

ACADEMIC SENATE OFFICERS		Present
President:	Craig Goralski	
President-Elect:	Damon de la Cruz	damon
Secretary:	Julia Cherney	Julia Cherney
Treasurer:	Liana Koepfel	Liana Koepfel
Curriculum Chair:	Silvie Grote	Silvie grote
Senators: Please indicate departure time if you leave before adjournment.		
Academic Senators		Signature and time of departure
Business/CIS 1	Peter Molnar (T1, Y2)	Peter Molnar Out at 5:05PM
Career Technical Education 1	Amanda Gargano (T1, Y1)/ Jeremy Peters	Jeremy Peters
Career Technical Education 2	Russ Bacarella (T1, Y1)	Russ Bacarella
Counseling 1	Sarah Coburn (T1, Y2)	Sarah Coburn
Counseling 2	Daniel Pelletier (T1, Y1)	Daniel Pelletier
Fine Arts 1	Katalin Angelov (T2, Y2)	Katalin Angelov out at 5:13
Fine Arts 2	Paul Paiement (T3, Y2)	Paul Paiement 5pm
Health Science 1	Michael Faraci (T1, Y1)	Michael Faraci
Health Science 2	Lori Collins (T1, Y2)	
Health Science 3	Julia Cherney (T1, Y2)	Julia Cherney

Language Arts 1	Liana Koeppel (T1, Y2)	Liana Koeppel
Language Arts 2	Alison Robertson (T1, Y1)	Alison Robertson
Language Arts 3	Kathleen McAlister (T1, Y1)	Kathleen McAlister
Library/Learning Resource Center 1	Leslie Palmer (T1,Y2)	Leslie Palmer
Kinesiology:	Sergio Cutrona (T1,Y2)	Piero “Sergio” Cutrona
Science/Engineering/Math 1	Alma Castro (T3, Y2)	Alma Castro
Science/Engineering/Math 2	Christina Plett (T3, Y2)	Christina Plett
Science/Engineering/Math 3	Victoria Castle (T1, Y2)	Victoria Castle
Social Science 1	Steven Estrada (T1, Y2)	Steven estrada(out 5:38)
Social Science 2	Jaclyn Magginetti (T1, Y2)	Jaclyn Magginetti
Adjunct Faculty Senator 1	Layal Lebdeh (T1, Y2)	Layal Lebdeh Out 5:00 pm
Adjunct Faculty Senator 2	Cynthia Acosta (T1, Y1)	Cynthia Acosta in 3pm out 5pm
Adjunct Faculty Senator 3	Chrystal Johnson (T1, Y1)	Chrystal Johnson
Liaisons		
Associated Students	Nicolette Garcia	Nicolette Garcia
Diversity, Equity and Inclusion	Maha Afra	Maha Afra Out 5:10
Campus Technology	Peter Maharaj	
CC Foundation:	Damon de la Cruz	
Program Planning and Review	Bryan Seiling	Bryan Seiling

Professional Development	Michael Brydges/ Ruth Gutierrez	
United Faculty	Christie Diep	Christie Diep
Student Equity and Achievement Committee	Alison Robertson/ Gisela Verduzco	Alison Robertson
Student Learning Outcomes	Jennifer Coopman	Jennifer Coopman
AdFac United	Tonya Cobb/Layal Lebdeh	
Accreditation	Liana Koepfel	Liana Koepfel
CTE Liaison	Jeremy Peters	
Distance Education	Kathleen McAlister	Kathleen McAlister
Basic Skills		
Council on Budget and Facilities	Craig Goralski	
GUESTS		
Print Name:	GUESTS	
Jolena Grande	Faculty/HS Division	
Stephanie Tran	Faculty, Language Arts/English, Title V	Stephanie Tran
Alice Reid	Faculty/Language Arts	
Kathryn Wada	Faculty, Language Arts/ESL, Title V	Kathryn Wada
Deidre Porter	Project Director, Title V	Deidre Porter



ACADEMIC SENATE

Minutes for 2.25.21

Place: CCC – 414 (Zoom) 3:00 pm to 5:00 pm

Members of the public may address the Senate regarding items on the agenda as these items are taken up by the Senate, according to the rules of the Senate. Members of the public wishing to address matters not on the agenda will be invited to do so under “Public Commentary” at the beginning of the meeting. The Senate reserves the right to change the order of the agenda items as the need arises.

AGENDA:

- I. **Establish Quorum and Acknowledge Alternates**
 - A. Establishment of quorum at 3:04pm
 - B. Crystal Johnson alternate for Tonya Cobb

- II. **Adoption of the Agenda**
 - A. Motion to adopt the agenda as written made by Silvie Grote. Motion seconded by Steven Estrada. The motion passed unanimously.

- III. **Approval of Minutes from 2.11.2021**
 - A. Motion to adopt the minutes 2.11.2021 was made by Steven Estrada. Motion seconded by Alison Robertson. Motion was passed unanimously.

- IV. **Public Commentary** (3 minutes per speaker)
No public commentary.

- V. **Faculty Announcements and Invitations** (2 minutes per speaker)
No announcement or invitations

- VI. **Faculty Issues – Unfinished Business**

- VII. **Faculty Issues – New Business**
 - A. Title V Grant - Language Arts Division Presentation (10 minutes). Alison Robertson
Stephanie Tran and Kathy Wada (Data Coach) presented an overview of the Language Arts Title V Completion Team projects. Stephanie is the Language Arts Peer Coach and English Dept member. Kathy is the Language Arts Data Coach and member of the ESL dept. Motion to extend discussion by 5 minutes made by Alison Robertson. Motion seconded by Steven Estrada. Motion was passed unanimously.

 - B. CPL BP/AP Policy Draft (10 minutes) Silvie Grote
Curriculum chair and CPL coordinator Jolena Grande presented drafts of Credit for Prior Learning BP and AP policy. This policy has been created in

collaboration with Fullerton College via District Coordinating Curriculum Committee and vetted by Cypress College curriculum committee. Senate discussion and questions on the policy.

- C. COVID-19 Ad Hoc Update (15 minutes) Craig Goralski
President Goralski summarized the Feb 22nd meeting of the COVID-19 Ad Hoc Committee. The committee discussed continuing needs for faculty and students for Spring 2021 and began discussions related to faculty and student needs for Fall 2021. The senate provided feedback on that update. President Goralski reminded the senate that there was a COVID Townhall scheduled for Wednesday March 3 from 1:00-2:30pm. He proposed that given the likelihood of expanded on campus instruction in Fall 2021, the COVID Ad Hoc should be expanded to include two faculty from every division and asked that senators help identify ah doc committee members for upcoming meetings, which will occur every two weeks.
- D. Review of BP 2715 - Code of Ethics/Standards of Practice (10 minutes) Craig Goralski
The Senate was informed that the Board of Trustees has proposed revisions of BP 2715 - Code of Ethics/ Standards of Practice. A draft of a revised BP was shared at DCC on 2/22. Senate discussed and commented on the proposed draft. Feedback will be communicated at the March DCC meeting.
- E. Cypress College Smoke-Free Campus Initiative (10 minutes). Damon de la Cruz and Nicolette Garcia
The senate was asked to consider a smoke free campus resolution passed by Cypress College Associated Students. Senate endorsement of the AS Resolution or the creation of a separate resolution was requested. Senate discussion on the initiative. Senators are asked to discuss this with their constituents for endorsement and report back at the next meeting with a vote.

VIII. Special Reports (3 minutes per Report)

- A. Associated Students Nicolette Garcia
1. Zoom has come out with Live Transcript setting which is very helpful to students. Please share this information with others.
 2. Working with Sam Gould on Wellness Collaborative. May be introducing a new Associated Degree, certificate for yoga instruction and wellness club on campus.
 3. Student DEI committee within AS will have meetings for initiatives to support students. Will be collaborating with the Legacy program and Dr. Rhymes for a student event.
 4. AS special and general elections are taking place. Please share with the students.

5. Anti-Racism campaign through AS is led by VP of Campus Activities and headed by Steven Estrada and Arturo Ocampo and student DEI committee. Campaign revolves around anti-racist artistic creations from students that encourage diversity, equity and inclusion with workshop and guest speakers will be included.
6. Teacher of the year AS subcommittee was created to review nominations. Ad-Fac of the year will also be recognized.

B. United Faculty

Christie Diep

1. Union is working with the district on back to campus issue for the summer and fall MOU. Email Mohammad M. Abdel Haq with any questions, feedback or concerns.
2. Christie Diep thanked senate for the support of the Biology department faculty. UF has won the arbitration over the scheduling, multiple sections and class sizes.
3. Spring elections start next week. Please look for emails from Jane Walker. Bargaining survey will be sent tomorrow from Mohammad M. Abdel Haq and will be open until next Wednesday. Winter intersession section will be included in the survey.

C. AdFac

Chrystal Johnson

1. Sent out nearly 200 care packages to members including masks and first aid kits.
2. Upcoming member event/community action was today at 12:45
3. Next Board meeting is February 26th at 1:30

D. Professional Development

Michael Brydges/
Ruth Gutierrez

1. Dr. Angela Davis event with moderated question and answer format is tomorrow at 10:00am.
2. Equity Institute is next Friday

E. Curriculum Committee

Silvie Grote

1. There is a new feature as faculty pre-launch a course they may choose if it goes to DE or straight pre-launch.
2. Arturo Ocampo has unveiled the anti-racism campaign plans with District Coordinating Curriculum Committee and shared that Steven Estrada will be the faculty lead on the curriculum. Faculty is invited to participate and contribute to curriculum on anti-racism. If interested, please reach out to Arturo Ocampo.
3. The proposal from Fullerton and Cypress faculty on the Ethnic Studies requirement was discussed. A memorandum was shared on the position of the ethnic studies CC and FC faculty as well as options for others on the

ethnic studies requirement by CSU. Please reach out to Steven Estrada and Danny Lind with any questions.

- F. Academic Senate Treasurer's Report Liana Koeppel
Senate Treasurer Liana Koeppel directs your attention to the two budget documents attached to the Liaison Report email.
- G. Cypress College Foundation Damon de la Cruz
1. Americana is this weekend! Saturday Feb 27, 6p.
<https://www.cypresscollege.edu/foundation/>
The Silent Auction can be found at:
<https://flow.onecause.com/organizations/ff211a2b-fb66-4b5e-a5aa-5db05037869d/virtual-events/vevt:9d627675-d10b-41a8-a38a-2633a0c65829>
- H. Student Equity and Achievement Committee Alison Robertson/
Gisela Vurduzco
1. We are beginning plans, in conjunction with other groups, to send people to NCORE in June.
2. Our next meeting is March 2 at 3:45pm Email Gisela Verduzco or Alison Robertson for the link.
- I. Student Learning Outcomes Assessment Jennifer Coopman
1. The beta test for the eLumen/Canvas integration is still on hold since eLumen is still not syncing outcome rubrics properly to Canvas.
2. The Cypress College SLO web page was updated to include the following files: Frequently Asked Questions about CSLOs and CSLO Assessment, How to Find Active CSLOs in CurricUNET, CSLO Status Report for Spring 2020
3. The SLO component of program review was discussed extensively at the Program Review meeting on February 22, 2021. I will be sending emails soon to department coordinators with programs up for program review in Fall 2021, regarding the CSLO to PSLO mapping to be done in eLumen.
4. Met with the SEM data coach, David Nusbaum, on Zoom and corresponded with Eileen Haddad about the idea of training data coaches to enhance their understanding of SLO data so that they can be a resource to colleagues with SLO data. I plan to train the data coaches at the next data coach meeting, March 16, 2021.
5. The Spring 2021 schedule was uploaded to eLumen. Spring 2021 CSLO assessment scorecards are now viewable in eLumen. I updated several assessments in eLumen so that CSLOs in eLumen match active CSLOs in CurricUNET.

6. Met with the eLumen representative, Heather Hurley, on February 16, 2021 and discussed various eLumen functionalities. From that information, I created a few how-to documents.
7. Attended an eLumen training hosted by Heather Hurley on February 23, 2021.
8. Working on revising ISLO/PSLO catalog verbiage due to ISLO/PSLO revisions.
9. The next SLO Committee meeting is scheduled for March 1, 2021.

J. Program Review and Department Planning Bryan Seiling

1. The IPRC met this past Monday to finalize the Summary Reports for the programs that underwent review in the fall. Each department received a Compliance Status, with a few receiving the status of “Compliant – Needs Improvement.” The major issues the committee saw with these programs were the low completion rate of CSLOs and an abundance of curriculum in need of revision. It is recognized that some, and perhaps many, of these issues stem from a lack of resources and institutional support, but they are important areas needing the department’s attention. The committee is also ready with guidance and resources to help the departments address these issues.
2. The committee also discussed the review of the 2-Year CTE short forms and other aspects of the Annual Report. The committee will discuss proposed revisions to the Program Review Handbook and the creation of Meetings Bylaws at the next meeting as it prepares for the upcoming Specialized Instructional Program reviews in mid-March. There will be different Senate agenda items in April that present the Annual Report and the proposed revisions to the Handbook and Bylaws.

K. District Council on Budget and Facilities Craig Goralski
Report is included in the president’s report.

L. ACCJC Self Study Liana Koeppel

1. Working on the midterm report with the first draft going to the Accreditation Steering Committee in March.
2. Senate is asked to remind their constituents that each semester faculty should be using the up to date SLO’s in their syllabi, which are found in Curricunet.
3. Senate is reminded to share with their constituents that adjunct participation in data entry for CSLO’s is necessary and is part of their contract duty.
4. Senate is reminded that minutes for shared governance meetings should have robust minutes including constituent dialogue. Minutes also need to be updated on the website.

M. CTE Liaison Jeremy Peters

No report

N. Distance Education

Kathleen McAlister

1. Working on program review and will make a report about the goals to the DE committee at the meeting next week.

O. Diversity, Equity and Inclusion Committee

Maha Afra

No report

IX. President's Report and Committee Appointments (15 min.)

- A. President Goralski discussed items related to the president's report that was sent out. Bryan Seiling requested to have an open dialogue about what rules we are going to have for the executive committee meetings because he believes there is currently no authorization for it. President Goralski shared that he has reached out to ASCCC regarding this matter and the ASCCC North representative's opinion is that the meetings are not in violation of the Brown Act. Silvie Grote spoke about the correlation of the executive committee meetings to the meetings in curriculum. President Goralski discussed the purpose of the executive committee meetings. Bryan Seiling made a point of order that he believes that President Goralski is violating our special orders, Robert's Rules of Order and violating tradition. President Goralski asked Bryan Seiling to follow the process necessary to bring about the change he believes that needs to be done. Senate discussion on this item. Liana Koepfel discussed that the premise that the argument is based on is faulty, there are no decisions made during the executive senate meetings, and that this is non-unique. Bryan Seiling made a point of order that tradition is not a word, it is something that exists at our parliamentary authority, there is a violation of small groups executive committees, and the tradition of executive committee meetings is not being followed. President Goralski ruled no on the point of order. Bryan Seiling appealed the ruling of the chair. President Goralski did not agree that the appeal has merit. Senate discussion and questions about this issue. Bryan Seiling withdrew completely his objection; he will let senate decide on what they would like to do. President Goralski directed every senate member who may have concerns about executive committee meetings to bring this up as an agenda item, or as a motion, with setting a limit or a parameter, or preventing executive meetings at all, are all options to the senate and encouraged senators to follow process on this should they feel it necessary.
- B. President Goralski discussed Amy Ward's decision to step away from her position as OER liaison. President Goralski read the summary of the OER position as written by Amy. President Goralski asked for senate approval to make the call for the position including the language presented by Amy, to provide faculty with the full scope of the position. Motion to approve made by Kathleen McAlister. Motion seconded by Leslie Palmer. Senate discussion if

this position would be for a full-time faculty only or for part time faculty also. Motion to amend to either restrict the call out to the full-time faculty or extend to full time and part time faculty with reference to what ASCC recommends made by Kathleen McAlister. Motion amended to restrict it to full time faculty initially, and if no full-time faculty expressed interest then it can be opened up to part time faculty made by Kathleen McAlister. Motion was passed unanimously. Senate discussion if there should be stipulation if the person should be tenured. Motion stays as is without the stipulation. Quorum was lost before the vote could be taken on this.

X. Adjournment

Motion to adjourn made by Alison Robertson. Motion seconded by Leslie Palmer. The motion passed unanimously. The meeting was adjourned at 5:42pm.

The agendas for all Cypress College Academic Senate meetings can be found on line at www.cypresscollege.edu/facultystaff/senate. Agendas are physically posted in the window of TE3, 2nd floor.

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the NOCCCD will attempt to accommodate you in every reasonable manner. Please contact Julia Cherney, Academic Senate Secretary, at 714-484-7000 ext. 47292 or Craig Goralski, Academic Senate President, at (714) 484-7000 ext. 48374 at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.