cherney	<b>Julia Cherney</b>
<b>Treasurer:</b>	Liana Koeppel	<b>Liana Koeppel 5:34</b>
<b>Curriculum Chair:</b>	Silvie Grote	
<b>Senators: Please indicate departure time if you leave before adjournment.</b>		
<b>Academic Senators</b>		<b>Signature and time of departure</b>
<b>Business/CIS 1</b>	Peter Molnar (T1, Y2)	<b>Peter Molnar Out at 5:23</b>
<b>Career Technical Education 1</b>	Amanda Gargano (T1, Y1)	<b>Amanda Gargano Out 5:35</b>
<b>Career Technical Education 2</b>	Russ Bacarella (T1, Y1)	<b>Russ Bacarella out 535</b>
<b>Counseling 1</b>	Sarah Coburn (T1, Y2)	<b>Sarah Coburn Out 5:16</b>
<b>Counseling 2</b>	Daniel Pelletier (T1, Y1)	<b>Daniel Pelletier</b>
<b>Fine Arts 1</b>	Katalin Angelov (T2, Y2)	<b>Katalin Angelov Leave at 3:20 Back at 4:30 Leave again at 5:35</b>
<b>Fine Arts 2</b>	Paul Paiement (T3, Y2)	<b>Paul Paiement Out 4:55</b>
<b>Health Science 1</b>		

<b>Health Science 2</b>	Lori Collins (T1, Y2)	<i>Lori Collins</i>
<b>Health Science 3</b>	Julia Cherney (T1, Y2)	<b>Julia Cherney</b>
<b>Language Arts 1</b>	Liana Koeppel (T1, Y2)	<b>Liana Koeppel</b>
<b>Language Arts 2</b>	Alison Robertson (T1, Y1)	<b>Alison Robertson</b>
<b>Language Arts 3</b>	Kathleen McAlister (T1, Y1)	<b>Kathleen McAlister</b>
<b>Library/Learning Resource Center 1</b>	Leslie Palmer (T1,Y2)	<b>Leslie Palmer</b>
<b>Kinesiology:</b>	Sergio Cutrona (T1,Y2)	<b>Piero “Sergio” Cutrona</b>
<b>Science/Engineering/Math 1</b>	Alma Castro (T3, Y2)	<b>Alma Castro</b>
<b>Science/Engineering/Math 2</b>	Christina Plett (T3, Y2)	<b>Christina Plett</b>
<b>Science/Engineering/Math 3</b>	Victoria Castle (T1, Y2)	<b>Victoria Castle</b>
<b>Social Science 1</b>	Steven Estrada (T1, Y2)	<b>Steven Estrada</b>
<b>Social Science 2</b>	Jaclyn Magginetti (T1, Y2)	<b>Jaclyn Magginetti</b>
<b>Adjunct Faculty Senator 1</b>	Layal Lebdeh (T1, Y2)	<b>Layal Lebdeh</b> Out at 5:00 pm
<b>Adjunct Faculty Senator 2</b>	Cynthia Acosta (T1, Y1)	<b>Cynthia Acosta</b> Out 5:09
<b>Adjunct Faculty Senator 3</b>	Chrystal Johnson (T1, Y1)	<b>Chrystal Johnson</b>
<b>Liaisons</b>		
<b>Associated Students</b>	Nicolette Garcia	<b>Nicolette Garcia</b> X Out 5:35
<b>Diversity, Equity and Inclusion</b>	Maha Afra	x

<b>Campus Technology</b>	Peter Maharaj	
<b>CC Foundation:</b>	Damon de la Cruz	<b>x</b>
<b>Program Planning and Review</b>	Bryan Seiling	<b>Bryan Seiling</b>
<b>Professional Development</b>	Michael Brydges/ Ruth Gutierrez	<b>Michael Brydges Out 4:36</b>
<b>United Faculty</b>	Christie Diep	<b>x</b>
<b>Student Equity and Achievement Committee</b>	Alison Robertson/ Gisela Verduzco	<b>Alison Robertson</b>
<b>Student Learning Outcomes</b>	Jennifer Coopman	<b>Jennifer Coopman Out 5:29</b>
<b>AdFac United</b>	Tonya Cobb	<b>Tonya Cobb</b>
<b>Accreditation</b>	Liana Koeppel	<b>Liana Koeppel</b>
<b>CTE Liaison</b>	Amanda Gargano	<b>Amanda Gargano</b>
<b>Distance Education</b>	Kathleen McAlister	<b>Kathleen McAlister</b>
<b>Basic Skills</b>	Cindy Shrout	
<b>Council on Budget and Facilities</b>	Craig Goralski	<b>x</b>
<b>GUESTS</b>		
<b>Print Name:</b>	<b>GUESTS</b>	<b>Campus Role:</b>
<b>Jolena Grande</b>		HS Division Faculty



**ACADEMIC SENATE  
Minutes for 09.24.20**

**Place: CCC – 414 (Zoom) 3:00 pm to 5:00 pm**

Members of the public may address the Senate regarding items on the agenda as these items are taken up by the Senate, according to the rules of the Senate. Members of the public wishing to address matters not on the agenda will be invited to do so under “Public Commentary” at the beginning of the meeting. The Senate reserves the right to change the order of the agenda items as the need arises.

**AGENDA:**

- I. Establish Quorum and Acknowledge Alternates**
  1. Establishment of quorum at 3:08pm
  2. No alternates
  
- II. Adoption of the Agenda**
  - A. Senate discussed the order of the agenda
  - B. Motion to adopt the agenda as written by Senator Kathleen McAlister. Motion seconded by Treasurer Liana Koeppel. The motion was passed unanimously.
  
- III. Approval of Minutes from 09.10.2020**
  - A. Motion to adopt minutes from 09.10.2020 made by Treasurer Liana Koeppel. Motion seconded by Leslie Palmer. The motion was passed unanimously. Damon de la Cruz and Chrystal Johnson abstained.
  
- IV. Public Commentary (3 minutes per speaker)**

No public commentary
  
- V. Faculty Announcements and Invitations (2 minutes per speaker)**
  - A. Maha Afra announced the second event of Hispanic Heritage Month celebration and educational performance is today 6:00-7:00pm
  - B. Michael Brydges announced that October begins a Wellness Month and Sam Gould is the contact person.
  
- VI. Faculty Issues – Unfinished Business**
  - A. Credit for Prior Learning Coordinator Job Duties (5 minutes)      Silvie Grote  
  
This item is tabled until the next meeting.
  
  - B. BLM Task Force Recommendations Ad Hoc Interim Report (15 minutes)  
Craig Goralski

President Goralski reported that the BLM Task Force recommendations Ad Hoc committee has met twice to assess the recommendations and find appropriate senate action and campus advocacy. President Goralski discussed the senate's role in being prescriptive for the future actions of this committee. Senate discussed members currently on this committee. Fola Odeunmi thanked the committee and some of the leadership on campus. President Goralski reported the section that has not been reviewed is the part with the curriculum which will be discussed at the next meeting.

## **VII. Faculty Issues – New Business**

### **A. Faculty Evaluations Online (20 minutes) Kathleen McAlister**

Kathleen McAlister discussed the approved practice for conducting faculty evaluations online and how to enroll observers into courses. Kathleen discussed the history related to the DE committee and the DE plan. She shared her concerns about the uninformed motion and vote which occurred at the last Senate meeting when she asked for a “sense of the Senate” regarding the “evaluation permissions” document. Liana Koeppel moved to extend time on this agenda item for 10 minutes. Steven Estrada seconded the motion. The motion passed unanimously. Christie Diep discussed the order of operations and policy on faculty evaluations according to the contract. Senate discussed faculty evaluations and student evaluations while following contract language. Motion to extend discussion for 5 minutes made by Steven Estrada. Motion seconded by Alison Robertson. The motion was passed unanimously. Senate further discussed contract specifics in regard to faculty evaluations. Kathleen advised that the DE plan will be coming in front of the senate next month. A document was uploaded into chat which outlines guidelines for DE evaluations. President Goralski asked Christie Diep, Kathleen McAlister, and Liana Koeppel to meet to discuss this issue prior to the next Senate meeting.

### **B. Academic Calendar for 2021-2022 and 2022-2023 (10 minutes) Craig Goralski and Christie Diep**

United Faculty President Christie Diep presented a draft of the Academic Calendars for 2021-22 and 2022-2023 for the senate's consideration and feedback. Motion to support of the Academic Calendars for 2021-22 and 2022-2023 as written was made by Peter Molnar. Motion was seconded by Paul Paiement. Senate discussion and questions on the proposed calendar. The motion passed unanimously.

### **C. Cypress College's Behavior Intervention Team (ChAT) (15 minutes) Craig Goralski and Adrienne Sanchez**

This item is tabled until the next meeting.

D. COVID-19 Ad Hoc Recommendations Status Update (20 minutes) Craig Goralski

President Goralski asked that senators representing divisions with faculty teaching on campus speak to the extent to which the recommendations are being followed, and if alternative solutions to promote safe COVID-19 teaching and learning space have been developed. Christie Diep requested for the senators to send information on this topic to UF. Russ Bacarella reported that their division has been following the recommendations other than the check in kiosk. Amanda Gargano reported that CTE supports a centralized check in system, but this is currently falling on the instructor to do. Damon de la Cruz reported for Health Science there is no check in kiosk and faculty are checking in students. Lori Collins reported that there is no centralized kiosk. Julia Cherney reported that class size may be affected due to Covid restrictions for teaching on campus. Sergio Cutrona reported for Kinesiology and Athletics there is no centralized kiosk check in, instructors are doing check ins. Students are adapting well to guidelines. Victoria Castle reported that SEM is using their written protocols and the instructor is doing his own screenings.

**VIII. Special Reports (3 minutes per Report)**

A. Associated Students

Nicolette Garcia

Nicolette Garcia reported on students using their Canvas shells. They are working on updating the benefits list, including adding additional businesses. New members have been sworn in. Have passed funding for Covid relief resources which will be distributed. Collaborating with departments on campus for various events in October.

B. United Faculty

Christie Diep

Mohammad M. Abdel Haq reported UF is commencing the temporary Covid MOU negotiations for the spring. They are working towards fact finding, which has been postponed to December 17<sup>th</sup> and 18<sup>th</sup>. A reminder was made to wear red shirts on Wednesdays. The work out of state issue is currently being addressed. Senate was asked to reach out by email to ask any additional questions.

C. AdFac

Tonya Cobb

1. Adfac United recently had a successful member meeting and recruited a number of volunteers to join committees.
2. Adfac United will be sending 300+ goodie bags to our members that will include masks and other goodies in a couple of weeks.

D. Professional Development

Michael Brydges/  
Ruth Gutierrez

1. Wellness Collaborative Series begins in October. Oct. 2nd is a workshop on Wellness "Havening" workshop with Dr. Truitt
2. FLEX: Thank you to all for completing the survey. Flex in Spring will be a collaborative effort with Fullerton again.
3. SAVE the Date: Equity Retreat on November 5th and 6th - Dr. Veronica Keiffer-Lewis will lead the Retreat

E. Curriculum Committee

Silvie Grote

Since the last Senate meeting, curriculum committee has met twice. We continue to focus on training as mandated by Title 5. We established GE (Native) graduation requirements subcommittee which will commence its meetings on October 5<sup>th</sup>. On Friday, September 25<sup>th</sup>, the chair is meeting with Guided Pathways and Title V grant leadership and BLM Task Force Curriculum subcommittee chair to discuss feasibility of a project that originated at LBCC- Cultural Curriculum Audit. Committee members attended *Course Scheduler* software demo and whereas the overall sense is that the software looks promising and would be an improvement of what is available to our students as well as counselors right now (e.g. being able to see student view – their cart- to effectively assist). *Several concerns were brought up: what is the feedback of existing customers, there are too many options and it might be overwhelming to students, how would this serve our non-traditional students who have 9-hour courses (CTE), would there be training videos for our students, can we request a Sandbox and see how it integrates with e.g. Degree Works, how helpful is this software for students who are waitlisted for courses.*

Chair has represented Curriculum on the BLM Task Force Recommendations Ad Hoc committee and President Goralski will be providing interim report as part of today's Senate agenda. Spring 21 DE addenda considered for fast-track process were due by Monday, September 21<sup>st</sup>. We received 72 proposals. Aside from local approval, these proposals will need to be approved by DCCC and BOT. At DCCC, on September 18<sup>th</sup>, policies related to courses with variable units were discussed and follow up discussion will take place in future curriculum meetings. Further, chair shared CC's efforts and progress on Credit for Prior Learning and the mandate to update Board Policy related to what was previously known as credit by examination. Chair will share materials with sister colleges so all colleges can meet the December 2020 deadline. On September 21<sup>st</sup>, chair, articulation officer, Dean Reiland and curriculum support staff attended district meeting regarding curriculum management system. In the past, our campus and sister colleges have vetted

2 vendors to replace our current system CurriCUNET: CourseLeaf and eLumen. CC's preference was eLumen, FC's preference was CourseLeaf and NOCE didn't have a preference. We were also waiting to hear from the State Chancellor's office for their decision on vendor that would replace current state curriculum system (COCI 2.0). The consensus was to revisit the past 2 vendors and also invite 3 additional vendors (those recently vetted by the State Chancellor's office) to demo their products. With the convenience of Zoom, we anticipate that this process will be more accessible to larger audience and afford for a faster decision process. The goal is to have a decision by early spring 21.

F. Academic Senate Treasurer's Report Liana Koeppel  
No report

G. Cypress College Foundation Damon de la Cruz

1. The September 10 Scholarship Awards event was very successful with inspiring student testimonials and the ability for donors to connect with students in breakout rooms. The opening video and program can be found here <https://www.cypresscollege.edu/foundation/scholarships/>
2. The Pull For Cypress Campaign kicked off with the start of the semester. Faculty may give through payroll deduction or update there giving. Pull for Cypress information is here. <http://news.cypresscollege.edu/Documents/foundation/Cypress-College-Pull-For-Cypress.pdf>
3. The Golf Classic will be fabulous and safe event. Players register online and schedule a tee time any day from November 16 to December 18 at Black Gold Golf Club in Yorba Linda. Details can be found here. <http://news.cypresscollege.edu/Documents/foundation/CCF-Golf-Classic-2020-Registration-Flyer.pdf>

H. Student Equity and Achievement Committee Alison Robertson/  
Gisela Vurduzco  
No report

I. Student Learning Outcomes Assessment Jennifer Coopman

Jennifer Coopman reported she been working with program coordinators to get the CSLO to PSLO mappings done for program review. The next SLO Committee meeting is scheduled for October 19, 2020.

J. Program Review and Department Planning Bryan Seiling

The IPRC met for the first time on Monday September 14. The committee approved the new forms and cover letters created over the summer and is still



working on the process and forms for the review of the BA program. There was extensive discussion of the role the committee can play in implementing the recommendations of the BLM Task Force. The committee is going to continue discussing expanding the representation of the committee, revising the Diversity, Equity, and Inclusion sections of the IPR form, and developing specific questions to help guide the committee's discussions of equity throughout the review process.

K. District Council on Budget and Facilities Craig Goralski

Report is included in president's report

L. ACCJC Self Study Liana Koeppel

Liana Koeppel reported we are continuing to work on the midterm report.

M. CTE Liaison Amanda Gargano

No report

N. Distance Education Kathleen McAlister

Kathleen McAlister reported DE will have a meeting on October 1 from 3:00-4:30pm. The Zoom update that was scheduled has been cancelled indefinitely. DE is working with the possibility of creating a Zoom sub-account.

O. Diversity, Equity and Inclusion Committee Maha Afra

No report

**IX. President's Report and Committee Appointments (15 min.)**

A. President Goralski discussed faculty prioritization and the hiring freeze for faculty, unless it is considered to be crucial and essential to campus goals.

B. The Executive Committee is meeting regularly, notes about the meeting will be posted on the website.

**X. Adjournment**

Motion to adjourn made by Liana Koeppel. Motion seconded by Jaclyn Magginetti. The motion passed unanimously. The meeting was adjourned at 5:37pm.

The agendas for all Cypress College Academic Senate meetings can be found on line at [www.cypresscollege.edu/facultystaff/senate](http://www.cypresscollege.edu/facultystaff/senate). Agendas are physically posted in the window of TE3, 2<sup>nd</sup> floor.



It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the NOCCCD will attempt to accommodate you in every reasonable manner. Please contact Julia Cherney, Academic Senate Secretary, at 714-484-7000 ext. 47292 or Craig Goralski, Academic Senate President, at (714) 484-7000 ext. 48374 at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.