

<b>ACADEMIC SENATE OFFICERS</b>		<b>Present</b>
<b>President:</b>	Craig Goralski	<b>x</b>
<b>President-Elect:</b>	Damon de la Cruz	<b>damon</b>
<b>Secretary:</b>	Julia Cherney	<b>Julia Cherney</b>
<b>Treasurer:</b>	Liana Koeppel	<b>Liana Koeppel- 5:10 pm</b>
<b>Curriculum Chair:</b>	Silvie Grote	<b>Silvie Grote</b>
<b>Senators: Please indicate departure time if you leave before adjournment.</b>		
<b>Academic Senators</b>		<b>Signature and time of departure</b>
<b>Business/CIS 1</b>	Peter Molnar (T1, Y2)	<b>Peter Molnar</b>
<b>Career Technical Education 1</b>	Amanda Gargano (T1, Y1)	<b>Amanda Gargano Out 5:10</b>
<b>Career Technical Education 2</b>	Russ Bacarella (T1, Y1)	<b>x</b>
<b>Counseling 1</b>	Sarah Coburn (T1, Y2)	<b>Sarah Coburn, out 5:03</b>
<b>Counseling 2</b>	Daniel Pelletier (T1, Y1)	<b>Daniel Pelletier</b>
<b>Fine Arts 1</b>	Katalin Angelov (T2, Y2)	
<b>Fine Arts 2</b>	Paul Paiement (T3, Y2)	
<b>Health Science 1</b>		
<b>Health Science 2</b>	Lori Collins (T1, Y2)	
<b>Health Science 3</b>	Julia Cherney (T1, Y2)	<b>Julia Cherney</b>
<b>Language Arts 1</b>	Liana Koeppel (T1, Y2)	<b>Liana Koeppel</b>

<b>Language Arts 2</b>	Alison Robertson (T1, Y1)	<b>Alison Robertson</b>
<b>Language Arts 3</b>	Kathleen McAlister (T1, Y1)	<b>Kathleen McAlister</b>
<b>Library/Learning Resource Center 1</b>	Leslie Palmer (T1,Y2)	<b>Leslie Palmer</b>
<b>Kinesiology:</b>	Sergio Cutrona (T1,Y2)	<b>Piero Sergio Cutrona</b>
<b>Science/Engineering/Math 1</b>	Alma Castro (T3, Y2)	<b>Alma Castro</b>
<b>Science/Engineering/Math 2</b>	Christina Plett (T3, Y2)	<b>Christina Plett</b>
<b>Science/Engineering/Math 3</b>	Victoria Castle (T1, Y2)	<b>Victoria Castle</b>
<b>Social Science 1</b>	Steven Estrada (T1, Y2)	<b>Steven Estrada</b>
<b>Social Science 2</b>	Jaclyn Magginetti (T1, Y2)	<b>Jaclyn Magginetti</b>
<b>Adjunct Faculty Senator 1</b>	Layal Lebdeh (T1, Y2)	<b>Layal Lebdeh Out 5:02 pm</b>
<b>Adjunct Faculty Senator 2</b>	Cynthia Acosta (T1, Y1)	<b>Cynthia Acosta Out 5:03pm</b>
<b>Adjunct Faculty Senator 3</b>	Chrystal Johnson (T1, Y1)	<b>Chrystal Johnson</b>
<b>Liaisons</b>		
<b>Associated Students</b>	Nicolette Garcia	<b>Nicolette Garcia</b>
<b>Diversity, Equity and Inclusion</b>	Maha Afra	<b>Maha Afra</b>
<b>Campus Technology</b>	Peter Maharaj	
<b>CC Foundation:</b>	Damon de la Cruz	<b>x</b>
<b>Program Planning and Review</b>	Bryan Seiling	<b>Bryan Seiling</b>
<b>Professional Development</b>	Michael Brydges/	<b>Michael Brydges</b>

	Ruth Gutierrez	<b>Out 5:01</b>
<b>United Faculty</b>	Christie Diep	<b>x</b>
<b>Student Equity and Achievement Committee</b>	Alison Robertson/ Gisela Verduzco	<b>Alison Robertson</b>
<b>Student Learning Outcomes</b>	Jennifer Coopman	<b>Jennifer Coopman</b>
<b>AdFac United</b>	Tonya Cobb	
<b>Accreditation</b>	Liana Koeppel	<b>Liana Koeppel</b>
<b>CTE Liaison</b>	Amanda Gargano	<b>Amanda Gargano</b>
<b>Distance Education</b>	Kathleen McAlister	<b>Kathleen McAlister</b>
<b>Basic Skills</b>	Cindy Shrout	
<b>Council on Budget and Facilities</b>	Craig Goralski	<b>x</b>
<b>GUESTS</b>		
<b>Print Name:</b>	<b>GUESTS</b>	<b>Campus Role:</b>
<b>Jolena Grande</b>	Guest	Faculty
<b>Linda Borla</b>	Guest	UF and LA faculty
<b>Lee Douglas</b>		VPI



**ACADEMIC SENATE  
Minutes for 10.08.20**

**Place: CCC – 414 (Zoom) 3:00 pm to 5:00 pm**

Members of the public may address the Senate regarding items on the agenda as these items are taken up by the Senate, according to the rules of the Senate. Members of the public wishing to address matters not on the agenda will be invited to do so under “Public Commentary” at the beginning of the meeting. The Senate reserves the right to change the order of the agenda items as the need arises.

**AGENDA:**

**I. Establish Quorum and Acknowledge Alternates**

1. Establishment of quorum at 3:10pm
2. Alternate Maha Afra for Katalin Angelov from Fine Arts.

**II. Adoption of the Agenda**

- A. Motion to move AS special report to between agenda item V and agenda item VI made by Steven Estrada. Motion seconded by Damon de la Cruz. The motion passed unanimously.
- B. Adoption of the amended agenda was passed unanimously.

**III. Approval of Minutes from 09.24.2020**

- A. Adoption of the amended minutes from 09.24.2020 was passed unanimously. Silvie Grote and Damon de la Cruz abstained.

**IV. Public Commentary (3 minutes per speaker)**

No public commentary

**V. Faculty Announcements and Invitations (2 minutes per speaker)**

Leslie Palmer spoke on behalf of the library faculty to thank the senate and the state wide senate for awarding a one-time grand to all the California community college libraries to help offset the renewal of the Library Services Platform for 2020-2021 which will be helpful to provide many online services available to students especially during the COVID-19 pandemic.

**VI. Faculty Issues – Unfinished Business**

- A. Credit for Prior Learning Coordinator Job Duties (5 minutes) Silvie Grote

Curriculum Chair Silvie Grote shared the changes to language for reporting duties of the new proposed position for Cypress Campus—Credit for Prior Learning Coordinator. Senate was asked to endorse the position and its allocated release time. Senate was asked to distribute the document to the constituencies and provide feedback at the next meeting.

- B. Cypress College's Behavior Intervention Team (ChAT) (15 minutes) Craig Goralski and Adrienne Sanchez

ChAT Resource Facilitator Adrienne Sanchez shared information with the senate about Cypress College's behavior intervention team, ChAT. Language that faculty can use in their Syllabi informing students about the services ChAT provides was provided in the presentation. Senate discussed ChAT resources and the website. Senate was asked to review the syllabus statement and provide feedback.

## VII. Faculty Issues – New Business

- A. Resolution in Support of Biology Faculty (20 minutes) Christie Diep

Motion to amend the agenda to reflect Craig Goralski as the presenter of this agenda item was made by Liana Koeppel. Motion seconded by Damon de la Cruz. The motion was passed unanimously.

Christie Diep presented a Resolution in support of Biology Department curriculum seat count rights and multiple section rights. Senate discussed this issue. Silvie Grote provided information on class size and curriculum as it relates to this issue. Motion to extend discussion by five minutes was made by Alison Robertson. Motioned seconded by Silvie Grote. The motion passed with majority yes and Daniel Pelletier no. The sense of the senate was requested. Liana Koeppel moved for President Goralski to share comments with the Board of Trustees that there is no resolution passed yet but the sense of the senate is that they are supportive of the resolution and they are committed to fighting this practice anywhere and everywhere starting with the Biology department and the SEM division. Motion was seconded by Silvie Grote. The motion passed unanimously.

- B. BLM Task Force Recommendations Ad Hoc Interim Report (20 minutes) Craig Goralski

Senate President Goralski and members of the Ad Hoc Committee updated the senate on their work in addressing the recommendations made by the BLM Task Force. The recommendation details will be shared at the next senate meeting.

## VIII. Special Reports (3 minutes per Report)

- A. Associated Students Nicolette Garcia

1. Nicolette Garcia reported they are moving forward with the OCTA initiative during the spring for free bus passes for students and later a minimal cost will be implemented to help students with transportation needs.
2. Virtual Club Rush will be from the 12<sup>th</sup> to the 16<sup>th</sup>.
3. Working on updating the benefits fee. Working on adding more businesses.
4. Collaborating with the Health and the Dance departments. For the Health Department, helping with movies for mental health in the last week of October and Wellness Wednesdays.
5. Collaborating with the Dance Department on the Virtual Costumes Contest.
6. Trying to do a drive thru trick or treat for the community that is COVID safe

B. United Faculty Christie Diep  
 Working on the MOU for spring 2021 and have met with the district and have received feedback. Working on the out of state issue and have asked for the legality on the issue. Working on labs on campus and social distancing. Addressing the updates on people who get COVID and how they are covered. Calendars have been put forward. A sub-committee has been formed to look at the recommendations for the contract language from the Black Lives Matters Taskforce.

C. AdFac Tonya Cobb  
 No report

D. Professional Development Michael Brydges/  
Ruth Gutierrez

- Kinesology Faculty, Sam Gould, and Director of Student Health, Marla McBride, and Health Center Staff, Krista Chavez-Camacho have joined with Professional Development Coordinators to promote a Cypress College Wellness Collaborative. The Wellness Series for October is attached.
- Resilience and "Havening" Workshop provided at Cypress College on Friday, Oct. 2nd - 46 participant
- Equity Retreat is planned for November 5th and 6th
- USC Equity Series was provided on campus as part of a Title V grant and now an Alliance series is being offered for interested faculty.
- Professional Development is working with the Black Lives Matter committee and we are waiting Academic Senate approval of Annette Letcher to our Professional Development Committee
- Conference Funding is still be sent out to Faculty, Classified, and Managers - Due Date of Oct. 26th

E. Curriculum Committee Silvie Grote

Silvie Grote reported on the DE addendum for fully or partially online instruction proposals for spring 2021. Changes have been made to CurricUNET to address courses which are both lecture and lab and courses with addendums. Emergency DE addendums will be coming out soon. ESL 110 and English 101 have been added to curriculum for any course which had pre-requisite/co-requisite or advisory on any course that had English 100. Will be coming out with a recommendation on behalf of the curriculum committee in regard to the Black Lives Matter document. Formed a sub-committee for Native graduation requirement and how to align it with what the students aspire to do most.

F. Academic Senate Treasurer's Report Liana Koeppel  
 No report

G. Cypress College Foundation Damon de la Cruz  
 No report

H. Student Equity and Achievement Committee Alison Robertson/  
Gisela Vurduzco

SEA committee discussed the need to inform students of the importance of the data collection done during registration. Specifically, the committee would like students to be made aware that the college asks about ethnicity, LGBTQ+ identification, etc so that we can provide the students with support. A suggestion is to use the Cypress app, faculty notification, or other methods to get this information out to students prior to registration.

SEA recommends creating a web presence and a student support program for our LGBTQ+ population. This might best be accomplished by creating a task force to move these projects forward.

The next SEA committee meeting will be Tuesday, Nov. 3 from 3:45 to 5pm. Donny Jackson is now a non-voting resource member of SEA.

I. Student Learning Outcomes Assessment Jennifer Coopman

Jennifer Coopman have been meeting with program coordinators on Zoom to get the CSLO to PSLO mappings done for program review and answering SLO related questions. I have also been working in eLumen to fix incorrect course titles, fix incorrect CSLOs, add new assessments, change individual roles, and remove duplicated PSLOs. I have a Zoom meeting with an eLumen representative on October 13, 2020. The next SLO Committee meeting is scheduled for October 19, 2020.

J. Program Review and Department Planning Bryan Seiling  
 The IPRC met on Monday, September 28<sup>th</sup>. The committee had a full agenda which included welcoming Professor Regina Rhymes as a representative from the BLM Task Force, approving revisions to the forms for the review of the BA

program, and discussing the impact of recent changes to course repeatability on programs in Fine Arts, Kinesiology, and Business/CIS.

Of particular note, work continued on revising how the committee handles issues of diversity, equity, and inclusion in its reviews of instructional departments and programs. The committee is drafting a letter to be sent to everyone under review this semester to introduce this focus and provide questions they will be asked on the subject during their presentations to the committee. There was extensive and thoughtful discussion of the potential topics, focus, and wording of the questions. The letter and questions should be approved at our next meeting.

In the process of the discussion, questions arose as to whether programs under review had the data needed to conduct a meaningful analysis of their effectiveness in the areas of diversity, equity, and inclusion. There was discussion of how Tableau and the grant Data Coaches will be valuable resources for helping departments and programs compile, analyze, and understand the relevant data as we move forward.

There was continued discussion of adding a Diversity position to the permanent membership of the committee. The consensus is that the position should be a liaison/resource position like the Accreditation, SLO, Dean, and Institutional Research and Planning representation. There are ongoing discussions across campus about adding similar members to other committees, and about who will ultimately be in charge of making those appointments. IPRC members are part of those discussions, and any decisions resulting from them will extend to the committee.

This week will have a conversation about the lack of LGBTQ data in the program reviews.

K. District Council on Budget and Facilities Craig Goralski

Report is included in the president's report

L. ACCJC Self Study Liana Koeppel

Liana Koeppel reported they are working on the midterm report. Have passed the Mortuary Science Baccalaureate degree review process. Working on student complaint process project and district related items.

M. CTE Liaison Amanda Gargano

No report



N. Distance Education

Kathleen McAlister

DE Committee met 10/1 and discussed the following:

- Adding an Equity Representative to the DE Committee
- Establishing a Cypress Zoom subaccount (this would happen over the break and prior to the start of spring term)
- The need to establish a “trust relationship” with the consortium in order to enable cross-enrollment in the CVC course exchange; this must occur at the district level, and it’s unclear whether Fullerton has an interest in joining at this point. In the meantime, we are hoping to establish the next level of integration with the CVC so that our course enrollments and seat availability reflect live/real time information.
- The need to establish a POCR (Peer Online Course Review) team in order to badge our courses so that they are presented first when students are searching for classes in CVC.
- Making the DE Plan (approved by the DE Committee in April) available to the campus for review this month.
- Issues related to use of online proctoring options (Proctorio and Respondus Monitor)

We processed the first batch of faculty who have completed the 5-hour EDE Title 5 training. The target for completion is 11/1, and we’ll do a second round of reviews at the end of this month.

We completed a round of equivalency reviews this week and began the 5-week Online Teacher Training course (4 cohorts) for faculty who are seeking certification to teach online.

Course Evaluation HQ made a presentation to DE team. We may pursue a pilot/test of this Lti in Spring. There may be interest to adopt an evaluation Lti across the district.

GoReact Training tomorrow, 10/9, at 8:30, and you can join at this link: [goreact.com/dustin](https://goreact.com/dustin)

O. Diversity, Equity and Inclusion Committee

Maha Afra

No report. Meeting next week. Please review the email regarding the campus reading.

**IX. President’s Report and Committee Appointments (15 min.)**

A. President Goralski introduced and welcomed Lee Douglas, the new VPI.

- B. President Goralski appointed Deborah Michelle, Marisa Lehmeier, Dawn Decker and Annette Letcher to the DSS hiring committee. If one of those individuals cannot fulfill their duty, then that fourth position would go to UF. Motion to approve made by Liana Koepfel. Motion was seconded by Steven Estrada. The motion passed unanimously.
- C. President Goralski approved Annette Letcher to serve on the Professional Development committee. Motion to approve made by Steven Estrada. Motion was seconded by Silvie Grote. The motion passed unanimously.
- D. President Goralski summarized PAC meeting's draft of a Board's policy for sustainability to be central in the decisions that are made as a district. The equity institute is still working on projects. SWP projects were discussed. Updates on the PAC guidelines were discussed.
- E. President Goralski shared that we will be co-hosting an event called #realcollegecalifornia. Senate is asked to look at it and give feedback.

**X. Adjournment**

Motion to adjourn made by Steven Estrada. Motion seconded by Silvie Grote. The motion passed unanimously. The meeting was adjourned at 5:15pm.

The agendas for all Cypress College Academic Senate meetings can be found on line at [www.cypresscollege.edu/facultystaff/senate](http://www.cypresscollege.edu/facultystaff/senate). Agendas are physically posted in the window of TE3, 2<sup>nd</sup> floor.

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the NOCCCD will attempt to accommodate you in every reasonable manner. Please contact Julia Cherney, Academic Senate Secretary, at 714-484-7000 ext. 47292 or Craig Goralski, Academic Senate President, at (714) 484-7000 ext. 48374 at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.