

ACADEMIC SENATE OFFICERS		Present
President:	Craig Goralski	Craig Goralski
President-Elect:	Damon de la Cruz	damon
Secretary:	Julia Cherney	Julia Cherney
Treasurer:	Liana Koeppel	Liana Koeppel
Curriculum Chair:	Silvie Grote	Silvie Grote
Senators: Please indicate departure time if you leave before adjournment.		
Academic Senators		Signature and time of departure
Business/CIS 1	Peter Molnar (T1, Y2)	Peter Molnar
Career Technical Education 1	Amanda Gargano (T1, Y1)/ Jeremy Peters	Jeremy Peters
Career Technical Education 2	Russ Bacarella (T1, Y1)	Russ Bacarella
Counseling 1	Sarah Coburn (T1, Y2)	Sarah Coburn
Counseling 2	Daniel Pelletier (T1, Y1)	Daniel Pelletier
Fine Arts 1	Katalin Angelov (T2, Y2)	Katalin Angelov- 5:14
Fine Arts 2	Paul Paiement (T3, Y2)	Paul Paiement-5pm
Health Science 1	Michael Faraci (T1, Y1)	Michael Faraci
Health Science 2	Lori Collins (T1, Y2)	Lori Collins out @ 5:04pm
Health Science 3	Julia Cherney (T1, Y2)	Julia Cherney
Language Arts 1	Liana Koeppel (T1, Y2)	Liana Koeppel
Language Arts 2	Alison Robertson (T1, Y1)	Alison Robertson

Language Arts 3	Kathleen McAlister (T1, Y1)	Kathleen McAlister
Library/Learning Resource Center 1	Leslie Palmer (T1,Y2)	Leslie Palmer
Kinesiology:	Sergio Cutrona (T1,Y2)	Piero “Sergio” Cutrona
Science/Engineering/Math 1	Alma Castro (T3, Y2)	Alma Castro
Science/Engineering/Math 2	Christina Plett (T3, Y2)	Christina Plett
Science/Engineering/Math 3	Victoria Castle (T1, Y2)	Victoria Castle
Social Science 1	Steven Estrada (T1, Y2)	Steven Estrada
Social Science 2	Jaclyn Magginetti (T1, Y2)	Jaclyn Magginetti
Adjunct Faculty Senator 1	Layal Lebdeh (T1, Y2)	Layal Lebdeh Out 5:00 pm
Adjunct Faculty Senator 2	Cynthia Acosta (T1, Y1)	Cynthia Acosta Out 5pm
Adjunct Faculty Senator 3	Chrystal Johnson (T1, Y1)	Chrystal Johnson
Liaisons		
Associated Students	Nicolette Garcia	Nicolette Garcia
Diversity, Equity and Inclusion	Maha Afra	Maha Afra 5:14
Campus Technology	Peter Maharaj	
CC Foundation:	Damon de la Cruz	
Program Planning and Review	Bryan Seiling	Bryan Seiling
Professional Development	Michael Brydges/ Ruth Gutierrez	Michael Brydges
United Faculty	Christie Diep	Christie Diep
Student Equity and Achievement Committee	Alison Robertson/ Gisela Verduzco	Alison Robertson

Student Learning Outcomes	Jennifer Coopman	Jennifer Coopman
AdFac United	Tonya Cobb/Layal Lebdeh	Chrystal Johnson
Accreditation	Liana Koeppel	Liana Koeppel
CTE Liaison	Jeremy Peters	
Distance Education	Kathleen McAlister	Kathleen McAlister
Basic Skills		
Council on Budget and Facilities	Craig Goralski	
GUESTS		
Print Name:	Department:	
Jolena Grande	Health Science Division Mortuary Science	
David Nusbaum	Math Department	
Deidre Porter	Title V Grant	

ACADEMIC SENATE

Minutes for 4.22.21

Place: CCC – 414 (Zoom) 3:00 pm to 5:00 pm

Members of the public may address the Senate regarding items on the agenda as these items are taken up by the Senate, according to the rules of the Senate. Members of the public wishing to address matters not on the agenda will be invited to do so under “Public Commentary” at the beginning of the meeting. The Senate reserves the right to change the order of the agenda items as the need arises.

AGENDA:

- I. Establish Quorum and Acknowledge Alternates**
 - A. Establishment of quorum at 3:07pm
 - B. Chrystal Johnson alternate for Tonya Cobb.

- II. Adoption of the Agenda**
 - A. Motion to adopt the agenda as written made by Liana Koeppel. Motion seconded by Peter Molnar. The motion passed unanimously.

- III. Approval of Minutes from 4.08.2021**
 - A. Change made to the minutes by Victoria Castle shared that the SEM division took a poll, and they did not want to say no smoking because there’s too many faculty and students that are still smoking and they would like to include an area where they could smoke that would be away from students and faculty.
 - B. Change made to the minutes by Silvie Grote, from the subgroup. For the time being, native SOC JUST graduation requirement will remain. Some courses, which were previously approved for CSU GE but were missing from the native pattern, were added to the native graduation list have been cleaned up in favor of the students.
 - C. Motion to adopt the amended minutes for 4.08.2021 was made by Steven Estrada. Motion seconded by Silvie Grote. Motion was passed unanimously. Katalin Angelov and Kathleen McAlister abstained.

- IV. Public Commentary (3 minutes per speaker)**

No public commentary.

- V. Faculty Announcements and Invitations (2 minutes per speaker)**

No faculty announcements or invitations

- VI. Faculty Issues – Unfinished Business**

- VII. Faculty Issues – New Business**
 - A. Title V Grant Report: SEM (15 minutes) Alma Castro, Sarah Jones and David Nusbaum

Sarah Jones and David Nusbaum shared a brief summary of the projects they are working on as peer and data coaches on the Title V Completion Team for SEM. Sarah invited everyone to her presentation with Stephanie Tran and Angela de Dios on May 7th from 10:00-11:30 called Creating A Welcoming and Equitized Syllabus. David also shared data showing the increase in equity gaps since the college switched to remote instruction and in which divisions this effect has been the strongest. Senate discussion and questions on further details of the presentation.

- B. Faculty Awards Confirmation (10 minutes) Craig Goralski
At a Closed Session of the Academic Senate, nominees for the Outstanding President Goralski shared that the Full-Time Faculty Award, Outstanding Adjunct Faculty Award, and the Charger Award were considered and award recipient recommendations were made by participants of the closed session. Liana Koeppel shared there were amazing nominees for the Charger Award and the selection of the participants is Ruth Gutierrez. Michael Faraci spoke about the Outstanding Adjunct Faculty Award and the choice of the participants was Nzuzi DeMagalhaes. President Goralski shared the committee's choice for Full-Time Faculty Award was Thu Pham. The Senate reviewed the recommendations from the closed session and voted to confirm the award winners. The vote was passed unanimously.
- C. Accreditation Midterm Report First Read and Discussion (10 minutes) Liana Koeppel
The Accreditation Midterm Report was distributed to the campus via email and posted to the College website on April 6, 2021. The Midterm Report was presented to the Senate for a First Read and questions/feedback before a second read and vote to accept the Report at the May 6, 2021 meeting. Senate was asked for feedback on the report. Liana Koeppel summarized some of the highlights from the midterm report.
- D. Presentation of the Program Review Annual Report (25 minutes) Liana Koeppel and Bryan Seiling
Bryan Seiling presented the Program Review Annual Report for a first read. The main points, commendations, and recommendations of the report were highlighted. Dr. Deidre Porter asked about the follow up of non-compliance items in the report and how they will be handled. Chrystal Johnson asked about guidance for adjunct faculty on this. The report will be brought back for a second read and approval at a subsequent Senate meeting.
- E. AP 7120 Discussion (20 minutes) Craig Goralski

Senate President Goralski discussed Administrative Procedure (AP) 7120-4 and 7120-5 related to Management Employee Hiring and Interim Appointments to Vacant Management Positions. How these administrative procedures have been interpreted and applied were reviewed. The Senate was asked to engage in discussion of this application of AP and consider taking a position on these procedures and their use. Michael Faraci, Damon de la Cruz and Julia Cherney shared the concerns of the Health Science division and that the majority of the division is against having an interim Dean. Senate discussion on hiring policies across campus. Motion to extend discussion for five minutes made by Jaclyn Magginetti. Motion seconded by Julia Cherney. The motion was passed unanimously. Christie Diep reminded Senate that on faculty hiring the President does not have the final say but for managers it's a different process. Motion to extend discussion for five minutes made by Liana Koeppel. Motion seconded by Alison Robertson. The motion was passed unanimously. Senate discussion on interim versus permanent Dean hiring. President Goralski asked for a sense of the Senate. Is the Senate supportive of President Goralski advocating for the rolling back of plans for an interim Dean position for Health Sciences and instead engaging in a full process for a permanent Dean for Health Sciences. The sense of the Senate was unanimously yes. Senate will have broader discussions in the future about Dean positions.

- F. Conferral of Professor Emeritus Status (5 minutes) Craig Goralski
The Senate was asked to review and approve requests for conferral of emeritus status on retired or retiring faculty. Denise Bernstein nominated herself for the status and Steven Estrada nominated James Dedic. Motion to confer Professor Emeritus status on Denise Bernstein and James Dedic made by Steven Estrada. Motion seconded by Kathleen McAlister. Sergio Cutrona added Larry Beidler and Bill Pinkham to the list. Vote to confer Professor Emeritus status on Denise Bernstein, James Dedic, Larry Beidler and Bill Pinkham passed unanimously. Chrystal Johnson abstained.

VIII. Special Reports (3 minutes per Report)

A. Associated Students

Nicolette Garcia

1. Special screening tonight of Kiss the Ground.
2. AS council and Board of Trustees has approved our statement of solidarity, which will be available to view within the next few days.
3. Anti-Racism Town Hall for students on Wednesday April 28 11:30-1:30
4. Arturo O'Compo joined a previous meeting to share with AS posters of anti-racism featuring students from the college.

5. The Armenian Genocide Day of Remembrance Resolution has been approved by AS and has gone through a first and second read with the Board and will be an agenda item at the next meeting.
6. Food distribution has been consistent in numbers with an average of 100 students served per week.

B. United Faculty Christie Diep

1. Jeremy Peters shared they are in negotiations with the district for the summer and fall MOU and the task force is working on the 75th percentile and the new retiree benefits for new hires that are hired after July 1.

C. AdFac Chrystal Johnson
No report

D. Professional Development Michael Brydges/
Ruth Gutierrez

1. End of Year Fiesta is on Wednesday May 5th -more details to come this week.
 - a. Games and prizes
2. May 7th 10:00-11:30 Creating a Welcoming and Equitized Syllabus facilitated by Angela De Dios, Sarah Jones, and Stephanie Tran (look for email)
3. E-mail call for Faculty Fall Flex proposals went out this week and the proposals are due by Friday April 30th at 12:00 p.m.
4. Strategic Planning is this Friday April 23rd

E. Curriculum Committee Silvie Grote

1. To clarify report from last Senate meeting: *Curriculum subgroup had been convening since last semester to examine whether native graduation pattern could align with that of CSU's and this is because there are many students who transfer to CSUs. One of the recommendation of the subgroup to the Curriculum Committee was to see what other suggestions we might get in terms of Ethnic Studies area at a CC level. For the time being, the native, SOC JUST graduation requirement will remain. Some courses, which were previously approved for CSU GE but were missing from the native pattern, were added to the native graduation list in favor of the students. Currently, there are courses that appear in our native graduation pattern but do not have CSU GE designations and those will be examined as they come up for review.*
2. Issues related to articulation have recently come up: 1) what to do in situations when faculty do not want to apply for articulation (CSU GE/IGETC) and their course most likely qualifies based on course COR as well as articulations at other institutions; 2) faculty from one department suggesting that faculty from another department cannot submit their

course for a specific CSU GE area. Curriculum committee keeps the best interest of the student in mind and will be making decisions in the spirit of GPs.

3. I have attended ASCCC Spring Plenary along with Craig this past weekend. To highlight items related specifically to curriculum, I'd like to share that several Resolutions regarding Ethnic studies supported and confirmed the work that our ethnic studies faculty are already doing; such as planning to offer courses under ETHS prefix that are taught by faculty trained specifically in the ETHS area. On a related note, we have submitted numerous ETHS courses for CSU GE area F articulation and are still awaiting final decisions. It is interesting to note that, as our AO has shared based on reports from her colleagues, not all courses under ETHS are being automatically approved by CSUs.
4. We have a small group of faculty who will be participating in LBCC curriculum cultural audit late summer. This will be last time that Cypress faculty can participate along with LBCC because of LBCC capacity limits. We will do our best to replicate their training on our campus. Solicitations for this cohort were intentional and started with Title V coaches and Curriculum Div representatives. There are 2 divisions (FA and SEM) that I've reached out to in order to improve campus-wide participation.
5. Department coordinators were working on an equivalency project and we are tying some loose ends with several departments. This process will afford students assurance that they do not take courses that are deemed the "same/equivalent" multiple times. Example would be a course with same C-ID.
6. To respond to the comments about the repeatability issues that Bryan mentioned earlier during Program Review Annual Report, we have some strategies to address the repeatability issue by leveling courses and that strategy is far from ideal.

F. Academic Senate Treasurer's Report Liana Koeppel
No report

G. Cypress College Foundation Damon de la Cruz

1. The Yom HaShoah event was a success it had the same attendance as last year.
2. This year the foundation is going to give out \$260k in scholarships, the scholarship awards are scheduled for May 18 at 5p.

H. Student Equity and Achievement Committee Alison Robertson/
Gisela Vurduzco

1. The next SEA meeting is Tuesday, May 4th 3:45-5pm on Zoom. Email Gisela Verduzco or Alison Robertson for the link.

- I. Student Learning Outcomes Assessment Jennifer Coopman
1. The Spring 2021 schedule has been uploaded to eLumen. Spring 2021 CSLO assessment scorecards are viewable in eLumen.
 2. There is now a link in the Canvas navigation menu to access eLumen. The link is called **eLumen Faculty**. This link is only visible to Faculty. After selecting this link, click on the "Open in New Tab" button. The user may be prompted to log in with a MyGateway ID and Password. Once logged in, instructors will be able to complete the CSLO assessment scorecards for their courses. A huge thank you to Kathleen McAlister for learning the code to help make this idea come to fruition!
 3. Please review the CSLO Assessment Status Report for Fall 2020. The document is attached.
 4. The SLO Committee met April 12, 2021. There was a thorough discussion regarding the recommendation to give to the Instructional Program Review Committee regarding the criteria to be met for the SLO aspect of program review. The SLO Committee agreed on the following criteria regarding the CSLO part: The start date for checking that a program meets the criteria for CSLO assessment begins Fall 2019. The percentage of courses assessed for each semester should be at least 90%. There should be an exception to Spring 2020 due to the transition to completely remote instruction in response to the COVID-19 pandemic. For Spring 2020, the percentage of courses assessed should be at least 70%. For any semesters with percentages below 90% (other than Spring 2020), the program should write a brief description on the Instructional Program Review Self-Study Form describing the reason for the lower percentage. The exception statement will be considered by the Instructional Program Review Committee in assigning the program's Compliance Status. The criteria to be met for the PSLO part: The PSLO Mapping should be completed. All CSLOs for active courses should be mapped to appropriate PSLO subcategories.
 5. Met with the Instructional Program Review Committee Chair, Bryan Seiling, on April 15, 2021 to discuss the SLO Committee recommendation to IPRC.
 6. I am in the process of writing the 2021-2022 College Catalog language for each department's Program Learning Outcomes to submit to Laurie Treifenbach by May 1, 2021. An email was sent to all Department Coordinators. PSLO Mapping instructions were included. The language in the Catalog for Program Learning Outcomes should be reflected in the PSLO Mapping. Beginning Fall 2021, Equity is a new subcategory.
 7. When CurricUNET updates with a new course or with new/revised CSLOs for an existing course, the CSLO to PSLO mapping needs to be done/redone in eLumen for that course (even if the course had been mapped previously). Best practice is to do this mapping as the updates

are made in CurricUNET. Updating the PSLO Mappings in eLumen is a great department activity for Flex Day.

8. Corresponded with Faculty regarding PSLO Mappings and CSLO assessments. Please reach out to me with any questions!
9. Met with the Counseling and Physical Sciences Departments to discuss various SLO topics.
10. The SLO Accreditation Steering Subcommittee met on April 16, 2021 and April 21, 2021. Much of the discussion was focused on PSLOs. Mapping PSLOs to ISLOs was also discussed. SSLOs were also discussed.
11. Met with Heather Hurley from eLumen on April 21, 2021 for various training on PSLO related functions. Also, there is quite a challenge with CurricUNET and eLumen not being able to communicate directly.
12. The next SLO Committee meeting is scheduled for Fall 2021

J. Program Review and Department Planning Bryan Seiling

1. Bryan Seiling reported that they are interested in putting in the program reviews forms on their website, which are currently on the J Drive. There are no written rules on this, and this will be on the agenda for the next meeting. Bryan Seiling asked for written evidence to support any opposition to publicly posting the program reviews. The idea is to put the program reviews in a publicly accessible place.

K. District Council on Budget and Facilities Craig Goralski
This information is shared in the President's report.

L. ACCJC Self Study Liana Koeppel

1. The next Steering Committee is on May 5th.
2. The first read will be presented to the Board of Trustees on May 25th. Then it will be worked on over the summer and presented to all constituency groups including Senate in the fall before it is sent off for a second approval by the Board in September.

M. CTE Liaison Jeremy Peters
No report

N. Distance Education Kathleen McAlister

1. DE Committee is scheduled to meet on 4/6—we may change to avoid Senate conflict; agenda will go out next week
2. We will be discussing a plan to “purge” Zoom recordings because we have exceeded our storage capacity for the subaccount
3. We plan to offer OTT in summer if there is a demand; interested faculty should contact their Deans
4. We added two links to Canvas Global navigation. “eLumen Faculty” can only be seen by faculty & may be used to input SLOs. Please keep the

“Student Services” link in the “visible” area to provide students with access to student services.

5. TCC Meeting Update

At a previous Senate meeting I reported that TCC approved adoption of CourseEval HQ. This is also reflected in the TCC meeting minutes for 3/16:

6. **“COURSE EVALUATION:** Gabrielle Stanco, Director of Research and Planning & Data Management was asked to bring discussion of student evaluation to this group for discussion. She said that in the Fall when we were going remote, they heard from the campuses that some new tools needed to be included for the faculty to be evaluated using student evaluations. They looked at some different options and they looked at one called Watermark but it was going to be too much in terms of cost and time and needing to implement something differently. At the time it was decided to use our current system called Qualtrics. All campuses used Qualtrics in the fall. While Qualtrics is working they have heard that it is a lot of work and a bit clunky, so they have started to evaluate another product. They have done a demonstration of another product called Course Eval HQ in the fall. The cost is \$10,000 (based on FTES) to implement for all 3 of our institutions. This is strictly for student evaluations it will not replace Qualtrics. A motion was made by Kathleen McAlister and 2nd by Treisa Cassens to adopt Course Eval HQ for the next academic year; approved by James Garibaldi, Richard Smead, Kathleen McAlister, Eric Bladh, Dani Wilson, Treisa Cassens and abstained by Azin Biatani.

7. CourseEvalHQ was not on the agenda for our 4/20 meeting. However, Cherry- Li-Bugg, who did not attend the 3/16 meeting, referred to the vote from the previous meeting and reintroduced the topic. DE coordinators from Fullerton and NOCE then expressed that their campuses would not be interested in adopting CourseEvalHQ. Cherry Li-Bugg indicated that if Cypress was the only college interested in adopting the tool, the District would not pay for it

O. Diversity, Equity and Inclusion Committee

Maha Afra

1. The DEI Committee met 4/14/2021, 3-4:30 pm., via Zoom
2. Common Book Discussion
 - a. April 27, 11:30-12:30 and April 28, 4:30-5:30. Discussions will be lead by Virgil Adams.
 - b. Pronto will also be used for discussions.
 - c. CSU system using the book Caste as an anti-racist model.
 - d. Ranmalee and Virgil are lecturing through District Diversity P.I.E series on the caste system in Sri Lanka, May 7th, 9-11 am.
3. Equity Alliance (Gisela)
 - a. E-Convenings AB 705 is happening on 4/19.
 - b. Will be trying to fill the spots for the summer e-Convenings before the summer starts.

- c. Will be getting more information regarding the names of the speakers for each e-Convening.
 - d. Will send reminders to students and employees regarding the summer e-Convenings. Nicolette Garcia will help with recruiting students.
 - e. Dawn Decker shared that she attended the March one with three others all in student services. The e-Convening was about equity in social services. The student who attended with them was a key in the making of the power point that they will be sharing that summarizes their experience and has recommendations. The student is a Legacy Scholar and has already shared with Legacy (Virgil). The presentation will be on the DEI webpage. Michael Brydges is willing to arrange for the presentation to be shared during Flex.
4. Ramadan and Eid Al Futr
- a. Dr. Schilling shared a letter that was sent to her by a faculty regarding that some of our students will be fasting during Ramadan, Started April 12 at sundown, and will be celebrating Eid Al Futr on May 12th. The committee voted that the letter be shared with all users and with Deans to share in division meetings so faculty are aware that some students may need accommodations.
5. Diversity Award
- a. Nominations are due April 22nd.
6. Funding Request
- a. We approved a speaker funding request for FITE Club.
7. RJEC (Jenelle)
- a. The conversation is still on going regarding faculty hiring practices.
 - b. Considering hiring an Ethnic Studies faculty for one year.
 - c. Ethnic Studies at FC are training faculty, by request regarding diversity in their curriculum.
 - d. Conversations about having outside experts to come in and evaluate our diversity practices.
 - e. Adam Gottdank (NOCE), has done a study on diversity and will share with RJEC.
 - f. RJEC would like an NOCE full-time faculty in the committee.
 - g. Dr. Schilling recognized/applauded Jenelle for bringing Alex Billings as a speaker.
 - h. Jenelle shared the link to the recording of the event:
<https://bit.ly/CCTransVis2021>
8. Name Change
- a. Jenelle suggesting changing the committee name to Diversity, Equity, Inclusion, Anti-Racism Committee (DEIA)
 - b. Dr. Schilling suggested that we table the discussion because the new name suggested is in line with the District direction. We should

do that along with reviewing our mission and values. We should ask Arturo.

9. Equity Retreat (Gisela)

- a. The retreat was on 4/9. They are compiling the feedback to present at Strategic Planning next week. The meeting had two groups working on each core value. They want to capture both groups feedback and take it to the student groups for their input.
- b. They are creating a framework to have an equity lens.
- c. She will share the DEI on May 12.

10. Announcements

- a. Adam Gottdank (NOCE): Just finished a book, conversations with parents about supporting visible disabilities. NOCE has done work getting grants to achieve needed support beyond what is required by a college. Will share at a later time.
- b. Treisa Cassens: NAI FSA is working to the land recognition.
- c. Gisela: Asian American Justice Center coming to campus tentatively May 3rd, 1-3 pm.
- d. Virgil: Legacy careers, social justice and anti-racism. He is part of FC Eugenics and Anti-Racism conversation, doing the work for the whole district.
- e. Jennifer Page: 4/18 Honoring Student Voices.
- f. Marcie: CCC Chancellor's Office declared April as DEI Month. This week is Black Students Success Week.
- g. Dr. Schilling: CCC Chancellor's Office designated April as DEI Awareness Month for community colleges.
- h. Theresa Ponce: Puente 25 years is on the Marquee, thanks to Marc Posner's Office

IX. President's Report and Committee Appointments (15 min.)

- A. President Goralski shared his report with the Senate.
- B. ASCCC resolutions will be discussed at the next Senate meeting.

X. Adjournment

Motion to adjourn made by Silvie Grote. Motion seconded by Alison Robertson. The motion passed unanimously. The meeting was adjourned at 5:30pm.

The agendas for all Cypress College Academic Senate meetings can be found on line at www.cypresscollege.edu/facultystaff/senate. Agendas are physically posted in the window of TE3, 2nd floor.

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the NOCCCD will attempt to accommodate you in every reasonable manner. Please contact Julia Cherney, Academic Senate Secretary, at 714-484-7000 ext. 47292 or Craig Goralski, Academic Senate President, at (714) 484-7000 ext. 48374 at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.