

<b>ACADEMIC SENATE OFFICERS</b>		<b>Present</b>
<b>President:</b>	Craig Goralski	
<b>President-Elect:</b>	Damon de la Cruz	<b>damon</b>
<b>Secretary:</b>	Julia Cherney	<b>Julia Cherney</b>
<b>Treasurer:</b>	Liana Koeppel	<b>Liana Koeppel</b>
<b>Curriculum Chair:</b>	Silvie Grote	<b>Silvie Grote</b>
<b>Senators: Please indicate departure time if you leave before adjournment.</b>		
<b>Academic Senators</b>		<b>Signature and time of departure</b>
<b>Business/CIS 1</b>	Peter Molnar (T1, Y2)	<b>Peter Molnar</b>
<b>Career Technical Education 1</b>	Amanda Gargano (T1, Y1)/ Jeremy Peters	<b>Jeremy Peters</b>
<b>Career Technical Education 2</b>	Russ Bacarella (T1, Y1)	<b>Russ Bacarella</b>
<b>Counseling 1</b>	Sarah Coburn (T1, Y2)	<b>J. Jepson (for S. Coburn)</b>
<b>Counseling 2</b>	Daniel Pelletier (T1, Y1)	<b>Daniel Pelletier</b>
<b>Fine Arts 1</b>	Katalin Angelov (T2, Y2)	<b>Katalin Angelov</b>
<b>Fine Arts 2</b>	Paul Paiement (T3, Y2)	<b>Paul Paiement</b>
<b>Health Science 1</b>	Michael Faraci (T1, Y1)	<b>Michael Faraci</b>
<b>Health Science 2</b>	Lori Collins (T1, Y2)	Lori collins
<b>Health Science 3</b>	Julia Cherney (T1, Y2)	<b>Julia Cherney</b>
<b>Language Arts 1</b>	Liana Koeppel (T1, Y2)	<b>Liana Koeppel</b>
<b>Language Arts 2</b>	Alison Robertson (T1, Y1)	<b>Alison Robertson</b>
<b>Language Arts 3</b>	Kathleen McAlister (T1, Y1)	<b>Kathleen McAlister</b>

<b>Library/Learning Resource Center 1</b>	Leslie Palmer (T1,Y2)	<b>Leslie Palmer</b>
<b>Kinesiology:</b>	Sergio Cutrona (T1,Y2)	<b>Piero “Sergio “ Cutrona</b>
<b>Science/Engineering/Math 1</b>	Alma Castro (T3, Y2)	<b>Alma Castro</b>
<b>Science/Engineering/Math 2</b>	Christina Plett (T3, Y2)	<b>Christina Plett</b>
<b>Science/Engineering/Math 3</b>	Victoria Castle (T1, Y2)	<b>Victoria Castle</b>
<b>Social Science 1</b>	Steven Estrada (T1, Y2)	<b>Steven Estrada</b>
<b>Social Science 2</b>	Jaclyn Magginetti (T1, Y2)	<b>JaclynMagginetti</b>
<b>Adjunct Faculty Senator 1</b>	Loyal Lebdeh (T1, Y2)	<b>Loyal Lebdeh Out 5:00 pm</b>
<b>Adjunct Faculty Senator 2</b>	Cynthia Acosta (T1, Y1)	Cynthia Acosta In @ 3pm Out 5pm
<b>Adjunct Faculty Senator 3</b>	Chrystal Johnson (T1, Y1)	<b>Chrystal Johnson</b>
<b>Liaisons</b>		
<b>Associated Students</b>	Nicolette Garcia	<b>Nicolette Garcia</b>
<b>Diversity, Equity and Inclusion</b>	Maha Afra	
<b>Campus Technology</b>	Peter Maharaj	
<b>CC Foundation:</b>	Damon de la Cruz	
<b>Program Planning and Review</b>	Bryan Seiling	<b>Bryan Seiling</b>
<b>Professional Development</b>	Michael Brydges/ Ruth Gutierrez	<b>Michael Brydges</b>
<b>United Faculty</b>	Christie Diep	<b>Christie Diep</b>
<b>Student Equity and Achievement Committee</b>	Alison Robertson/ Gisela Verduzco	<b>Alison Robertson</b>
<b>Student Learning Outcomes</b>	Jennifer Coopman	<b>Jennifer Coopman</b>

<b>AdFac United</b>	Tonya Cobb/Layal Lebdeh	
<b>Accreditation</b>	Liana Koeppel	<b>Liana Koeppel</b>
<b>CTE Liaison</b>	Amanda Gargano	
<b>Distance Education</b>	Kathleen McAlister	<b>Kathleen McAlister</b>
<b>Basic Skills</b>		
<b>Council on Budget and Facilities</b>	Craig Goralski	
<b>GUESTS</b>		
<b>Print Name:</b>	<b>GUESTS</b>	
<b>Deidre Porter</b>	Faculty	Title V Grant
<b>Jolena Grande</b>	Faculty	Health Science/Mortuary Science
<b>Angela deDios</b>	Faculty	Social Science
<b>Mohammad Abdel Haq</b>	Faculty	United Faculty
<b>Linda Borla</b>	Faculty	Language Arts



## ACADEMIC SENATE

### Minutes for 2.11.21

Place: CCC – 414 (Zoom) 3:00 pm to 5:00 pm

Members of the public may address the Senate regarding items on the agenda as these items are taken up by the Senate, according to the rules of the Senate. Members of the public wishing to address matters not on the agenda will be invited to do so under “Public Commentary” at the beginning of the meeting. The Senate reserves the right to change the order of the agenda items as the need arises.

#### AGENDA:

- I. **Establish Quorum and Acknowledge Alternates**
  - A. Establishment of quorum at 3:05pm
  - B. Crystal Johnson alternate for Tonya Cobb
  
- II. **Adoption of the Agenda**
  - A. Motion to add New Business VII E discussion of 2.09.21 Board of Trustees meeting and the continued actions of Trustee Bent and consideration of senate action in response made by President Goralski. Motion seconded by Jeremy Peters. The motion passed unanimously.
  - B. Motion to adopt the agenda with the changes made by Silvie Grote. Motion seconded by Peter Molnar. The motion passed unanimously.
  
- III. **Approval of Minutes from 1.28.2021**
  - A. Motion to adopt the minutes 1.28.2021 was made by Silvie Grote. Motion seconded by Steven Estrada. Motion was passed unanimously.
  
- IV. **Public Commentary** (3 minutes per speaker)

Jeremy Peters spoke about sharing information with faculty regarding flexibility of online instruction to promote student success.
  
- V. **Faculty Announcements and Invitations** (2 minutes per speaker)
  - A. Leslie Palmer shared information about services available from the Library and LRC for students and faculty.
  
- VI. **Faculty Issues – Unfinished Business**
  
- VII. **Faculty Issues – New Business**
  - A. Curriculum Committee Bylaws (10 minutes) Silvie Grote

Curriculum Chair presented the edited Curriculum Committee Bylaws with a position for PT faculty in a non-voting capacity added. Senate discussion on possible additional changes. Curriculum Chair Grote moved to accept this draft as is. Motion seconded by Liana Koepfel. Motion was passed unanimously.

- B. Title V Social Sciences Coaches Update (5 minutes) Steven Estrada and Angela de Dios

Steven Estrada and Angela de Dios updated the Senate on the January training and plans for the Spring Semester working within the Title V Grant. This is part of Title V Grant efforts to keep the Senate informed on the work being done amongst Division Coaches and Completion Teams.

- C. Review of Senate Expenditures and Consideration of a 2021-2022 Senate Budget (15 minutes) Liana Koeppel

The senate was asked to review past expenditures of the Academic Senate and consider a proposed budget for Summer 2021- Summer 2022. Senate discussion on additional possible expenses. Kathleen McAlister moved to approve the budget with the stipulation of possibly adding office supplies to the budget with an amount that is based on past practice. Motion seconded by Steven Estrada. Motion was passed unanimously. Paul Paiement abstained. The senate was also asked to approve senate expenditures for the remainder of the Spring 2021 semester, consistent with the proposed budget. Motion to extend discussion by 5 minutes made by Alison Robertson. Motion seconded by Jaclyn Magginiti. Motion was passed unanimously. Motion to approve the expenditures from last fall and the proposed expenditures for this spring made by Liana Koeppel. Motion seconded by Damon de la Cruz. Motion was passed unanimously.

- D. Discussion of a Faculty Code of Ethics (20 minutes) Craig Goralski and Liana Koeppel

As part of our current accreditation cycle, a need to meet standard IIIA13 "The institution upholds a written code of professional ethics for all of its personnel, including consequences for violation" was identified. Progress toward meeting this standard was communicated to ACCJC as part of a PFI (Plan For Improvement) and will need to be a part of our accreditation mid-term report. Senate discussion on how best to address this standard. Senate is encouraged to discuss this with their constituents for discussion again on this topic in a future senate meeting.

- E. Discussion of 2.09.21 Board of Trustees meeting and the continued actions of Trustee Bent and consideration of senate action in response Craig Goralski  
Senate discussion and summarization of the Board of Trustees meeting. President Goralski asked for a sense of the senate whether senate is supportive of President Goralski in continuing the recommendations that were made and the resolution that was passed in the fall to be supportive of Fullerton students specifically Associated Students and to continue calling

Ryan Bent out for his continued actions against students and others in his position as a member of the board. The sense of the senate was unanimously yes. Senate is asked to engage in discussion on this with their constituents.

**VIII. Special Reports (3 minutes per Report)**

- A. Associated Students Nicolette Garcia
  - 1. AS will be responding and supporting to Fullerton AS regarding the President Bent issue.
  - 2. Two new executive board members
  - 3. Will be holding special and general elections
  - 4. Better U app is encouraged to be shared with faculty and students
  - 5. Food distribution is still going on Wednesdays
  
- B. United Faculty Christie Diep
  - 1. UF will be meeting with the district to discuss an MOU for summer and fall 2021. Asking for input from the divisions.
  - 2. Workgroups are formed for lecture/lab parity and meeting with district next week.
  
- C. AdFac Loyal Lebdeh
  - 1. New website for AdFac
  - 2. Monthly Community Action event for members on February 25<sup>th</sup> 1-3pm to learn about the union.
  - 3. Looking for a treasurer and a representative to the District Coordinating Council, contact Tonya for more information.
  - 4. Next Executive Board meeting is February 26<sup>th</sup>.
  
- D. Professional Development Michael Brydges/  
Ruth Gutierrez

Conference Funding is due Feb. 22nd. Also, please keep Feb. 26th open to attend "Conversation with Angela Davis," and Equity Retreat on March 5th.
  
- E. Curriculum Committee Silvie Grote
  - 1. There are still courses outstanding to pre-launch for Fall 2022 with the deadline passed at the end of January. Faculty encouraged to pre-launch.
  - 2. For fall 2020 there are some courses and programs still not finalized.
  - 3. Welcome Jolena Grande as Credit for Prior Learning Coordinator.
  - 4. Discussed bylaws which were discussed earlier in this meeting.
  
- F. Academic Senate Treasurer's Report Liana Koeppel

No report.
  
- G. Cypress College Foundation Damon de la Cruz

1. Americana Awards Gala Saturday, February 27 at 6:00 p.m., \$150 Special employee pricing. You can use my e-mail from Friday for other details. More info [www.AmericanaAwards.org](http://www.AmericanaAwards.org)
2. Scholarship Process, Applications will open for students Mid-March. Seeking faculty to help with Scholarship Application Review
3. Veterans Resource Center Pavers & Naming Opportunities Information at [www.CypressCollegeFoundation.org](http://www.CypressCollegeFoundation.org)

H. Student Equity and Achievement Committee

Alison Robertson/  
Gisela Verduzco

1. NCORE (online June 7-11) information will be coming soon. We will be coordinating with other committees to fund students, faculty, and staff. Early bird deadline is Mar. 31.
2. Our next meeting is Tuesday, March 2 3:45-5pm. For a link, email Gisela Verduzco or Alison Robertson.

I. Student Learning Outcomes Assessment

Jennifer Coopman

1. I attended the 8th Annual SLO Symposium on January 29, 2021. The focus of the event was on ensuring equitable learning.
2. The SLO section of the Instructional Program Review Committee Evaluation form was discussed at the Program Review meeting on January 8, 2021. I will be sending emails soon to department coordinators with programs up for program review in Fall 2021, regarding the CSLO to PSLO mapping to be done in eLumen.
3. The SLO Accreditation Steering Subcommittee met on February 9, 2021 and discussed the revision of ISLOs/PSLOs.
4. The Cypress College SLO web page is in the process of being updated to include the following files: Frequently Asked Questions about CSLOs and CSLO Assessment, How to Find Active CSLOs in CurricUNET, CSLO Status Report for Spring 2020
5. The beta test for the eLumen/Canvas integration is currently on hold since eLumen is not syncing outcome rubrics properly to Canvas. The eLumen/Canvas integration is much different than expected so it definitely needs to be explored more by the beta test team once the integration is working properly.
6. The next SLO Committee meeting is scheduled for March 1, 2021.

J. Program Review and Department Planning

Bryan Seiling

1. The IPRC met this past Monday for the first time this semester. AnnMarie Ruelas was welcomed to the committee as a liaison from the Student Services Program Review Committee. The additional input of the student services perspective has aided in the review of instructional programs and has underscored the interrelationship of instruction and services in the success of our students. As such, there are also efforts being made to have

a member of the IPRC sit as a liaison to the Student Services Program Review Committee.

2. The committee discussed the Summary Reports for each program that underwent review in the fall, with an emphasis on clarifying the criteria for deciding the Compliance Status for each department. The completion of CSLOs and revision of curriculum are areas of concern that may result in some departments receiving the status of Compliant – Needs Improvement. The Summaries are expected to be approved at the next committee meeting.
3. The committee also discussed the aspects of the Annual Report, the review of the 2-Year CTE short forms, and the upcoming Specialized Instructional Program reviews occurring in March. The committee workload in the spring has increased greatly over the past few years, and I want to thank the committee members for putting in that work.

K. District Council on Budget and Facilities Craig Goralski  
Report is included in the president’s report.

L. ACCJC Self Study Liana Koeppl  
Continuing to work on the midterm report and be looking to give feedback in March on first draft.

M. CTE Liaison Amanda Gargano  
No report

N. Distance Education Kathleen McAlister

1. From the DE Committee Meeting (2/4):
  - a. The Committee discussed summary guidance that was added to Zoom Guidelines, the minor changes that were proposed (by the Academic Senate on 1/28) to both the DE Plan and RSI policy. All were approved.
  - b. We discussed the Zoom update (2/1) which included the live captioning; the recommendation was to enable it (turn it on) by default in the faculty subaccount for accessibility compliance. Faculty do have the ability to turn it off for non-instructional meetings.
  - c. The Committee discussed enabling the feature which allows students to change their names in Zoom; that feature has been turned on.
  - d. We discussed Pronto, a new Canvas communication tool. Currently faculty must “opt in” to use this tool. Since this tool was requested by faculty and DE is paying for it, in order to know if we want to subsidize ongoing, we believe it should be enabled globally so that faculty can try it. The plan is to turn it on globally after the DE team has gone to division meetings to explain how the tool works and how faculty can “opt out” if they wish.



- e. Canvas Chat Support has long wait times & phone support is no longer available. We urge faculty to attempt to answer students' questions and refer them to DE Team before encouraging them to contact Canvas Support for help.
- f. We provided information about Screencast-O-matic Team Account Access. Faculty may use the team account which includes access to "Pro" tools—editing and captioning. Information is available in the RCI site.
- g. We have enabled Lockdown Browser for Chromebooks in Canvas. It is necessary to enable Chromebook access in the "advanced settings" area for each Lockdown Browser quiz. Instructions available in the RCI site.
- h. Online Teacher Training for Spring 2021 will begin on 3/22; faculty should let Deans know if they would like to be enrolled.

O. Diversity, Equity and Inclusion Committee

Maha Afra

- 1. The DEI Committee Met 2/10/2021 @ 3 pm.
- 2. Common Book  
The Distance Between Us; Discussions 2/23 at 11:30 and 2/24 at 4:40  
Next common book is Caste. Discussions times to be announced
- 3. Equity Alliance e-Convenings  
Dr. Schilling sent the information with the Opening Day email  
Marcie Kagawa sent the information Monday 2/9, @Cypress, with the application  
Four were selected for February and we voted in the fifth person, a student suggested by Virgil  
We discussed the options for a more direct approach for informing the campus about the e-Convenings
- 4. Dr. Schilling and Professor Virgil Adams  
They will be presenting to PAC on 2/11/2021 about the DEI Committee
- 5. Possible District DEI Allocations  
The district has allocated money to DEI. Dr. Schilling shared the suggested allocations' list that was presented to PBC, PAC, Equity Alliance Leadership and DEI.  
The priority is to mental health help, especially to marginalized communities and to racial trauma
- 6. RJEC  
Jenelle Herman shared that mental health conversations are central to the committee, with focus on finding qualified people for minorities to assist students, faculty and staff  
Also to compensate marginalized faculty and staff who are volunteering  
Conversations about hiring practices
- 7. Native American Land Acknowledgment

Treisa Cassens suggested that we should have an official acknowledgment of the owners of the land, the Tongva/Gabrielinos  
She will reach out to the Native/Indigenous FSA

8. ENCOR 2021 (Gisela)

It is the week of June 6th, virtual

The goal is to include more students (Legacy, Puente, Queer, Veterans, Charger Experience, AS, STEM, DSS...) with expectations that the students participating will be leaders in mentoring within their groups

Goal is 50 employees and 50 students

9. Announcements

Equity Retreat March 5th

February 26th, Angela Davis 10 am.

Heritage (Art Gallery)

Black History Month Events (February 18 and 23)

**IX. President's Report and Committee Appointments (15 min.)**

A. President Goralski discussed some items related to the president's report that was sent out.

B. President Goralski appointed Peter Molnar to represent faculty on the evaluation committee for Henry Hua, the Dean of CIS. Motion seconded by Liana Koeppel. Motion was passed unanimously.

C. President Goralski appointed Kathy Wada for the replacement of Christie on the Director of Institutional Research Committee. Motion to approve made by Kathleen McAlister. Motion seconded by Steven Estrada. Motion was passed unanimously.

D. Senate discussion on the Chancellor's Screening Committee. Silvie Grote nominated President Goralski to the Chancellor's Screening Committee and he accepted. Silvie Grote made a motion for President Goralski to appoint himself for the Chancellor's Screening Committee. Motion seconded by Steven Estrada. Motion was passed unanimously.

E. Discussion on a request from the Chemistry department for a spectrometer.

**X. Adjournment**

Motion to adjourn made by Peter Molnar. Motion seconded by Jaclyn Magginiti. The motion passed unanimously. The meeting was adjourned at 5:20pm.

The agendas for all Cypress College Academic Senate meetings can be found on line at [www.cypresscollege.edu/facultystaff/senate](http://www.cypresscollege.edu/facultystaff/senate). Agendas are physically posted in the window of TE3, 2<sup>nd</sup> floor.

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the NOCCCD will attempt to accommodate you in every reasonable manner. Please contact Julia Cherney, Academic Senate Secretary, at 714-484-7000 ext. 47292 or Craig Goralski, Academic Senate President, at (714) 484-7000 ext. 48374 at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.