

ACADEMIC SENATE OFFICERS		Present
President:	Craig Goralski	x
President-Elect:	Damon de la Cruz	damon
Secretary:	Julia Cherney	Julia Cherney out 6:00
Treasurer:	Liana Koeppel	Liana Koeppel
Curriculum Chair:	Silvie Grote	Silvie Grote
Senators: Please indicate departure time if you leave before adjournment.		
Academic Senators		Signature and time of departure
Business/CIS 1	Peter Molnar (T1, Y2)	Peter Molnar 5:53pm
Career Technical Education 1	Amanda Gargano (T1, Y1)	Amanda Gargano Out 6:10pm
Career Technical Education 2	Russ Bacarella (T1, Y1)	Russ Bacarella
Counseling 1	Sarah Coburn (T1, Y2)	Sarah Coburn out 5:25pm
Counseling 2	Daniel Pelletier (T1, Y1)	Daniel Pelletier
Fine Arts 1	Katalin Angelov (T2, Y2)	katalin Angelov
Fine Arts 2	Paul Paiement (T3, Y2)	Paul Paiement--5pm
Health Science 1	Open position	Michael Faraci
Health Science 2	Lori Collins (T1, Y2)	Lori Collins
Health Science 3	Julia Cherney (T1, Y2)	Julia Cherney
Language Arts 1	Liana Koeppel (T1, Y2)	Liana Koeppel
Language Arts 2	Alison Robertson (T1, Y1)	Alison Robertson

Language Arts 3	Kathleen McAlister (T1, Y1)	5:45 Kathleen McAlister
Library/Learning Resource Center 1	Leslie Palmer (T1,Y2)	Leslie Palmer
Kinesiology:	Sergio Cutrona (T1,Y2)	Piero “Sergio” Cutrona
Science/Engineering/Math 1	Alma Castro (T3, Y2)	Alma Castro
Science/Engineering/Math 2	Christina Plett (T3, Y2)	Christina Plett
Science/Engineering/Math 3	Victoria Castle (T1, Y2)	Victoria Castle
Social Science 1	Steven Estrada (T1, Y2)	Steven Estrada
Social Science 2	Jaclyn Magginetti (T1, Y2)	Jaclyn Magginetti
Adjunct Faculty Senator 1	Layal Lebdeh (T1, Y2)	Layal Lebdeh Out at 5:06 pm
Adjunct Faculty Senator 2	Cynthia Acosta (T1, Y1)	cynthia Acosta in at 3pm out at 5:05pm
Adjunct Faculty Senator 3	Chrystal Johnson (T1, Y1)	Chrystal Johnson
Liaisons		
Associated Students	Nicolette Garcia	Nicolette Garcia
Diversity, Equity and Inclusion	Maha Afra	Maha Afra
Campus Technology	Peter Maharaj	x
CC Foundation:	Damon de la Cruz	x
Program Planning and Review	Bryan Seiling	Bryan Seiling
Professional Development	Michael Brydges/ Ruth Gutierrez	Michael Brydges Out 4:00
United Faculty	Christie Diep	x
Student Equity and Achievement Committee	Alison Robertson/ Gisela Verduzco	Alison Robertson

Student Learning Outcomes	Jennifer Coopman	Jennifer Coopman
AdFac United	Tonya Cobb	Tonya Cobb 5:05
Accreditation	Liana Koeppel	Liana Koeppel
CTE Liaison	Amanda Gargano	Amanda Gargano
Distance Education	Kathleen McAlister	Kathleen McAliste
Basic Skills		
Council on Budget and Facilities	Craig Goralski	x
GUESTS		
Print Name:	GUESTS	Campus Role:
Caroline Sagal	Guest	LFSA Secretary/ LatinX Task Force
Jolena Grande	Guest	Faculty/HS Division
Deidre Porter	Guest	Title V Grant Project Director
Enrique Aispuro	Guest	Faculty/CTE Automotive



**ACADEMIC SENATE
Minutes for 12.10.20**

Place: CCC – 414 (Zoom) 3:00 pm to 5:00 pm

Members of the public may address the Senate regarding items on the agenda as these items are taken up by the Senate, according to the rules of the Senate. Members of the public wishing to address matters not on the agenda will be invited to do so under “Public Commentary” at the beginning of the meeting. The Senate reserves the right to change the order of the agenda items as the need arises.

AGENDA:

I. Establish Quorum and Acknowledge Alternates

- A. Establishment of quorum at 3:04pm
- B. Alternate Michael Faraci for Health Science.

II. Adoption of the Agenda

- A. Motion to make New Business VII G time sensitive to 3:30pm made by President Goralski
- B. Motion to add an item to the agenda New Business VII H reconsideration of the 2021/2022 and 2022/2023 academic calendars made by President Goralski
- C. Motion to adopt the agenda with the changes made by Silvie Grote. Motion seconded by Damon de la Cruz. The motion passed unanimously.

III. Approval of Minutes from 11.12.2020

- A. Motion to adopt the minutes as written from 11.12.2020 was made by Silvie Grote. Motion seconded by Alison Robertson. Motion was passed unanimously. Kati Angelov and Daniel Pelletier abstained.

IV. Public Commentary (3 minutes per speaker)

- A. Caroline Sagal spoke on behalf of the Latin X Task Force in support of the Cypress College Legacy Program and the Cypress College Puente Program. Announced their petition and inform of their preparation with recommendations in support of students of the Cypress College Puente Program.

V. Faculty Announcements and Invitations (2 minutes per speaker)

- A. Therese Mosqueda-Ponce spoke in support of the Black Lives Matter initiative and the Legacy Proposal. Announced that there is a new space in the Humanities Building for the Puente and Legacy Programs.
- B. Deidre Porter announced the peer and data coach projects will be coming to senate to present their work next semester.
- C. Maha Afra announced the establishment of the SFA SWANA in support of equity, diversity and dialogue and thanked Arturo Ocampo.

VI. Faculty Issues – Unfinished Business

VII. Faculty Issues – New Business

- A. Distance Education Update (20 minutes) Kathleen McAlister
Distance Education Coordinator Kathleen McAlister discussed the Regular and Substantive Interaction policy and requested feedback on the policy. The Zoom Guidance document of synchronous meetings was discussed. The Distance Education Plan link was sent with a link to provide feedback and recommendations. Senate was asked to read the plan and discuss it at the next meeting. A motion was made to extend the time by 5 minutes made by Silvie Grote. Motion was seconded by Peter Molnar. Motion was passed unanimously. Kathleen McAlister summarized the update on the California Virtual Campus. Kathleen asked senate to review the three documents, share the documents with their constituencies and discuss this at the next meeting.
- B. Update on Cypress College Zoom Services (15 minutes) Peter Maharaj and Craig Goralski
Manager of Academic Computing Technologies and Media Services Peter Maharaj presented to the Senate Cypress College's Zoom Sub-Account service.
- C. Curriculum Committee By-Laws Revision (10 minutes) Silvie Grote
Curriculum Committee Chair Silvie Grote presented a draft of proposed Curriculum Committee By-Laws Revisions. Senate was asked to review the revisions for a second read in the spring. Chair asked Senators to consider the role of PT faculty on the committee; should we add seats and should those seats have a vote.
- D. Professional Development Update (25 minutes) Ruth Gutierrez
Professional Development Co-Chair Ruth Gutierrez, Henry Hua and Stephanie Flores presented an update on the Dual Enrollment Program. Ruth Gutierrez shared the Guided Pathways Scale of Adoption Self-Assessment report timeline.
- E. Hiring Committee Selection Proposal (15 minutes) Deidre Porter and Damon de la Cruz
Deidre Porter discussed the current process for selecting faculty to serve on all hiring committees with the intention of making the process more equitable and inclusive. Senate discussion on this issue. This is referred to the bylaws senate committee with the request for Deidre Porter to provide suggested language.
- F. Academic Senate Resolution in Support of the Black Lives Matter Task Force Recommendations Report (20 minutes) Craig Goralski

President Goralski reviewed the proposed second draft of a resolution supporting parts of the BLM Task Force Recommendations Report. Senate discussed the BLM Task Force Recommendations Report. A motion was made by Steven Estrada to extend discussion for 10 minutes. Motion seconded by Jaclyn Magginetti. The motion passed unanimously. Damon de la Cruz made a motion to approve the second draft of the resolution as amended by the Ad Hoc committee. Motion was seconded by Kathleen McAlister. The Motion was passed with 14 yes, and 1 no by Russell Bacarella. Daniel Pelletier and Amanda Gargano abstained. A motion was made by Kathleen McAlister to direct the Ad Hoc committee to continue having conversations regarding the recommendations made by the BLM Task Force in the hopes of finding consensus and further direction for the senate. Motion seconded by Liana Koeppel. The Motion was passed unanimously.

G. COVID-19 Ad Hoc Committee Update (10 minutes) Craig Goralski
 President Goralski updated senate on the COVID-19 Ad Hoc Committee meeting and asked senate to communicate any concerns or needs.

H. Revision of the academic calendar for 2021-2022 and 2022-2023 to the senate
 Christie Diep discussed the calendar and asked for feedback on the proposed change to the calendar. A motion was made by Damon de la Cruz to keep the calendar as voted on at our previous senate meeting. by Motion was seconded by Liana Koeppel. The Motion was passed unanimously.

VIII. Special Reports (3 minutes per Report)

A. Associated Students Nicolette Garcia
 1. Held post-election town hall on November 13th.
 2. Putting together a semester wrap up video to share with student body.
 3. Letter of support put together
 4. Smoke free awareness presentation given
 5. COVID resource fair will be held next semester

B. United Faculty Christie Diep
 1. TA was ratified
 2. Putting together task force for lecture/lab parity
 3. Insurance and benefits committee working on new retiree benefits
 4. Negotiations starting again

C. AdFac Tonya Cobb
 No report

D. Professional Development Michael Brydges/
Ruth Gutierrez

No report

- E. Curriculum Committee Silvie Grote
1. Reminder that prelaunch for fall 2022 should be completed by the end of January and launch is the beginning of April.
 2. Lisa Gaetje was appointed as the second dean to the curriculum committee
 3. Curriculum cultural audit project signed up faculty members across all divisions for training.
- F. Academic Senate Treasurer's Report Liana Koepfel
- The Senate Executive team members are working on an Academic Senate Budget and Academic Senate Expenditures process. The Treasurer and President met with VPI Douglas to discuss the budgeting and expenditure processes to be used moving forward as the Senate manages its own budget. The Senate Exec Team is identifying the anticipated resource needs and will present the budget request to VPI Douglas in the spring.
- G. Cypress College Foundation Damon de la Cruz
1. The Golf Classic Online Silent Auction is open to the public until December 18. [Click on this link to view items and bid.](#)
 2. The Reunion Year of the Americana Awards Gala, will be Saturday, February 27, 2021 via Livestream. We will have a fabulous virtual silent and live auction as well as Celebration Packages delivered to the homes of our guests. Please make an early commitment of your own as well as helping to solicit sponsorships and auction items. Attached are sponsor request materials.
- H. Student Equity and Achievement Committee Alison Robertson/
Gisela Vurduzco
- The SEA committee approved funding for Janet Owen Driggs' request: Hairtage: Tangled, Twisted, and Black, an online art exhibition for spring 2021 curated by Nzuji De Magalhaes. It will include online discussions, presentations, and a performance.
- Spring SEA Meeting Dates: Feb 2, Mar 2, April 6, May 4 from 3:45-5 pm on Zoom. Contact Gisela Vurduzco or Alison Robertson for the link.
- I. Student Learning Outcomes Assessment Jennifer Coopman
1. The Fall 2020 data load was completed and the eLumen development team worked to restore some of the missing assessments in eLumen so now Faculty can enter CSLO data in eLumen. There have been extensive issues with eLumen this semester and I have been in contact with Heather Hurley from eLumen several times regarding these issues. Many

- assessments are still missing and I am recreating these assessments. If there are still assessments missing for courses, please email me.
2. There was a Zoom informational meeting with the beta test group regarding the eLumen-Canvas integration, Canvas Next Gen, on December 4, 2020. This is the Canvas integration that would sync eLumen CSLO assessments to Canvas courses. Participants will test out the integration in Canvas for Fall 2020 and give feedback and/or ask questions to help make product enhancements that will help serve Faculty needs better. As of right now, there are a lot of concerns whether this will prove to be a beneficial integration since there are still several areas that need attention in order to meet Faculty needs. Depending on product development and improvements, it is possible that the integration will be made available to all Faculty for Fall 2021.
 3. In the last SLO Committee meeting, the members agreed it would be helpful to give division SLO reports. Since then, SLO Committee members made SLO reports in division meetings and had thoughtful discussions and helped provide feedback in areas that needed clarification regarding the CSLO assessment process. I created an FAQ regarding CSLOs and CSLO assessment to help faculty with the CSLO assessment process. This will be posted on the Cypress College SLO webpage. Any feedback regarding areas that need clarification is always welcome!
 4. The Accreditation Steering Committee met on November 18, 2020 and I gave a brief SLO update and shared the Fall 2019 & Spring 2020 CSLO Status Report. Despite the challenges of Spring 2020 due to sudden remote teaching because of COVID-19, the percentage of sections assessed in Spring 2020 was actually slightly higher than the percentage of sections assessed in Fall 2019. We are continuing to make great improvements towards reaching the goal of 100% completion.
 5. The SLO Accreditation Steering Subcommittee has met on Zoom multiple times since the last Senate meeting and continues to discuss the restructuring and rewriting of ISLOs and PSLOs. In response to these changes, the SLO Handbook will need revision.
 6. In Program Review, we have been reviewing the Department Planning and Program Review Form for various programs and viewing program presentations. I have been helping with the writing of summary notes for the CSLO and PSLO components.
 7. The 8th Annual SLO Symposium is scheduled for January 29-30, 2021. The theme of the symposium is equity in assessment of student learning and there are at least eight presentation categories. If anyone is interested in attending this Zoom event, please let me know and I can forward the information.
 8. The next SLO Committee meeting is scheduled for Spring 2021.

J. Program Review and Department Planning

Bryan Seiling

The IPRC has met four times since the last Senate meeting. In three of those meetings, the remaining 11 programs under review this semester presented their Program Reviews. There is amazing work being done on the campus in all sorts of inspiring ways.

This past Monday the committee met to discuss the reviews and the summaries that are sent to departments after their presentations. The committee was joined by VP of Administrative Services Alex Porter to discuss how the IPRC can further assist PBC in gathering data relevant to the planning and budget processes of the campus. The conversation resulted in some immediate revisions to the IPRC Summaries that better align them with the applications being used by departments in making requests for faculty, classified staff, and one-time funding. The revised summary will be presented to the Senate at a meeting in the spring.

The committee also set the calendar for a busy spring ahead. There will be seven Specialized Instructional Programs presenting reviews, and the committee will update its by-laws, write the Annual Report, and revise the Instructional Program Review form.

I'd like to thank the committee for the hard work they've done and for that which they will tackle in the spring. They're a great group. To everyone, please have a safe and healthy holiday!

K. District Council on Budget and Facilities Craig Goralski

Report is included in the president's report.

L. ACCJC Self Study Liana Koeppel

The Accreditation Steering Committee met on Nov. 18, 2020. The Co-Chairs, presented updates on the progress made on the Recommendations for Improvement (RFI), Plans for Improvement (PFI), and Quality Focus Essay (QFE) projects in preparation for the Midterm Report due in October 2021. We have completed several of the projects and are making good progress on many others. We feel good about the progress made thus far.

In addition, two topics were discussed at length:

1. ISLO/PSLO- There have been some issues regarding the clarity of the ISLO/PSLOs in the new electronic version of the Catalog. Additionally, campus changes since the implementation of the College Outcomes Assessment (COA) Plan (including AB 705 and non-CTE Certificate increase) has necessitated a reconvening of the Accreditation ISLO/PSLO

Sub-Committee to revisit our ISLO/PSLOs and their assessment. The Sub-Committee includes:

Liana Koeppel
 Eileen Haddad
 Treisa Cassens
 Jennifer Coopman
 Kristina Oganessian
 Lee Douglas

2. SLOs in Syllabus – Now that Lee Douglas, or new VPI, is aboard we are once again focusing efforts on addressing a systematic process to ensure the correct CSLOs are documented in the syllabus. Lee will be working with the Deans to establish appropriate protocols for syllabi review.

The Steering Committee will meet twice in the Spring to address any additional issues that may arise before approving the Midterm Report. Campus feedback will be solicited electronically in the spring before the approval process begins.

M. CTE Liaison Amanda Gargano
 No report

N. Distance Education Kathleen McAlister
 No report

O. Diversity, Equity and Inclusion Committee Maha Afra
 The DEI Committee met on 12/9/2020, 3:00-4:30 pm.

Common Book

1. Ashton and Therese conducted the first discussion session, The Distance Between Us. The first part of the book is to be finished in January. February, the second book of The Distance Between Us is to be finished. Discussions are on February 24th and 25th.
2. The second book recommended is Caste by Isabel Wilkerson. The library has ordered copies. Half of the book to be finished in March and the other half in April. Watch for the email going out this week regarding the book.

Equity Alliance

1. More student representation is needed for the e-convening.
2. Marcie Kagawa and her group found the practical portion of the implicit association e-convening useful. Hoping that the test/practical training regarding implicit bias can be used Spring Opening Day by the Deans at Division Meetings. She hopes to provide other resources that are applicable in the classroom.
3. Virgil and his group are organizing something for Flex Day.

Equity Retreat

1. Notes will be compiled from both sessions that happened on November 5th and November 13th. February 2nd will have the 100 participants from the November sessions to work on the DEI Frame. The Strategic Planning will be on April 23rd. The DEI framework will be aligned with the six Strategic Plans of the District.
2. The final Strategic Planning Retreat will be in September when the vision for the next three years will be established.

Racial Justice and Equity Committee (Jenelle Herman)

1. A sub-committee of UF that focuses on social justice by dismantling White supremacy, being a voice for the marginalized, spans the whole district, it is the link for all groups.
2. Met with Arturo Ocampo, Chancellor, Vice Presidents.
3. Some of the goals are to create training specific to faculty, develop equitable curriculum guidelines that can be dropped in courses, roll out BLM Task Force recommendations, mandatory participation in Flex Day.
4. Meetings are open. Meetings schedule TBD.

Announcements

1. Arturo Ocampo is launching an Anti-Racism Campaign in March. No date yet.
2. Kwanzaa event was a huge success with some amazing student work presentations.
3. First DEI Committee meeting is in February, 2021.

IX. President's Report and Committee Appointments (15 min.)

- A. President Goralski asked for senate approval of the appointment of Credit for Prior Learning Coordinator of Jolena Grande. The vote was unanimous.
- B. President Goralski asked for senate approval of the appointments to the hiring committee for the Director of Institutional Research and Planning of Deidre Porter, Christie Diep and Liana Koeppel. The vote was unanimous. Liana Koeppel abstained.

X. Adjournment

Motion to adjourn made by Silvie Grote. The motion passed unanimously. The meeting was adjourned at 6:19pm.

The agendas for all Cypress College Academic Senate meetings can be found on line at www.cypresscollege.edu/facultystaff/senate. Agendas are physically posted in the window of TE3, 2nd floor.

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the NOCCCD will attempt to accommodate you in every reasonable manner. Please contact Julia Cherney, Academic Senate Secretary, at 714-484-7000 ext. 47292 or Craig Goralski, Academic Senate President, at (714) 484-7000 ext. 48374 at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.