

ACADEMIC SENATE OFFICERS		Present
President:	Craig Goralski	x
President-Elect:	Damon de la Cruz	damon/Leaving 5p Class
Secretary:	Julia Cherney	Julia Cherney
Treasurer:	Liana Koeppel	Liana Koeppel 5:49
Curriculum Chair:	Silvie Grote	Silvie grote
Senators: Please indicate departure time if you leave before adjournment.		
Academic Senators		Signature and time of departure
Business/CIS 1	Peter Molnar (T1, Y2)	Peter Molnar 5:10PM
Career Technical Education 1	Amanda Gargano (T1, Y1)	Jeremy Peters
Career Technical Education 2	Russ Bacarella (T1, Y1)	x
Counseling 1	Sarah Coburn (T1, Y2)	Sarah Coburn 5:20pm
Counseling 2	Daniel Pelletier (T1, Y1)	Daniel Pelletier
Fine Arts 1	Katalin Angelov (T2, Y2)	x
Fine Arts 2	Paul Paiement (T3, Y2)	Paul Paiement-5pm
Health Science 1	Michael Faraci (T1, Y1)	Michael Faraci/Liz Putman
Health Science 2	Lori Collins (T1, Y2)	LCCollins 5:24
Health Science 3	Julia Cherney (T1, Y2)	Julia Cherney
Language Arts 1	Liana Koeppel (T1, Y2)	Liana Koeppel 5:49

Language Arts 2	Alison Robertson (T1, Y1)	Alison Robertson
Language Arts 3	Kathleen McAlister (T1, Y1)	Kathleen McAlister
Library/Learning Resource Center 1	Leslie Palmer (T1, Y2)	Leslie Palmer
Kinesiology:	Sergio Cutrona (T1, Y2)	Piero “Sergio” Cutrona
Science/Engineering/Math 1	Alma Castro (T3, Y2)	Alma Castro
Science/Engineering/Math 2	Christina Plett (T3, Y2)	Christina Plett
Science/Engineering/Math 3	Victoria Castle (T1, Y2)	Victoria Castle
Social Science 1	Steven Estrada (T1, Y2)	Steven Estrada
Social Science 2	Jaclyn Magginetti (T1, Y2)	x
Adjunct Faculty Senator 1	Layal Lebdeh (T1, Y2)	Layal Lebdeh Out 5:30
Adjunct Faculty Senator 2	Cynthia Acosta (T1, Y1)	
Adjunct Faculty Senator 3	Chrystal Johnson (T1, Y1)	Chrystal Johnson
Liaisons		
Associated Students	Nicolette Garcia	Nicolette Garcia
Diversity, Equity and Inclusion	Maha Afra	Maha Afra: 5:12
Campus Technology	Peter Maharaj	
CC Foundation:	Damon de la Cruz	x
Program Planning and Review	Bryan Seiling	Bryan Seiling
Professional Development	Michael Brydges/ Ruth Gutierrez	X out 5:06
United Faculty	Christie Diep	x
Student Equity and Achievement Committee	Alison Robertson/ Gisela Verduzco	Alison Robertson

Student Learning Outcomes	Jennifer Coopman	Jennifer Coopman
AdFac United	Tonya Cobb	Layal Lebdeh
Accreditation	Liana Koeppel	Liana Koeppel
CTE Liaison	Amanda Gargano	
Distance Education	Kathleen McAlister	Kathleen McAlister
Basic Skills		
Council on Budget and Facilities	Craig Goralski	x
GUESTS		
Print Name:	GUESTS	Campus Role:
Jolena Grande		Faculty
Peggy Lelesi		P/T Faculty



ACADEMIC SENATE

Minutes for 12.10.20

Place: CCC – 414 (Zoom) 3:00 pm to 5:00 pm

Members of the public may address the Senate regarding items on the agenda as these items are taken up by the Senate, according to the rules of the Senate. Members of the public wishing to address matters not on the agenda will be invited to do so under “Public Commentary” at the beginning of the meeting. The Senate reserves the right to change the order of the agenda items as the need arises.

AGENDA:

- I. **Establish Quorum and Acknowledge Alternates**
 - A. Establishment of quorum at 3:04pm
 - B. No alternates

- II. **Adoption of the Agenda**
 - A. Request to make New Business VII C time sensitive to when Trustee Rosales arrives made by President Goralski.
 - B. Motion to adopt the agenda with the changes made by Liana Koeppel. Motion seconded by Silvie. The motion passed unanimously.

- III. **Approval of Minutes from 12.10.2020**
 - A. Motion to adopt the minutes with one edit of an additional sentence added to the Curriculum Bylaws agenda item from 12.10.2020 was made by Silvie Grote. Motion seconded by Kathleen McAlister. Motion was passed unanimously.

- IV. **Public Commentary** (3 minutes per speaker)
No public comments

- V. **Faculty Announcements and Invitations** (2 minutes per speaker)
 - A. Bryan Seiling spoke about senate practices and the need for senate to be accountable for its processes.

- VI. **Faculty Issues – Unfinished Business**

- VII. **Faculty Issues – New Business**
 - A. Curriculum Committee Bylaws (10 minutes) Silvie Grote
Curriculum Chair discussed the second read of the revised Curriculum Bylaws document. Senators were asked for feedback on the document from their constituents. Senate discussion on the document. Senate is supportive of amplifying the adjunct voice in curriculum. Silvie Grote will be presenting a new draft of the Curriculum Committee Bylaws at the next senate meeting.

 - B. Distance Education Review (20 minutes) Kathleen McAlister

Distance Education Co-Coordinator Kathleen McAlister presented documents to the senate for a second read: Cypress College RSI Policy; Zoom Guidelines; and the DE Plan for 2017-2023. A suggestion was made for the DE committee to consider changing the wording of office hours to student hours. A motion was made by Kathleen McAlister to support the RSI policy with the consideration of the language change. Motion was seconded by Silvie Grote. Motion passed unanimously. Paul Paiement abstained. Senate discussion on the Zoom Guidelines document. Motion to support the Zoom Guidelines document with the inclusion of bullet points at the top to make it easier to follow made by Liana Koeppel. Motion was seconded by Peter Molnar. Motion passed unanimously. This will be sent to faculty by President Goralski and announced on Canvas. Senate discussion on the DE Plan for 2017-2023. A motion was made to extend discussion for 10 minutes made by Silvie Grote. Motion was seconded by Liana Koeppel. Motion passed unanimously. Daniel Pelletier abstained. A motion was made to approve the DE plan with the amendment to the evaluation of the position to be ongoing to provide greater flexibility for the DE coordinator in that position was made by Alison Robertson. Motion was seconded by Silvie Grote. Motion passed unanimously.

- C. Trustee Rosales: Introduction and Q&A (10 minutes) Craig Goralski
Newly elected Trustee Evangelina Rosales introduced herself to the senate and responded to questions and comments.

- D. Spring 2021 COVID Protocols, Policies, and Procedures (20 minutes) Craig Goralski
President Goralski reviewed the COVID Ad Hoc committee meetings and his meeting with the Nursing faculty. Senate discussion and additional feedback from senators and liaisons on the state of COVID-19 policies and procedures and continuing needs and concerns entering Spring 2021. VPI Lee Douglas discussed the current process for the requests of needs, mask fitting and antigen testing for students. President Goralski suggested for the COVID Ad Hoc committee to meet every 2 weeks for the rest of the semester with a summarized report to the President and VP's the next day. A motion was made to extend discussion for 10 minutes by Liana Koeppel. Motion was seconded by Leslie Palmer. Motion passed unanimously. A motion was made in support of the COVID Ad Hoc committee meeting twice a month with President Goralski reporting out after each meeting to VP Lee Douglas and President Schilling by Kathleen McAlister. Motion was seconded by Silvie Grote. Motion was amended by Liana Koeppel for President Goralski to communicate to all the faculty who their Ad Hoc committee members are so that there is clearer communication back and forth. Amended motion made by Silvie Grote. Motion seconded by Kathleen McAlister. Motion passed unanimously.

- E. Fall 2020 Student Survey Results (10 minutes) Craig Goralski
 President Goralski shared the Fall 2020 Student Needs Survey Results. Senate discussed the comments. President Goralski asked senators to share the message to take advantage of existing DE training.

VIII. Special Reports (3 minutes per Report)

- A. Associated Students Nicolette Garcia
1. Updating business agreement for the AS benefits fee.
 2. Planning for elections coming up and working on recruitment.
 3. Textbook scholarship for reimbursement of costs initiative is being worked on.
 4. Food distribution is still going on Wednesdays, put on by AS and Pathways of Hope
- B. United Faculty Christie Diep
1. W4 can be changed for the month online as needed
 2. Fullerton has voted on the calendar and senate was asked to reaffirm our vote on the calendar.
 3. President Goralski asked for the sense of the senate for the continued support of the calendar that was approved twice. Senators affirmed.
- C. AdFac Loyal Lebdeh
 Tomorrow will be the Union's first board meeting. Today was a quick meeting to check on the adjuncts.
- D. Professional Development Michael Brydges/
Ruth Gutierrez
 Flex Survey went out yesterday and will close next Friday February 5th. Please complete the survey. Conference funding requests are due February 22nd. We are bringing Dr. Angela Davis to our campus via zoom on Friday February 26th 10-11:30 a.m. Please save the date!! Our Equity Institute Follow Up will be held on Friday March 5th. We will send out a save the date next week to all participants.
- E. Curriculum Committee Silvie Grote
1. The pre-launch deadline for Fall 2022 is this Sunday the end of January.
 2. Silvie Grote and 14 colleagues participated in the Long Beach City College Cultural Curriculum Audit.
- F. Academic Senate Treasurer's Report Liana Koeppel
 Budget will be discussed and presented at the next meeting.
- G. Cypress College Foundation Damon de la Cruz

1. Americana Awards Gala Saturday, February 27 at 6:00 p.m. \$150 Special employee pricing. More info www.AmericanaAwards.org
2. Scholarship Process. Applications will open for students Mid-March. Seeking faculty to help with Scholarship Application Review
3. Veterans Resource Center Pavers & Naming Opportunities
Information at www.CypressCollegeFoundation.org

H. Student Equity and Achievement Committee Alison Robertson/
Gisela Vurduzco

Spring SEA Meeting Dates: Feb 2, Mar 2, April 6, May 4 from 3:45-5 pm on Zoom. Contact Gisela Verduzco or Alison Robertson for the link.

I. Student Learning Outcomes Assessment Jennifer Coopman

1. The 8th Annual SLO Symposium is scheduled for January 29-30, 2021. The focus of this event is ensuring equitable learning. The event is on Zoom and free to register.
2. The following is the program for the event:
<https://drive.google.com/file/d/1molZ405iN4Ltr7GEI6JbqCnFVbpXvy40/view>
3. The following is the link to register:
https://www.eventbrite.com/e/8th-annual-slo-symposium-tickets-124649555175?aff=emailordconf&utm_campaign=order_confirm&utm_medium=email&ref=emailordconf&utm_source=eventbrite&utm_term=view_event
4. The beta test for the eLumen/Canvas integration is currently on hold since eLumen is not syncing outcome rubrics properly to Canvas. The eLumen/Canvas integration is much different than expected so it definitely needs to be explored more by the beta test team once the integration is working properly.
5. The next SLO Committee meeting is scheduled for March 1, 2021.

J. Program Review and Department Planning Bryan Seiling
No report

K. District Council on Budget and Facilities Craig Goralski
Report is included in the president's report.

L. ACCJC Self Study Liana Koeppel
Continuing to work on the midterm report. Feedback will be available to give electronically.

M. CTE Liaison Amanda Gargano
No report

- N. Distance Education Kathleen McAlister
1. DE meets next Thursday.
2. Zoom sub account roll out happened. There are some issues.

- O. Diversity, Equity and Inclusion Committee Maha Afra
No report

IX. President's Report and Committee Appointments (15 min.)

- A. President Goralski announced that there will be a call out for two committees, the new Chancellor selection committee and the Institutional Research Director selection committee.
- B. President Goralski summarized the PAC meeting regarding funding released for BLM and Diversity and Inclusion networks.
- C. COVID protocols will be coming out on Monday and Tuesday. There is a new contact point person for COVID protocols which will be announced on Monday or Tuesday. Kiosks being installed for screening students on campus.
- D. CARES Act money is still available, requests should be made before February 5th. There will be another round of funding available from a second stimulus act.
- E. Summary of enrollment numbers this semester.

X. Adjournment

Motion to adjourn made by Silvie Grote. Motion seconded by Kathleen McAlister. The motion passed unanimously. The meeting was adjourned at 5:40pm.

The agendas for all Cypress College Academic Senate meetings can be found on line at www.cypresscollege.edu/facultystaff/senate. Agendas are physically posted in the window of TE3, 2nd floor.

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the NOCCCD will attempt to accommodate you in every reasonable manner. Please contact Julia Cherney, Academic Senate Secretary, at 714-484-7000 ext. 47292 or Craig Goralski, Academic Senate President, at (714) 484-7000 ext. 48374 at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.