

ACADEMIC SENATE
Approved Minutes for March 22, 2018
Place: CCC – 414 3:00 pm to 5:00 pm

ACADEMIC SENATE OFFICERS		PRESENT
President	Bryan Seiling	X
President-Elect	Craig Goralski	X
Secretary	Joel Gober	X
Treasurer	Michael Klyde	X
Curriculum Chair	Mark Majarian	X
ACADEMIC SENATORS		
Business/CIS	Bret Clarke	X
Career Tech. Education 1	Carlos Urquidi	X
Career Tech. Education 2	Michael Klyde	X
Counseling 1	Mymy Lam	X
Counseling 2	Yolanda Duenas (Marisa Lehmeier for YD)	X
Fine Arts 1	Katalin Angelov	X
Fine Arts 2	Paul Paiement	X
Health Science 1	Damon de la Cruz	X
Health Science 2	Dave McCament	X
Health Science 3	Lynn Mitts (Mike Frianeza for LM)	X
Language Arts 1	Susan Klein	X
Language Arts 2	Keith Vescial	X
Language Arts 3	Kathy Wada	X
Library/Learning Resource Center	Billy Pashaie	Absent
Kinesiology & Athletics	Margaret Mohr (Silvie Grote for MM)	X
Science, Engineering, Math 1	Adam Eckenrode (Nicole Ledesma for AE)	X
Science, Engineering, Math 2	Joel Gober	X
Science, Engineering, Math 3	Garet Hill	X
Social Science 1	Gary Zager	X
Social Science 2	Jason Thibodeau (Steven Estrada for JT)	X
Adjunct Senator 1	Tonya Cobb	X
Adjunct Senator 2	Jaclyn Magginetti	X
Adjunct Senator 3	Nicole Neitzke	Absent
LIAISONS		
Accreditation Self Study	Liana Koepfel	X
AdFac	Tonya Cobb	X
Associated Students	Diondre Hollingsworth	X
Campus Diversity	Maha Afra	Absent
Campus Technology	Peter Maharaj	Absent
CC Foundation	Damon de la Cruz	X
CTE	Carlos Urquidi	X
Distance Education	Kathleen McAlister	Absent
Program Planning and Review	David Halahmy	Absent
Professional Development	Ruth Gutierrez and Michael Brydges	X
Student Success Committee	Keith Vescial	Absent
Student Learning Outcomes	Christie Diep	X
United Faculty	Tina Johannsen	Absent
GUESTS: Steven Estrada, Social Sciences; Brandy Hoffart, Associated Students; Clifford Lester, Foundation Representative		

I. After establishing a quorum, Academic Senate President Seiling called the meeting to order at 3:00 pm with five alternates in attendance, Silvie Grote for Margaret Mohr, Mike Frianeza for Lynn Mitts, Nicole Ledesma for Adam Eckenrode, Steven Estrada for Jason Thibodeau, and Marisa Lehmeier for Yolanda Duenas.

II. **Adoption of the Agenda:** A motion was made to approve the Agenda as published. New Business F (AB-705) was withdrawn. Unfinished Business B (Curriculum Chair Qualifications) moved to before 3:45. The motion carried, and the revised agenda was adopted unanimously.

III. **Approval of Minutes:** None.

IV. **Public Commentary:** None

V. **Faculty Announcements and Invitations**

Liaison Lester said the third annual Holocaust Evening of Remembrance will occur on April 17th in the theater.

VI. **Special Reports**

A. **Associated Students:** Student Representative Diondre Hollingsworth mentioned that the Associated Students Retreat was a success. New By-Laws are in the works.

B. **United Faculty:** No report.

C. **Adjunct Faculty United (AdFac):** Senator and ADFAC United vice-president Cobb said their process with the District has progressed from negotiations to fact-finding with a scheduled date of April 19th. The major issue is concerning re-hire rights for part-timers, SB 1379 which is now at the fact-finding mode. See website for more information regarding SB 1379. Negotiations have begun addressing AB 119 (New Employee Orientation Law). AdFac is still searching for qualified union members to fill 2 paid positions, 1) Committee on Political Education (COPE) Chair, and 2) Negotiating Team Member. Job descriptions can be found in the AdFac Constitution online at www.adfacunited.org/publications (see Article V, Sections 7 & 8). If interested, contact AdFac at (714) 526-5759 or by email. The next E-Board meeting will be held April 20th at 12:30pm at the AdFac office located at 305 N. Harbor Blvd, Suite 313 in Fullerton. Member Meetings will be held on Monday April 2nd 12:40-1:15 pm, Wednesday April 4 7:15- 7:45 am, and Thursday April 5th 5:00-5:45 pm in CCPLX-411. Several AdFac Board members will be serving as elected delegates at the California Federation of Teachers (CFT) Convention in Costa Mesa the weekend of March 23rd. Please look up AdFac on Facebook for regular updates and information.

D. **Professional Development (PD):** Senator Gutierrez reported that the Show Me the Money workshop for conference funding requests was a success. A new

Conference Funding Request Form for next year was made. April 9th is the final and last deadline for submitting a conference funding request for this year. Strategic Conversations #19 “Pathway Perspectives: Meeting Our Promise” will occur 3:30-10:00 pm on April 10th in the theater lobby. A talk titled Multiple Pathways to the Student Brain by Dr. Janet Zedina on April 18th from 3:00 – 5:30 pm in HUM 131 is scheduled. FLEX proposals are due April 6th, and numerous emails were sent out calling for proposals. All FLEX activities must occur on campus and on the same day until negotiated otherwise. Possible FLEX might include Canvas, Elumen, or SLO’s.

E. Curriculum Committee: Chairman Majarian said no report.

F. Treasurer’s Report: Senator Klyde no new report.

G. Cypress College Foundation: Liaison Lester said Americana was a huge success. They are working on the Promise campaign and scholarships.

H. Student Success Committee: No report, no meeting yet.

I. Student Learning Outcomes Assessment: (15:45) Liaison Diep said all faculty need to complete both their fall 2017 and spring 2018 data entry in eLumen by the end of spring 2018 semester with a deadline of June 5th. They want to have drop-in workshops in April, the dates and appointments are forthcoming.

J. Program Review: President Seiling relayed some comments from liaison Halahmy. There may be some slight modifications to the program review form forthcoming to comply with accreditation standards. The committee will consider the new Program Review Chair job descriptions.

K. Accreditation Self Study: (17:57) Liaison Koepfel reported that the adjunct faculty stipend was approved in PBC and then will move to PAC for approval, and then move on to the Board for approval. June 5th remains to be the deadline for submitting SLO data. The cost was estimated to be about \$25,000.00 to fund the stipend. The next ACRC meeting will occur on April 6th from 12:00 – 2:00 pm to discuss a proposal on course SLO elements.

L. District Council on Budget and Facilities (CBF): President-Elect Goralski reported on the new funding model that came down from the state that changes funding from 100% FTEs to 50% FTEs/25% degree certificate completion/25% student population. The 50/25/25 model will get scaled in over a period of a couple of budget years due in part to the efforts of Chancellor Marshal.

M. Diversity Committee: No report.

N. CTE: No report.

O. Distance Education (DE): Liaison Diep reports the next DE meeting is on April 5th. The pilot for Ally will start after the break. Ally accessibility software is in process of being implemented into CANVAS and it will go live summer 2018 semester in all classes. Instructors interested in becoming part of the pilot for Ally implementation should contact DE.

VII. President's Report and Committee Appointments

Deborah Michelle was approved for the District Equivalency Committee without objection.

Associated Students nominated Kelly Carter for Orange County Teacher of the Year. It was noted that Regina Rhymes and Christie Diep were nominated in previous years.

There is a Great Teacher's Seminar opportunity on August 6th-10th, and a link to the event was emailed to everyone.

Department coordinator reassign time was discussed and the issue will be revisited a later meeting. **A written list of duties** must be agreed upon by both the division dean and department members. The possible formation of a senate subcommittee for developing a coordinator duties template was proposed. (34:19)

Many justifications for district policies and programs is being made by invoking "Student Centered" arguments, but no data is ever presented that polls the needs and wishes of our college students. Students need to be invited into the campus Strategic Conversation (April 10th in Theater lobby) and other committees, leadership meeting (8:30 am April 6th) panels, workshops, and surveys.

See President's Report in Appendix 1 for additional information.

VIII. Faculty Issues—Unfinished Business

A. Cypress College Faculty Awards: President-Elect Goralski sent out the email to call for nominations for the faculty awards. A new one step process that requires the nominations to include the nomination form and up to 3 letters of recommendation. Senators are ineligible to receive the award but can be nominated. The deadline for submitting the nomination and letters of recommendation is April 23rd.

B. Curriculum Chair Qualifications: Chairman Majarian presented a comprehensive list of duties of the chair and recommended 18 units of reassign time per academic year (60% requested). (51:50) Secretary Gober presented a motion unanimously passed by the Science Engineering and Math division that the minimum qualification of the Curriculum Chair must be a tenured full-time professor and have served for 3 years as a division representative. Then presented it as a motion for the senate to vote on. An amendment to the motion was proposed by Pres-Elect Goralski: The preferred curriculum chair would be a fully tenured professor, however in the absence of a tenured faculty member, the senate with a 2/3 vote, may consider a non-tenured faculty member who meets all of the other eligibility requirements for the position

of curriculum chair. The current By-Laws state a minimum of 2 years' experience, not 3. The amendment was passed without objection with abstentions from senator Hill and secretary Gober. The original motion as amended then was unanimously passed.

C. Course Schedules: Senator Hill presented an issue of disproportionate impact on students and instruction for M-W or T-Th classes when scheduling holidays, especially Veteran's Day which can fall on any day of the week. There does not seem to be a way to mitigate the impact of a roving holiday when also considering the impact on the classified schedule and on our veterans.

D. Posting of Program Reviews: President Seiling is contacting chairman Halahmy to bring back to senate at a later meeting.

E. SERP Response: Pres-Elect Goralski presented spread sheet analysis of the cost saving model developed by Vice-Chancellor Williams and noted some possible inconsistencies and invalid assumptions. Goralski is scheduled to have follow-up meetings with Williams after break to better understand the validity of the model with its assumptions. Other senate members recounted their numerous meetings with Williams on budget matters and said they never got satisfying, lucid, and complete answers from Williams. Furthermore, it was the impression of the senators that Williams was delighted when he could speak in convoluted terms to deliberately confuse faculty. The senators predicted that Goralski would suffer the same fate when engaging in conversations with Williams. Goralski also pointed out that he presented the Williams spread sheet analysis to our state union expert for comment, and our union expert only provided a cursory, incomplete, and unsatisfactory response.

F. Guided Pathways Update: Not addressed.

IX. Faculty Issues—New Business

A. Winter Intersession and the Academic Calendar: (1:39:01) President Seiling discussed all the issues of winter intersession of various lengths and the effect on the spring calendar, financial aid, collective bargaining agreement, etc. Senator Zager (1:42:43) made a motion that the senate recommend to the administration that Cypress College to not participate in winter intersession. Seconded by secretary Gober. Zager's rationale was that a winter session would just cannibalize enrollment from the spring semester. Gober relayed a motion that was passed without objection with one abstention by the Science Engineering and Math division to not institute a winter intersession longer than 3 weeks. The District generated "Principles of Effective Winter Intersession" memo states that a valid rationale for winter intersession is to offer high demand courses that would likely fill such as MATH 100 and BIOL 101. However, the SEM division strongly maintains that those courses would never be taught here at Cypress College because the session is too short to offer a pedagogically sound course. Thus, the District memo is presenting invalid assumptions in support of the winter intersession. President Seiling said that the issue is bigger than a motion and that we would have to consult and come

back to vote on the issue. The motion will be kept on the table and not voted on and be brought back at the next session.

B. Teacher of the Year Nominations: See above.

C. E-Lumen as Curriculum Tool: Not discussed.

D. Spring Plenary and Area D Meeting: Not discussed.

E. Reassign Time for Curriculum Reps: Not discussed.

F. Opposition to AB-705: Temporarily withdrawn.

X. Adjournment: A motion was duly made and carried to adjourn at 5:06 pm.

Respectfully Submitted,

Joel Gober
Academic Senate Secretary

The Minutes of all Academic Senate meetings can be found at
<http://www.cypresscollege.edu/facultystaff/senate>.

APPENDIX 1. President's Report

CYPRESS COLLEGE

ACADEMIC SENATE PRESIDENT'S REPORT (03/22/18)

Here is a summary of the main topics discussed in the various committee and other meetings since the last Senate session. I will be happy to answer any questions you may have about anything contained within the report. Here we go:

The Board Meetings: (03/13/18)

Guided Pathways Multi-year Plan – The Board was presented the Guided Pathways Multi-Year Plans from Cypress College, Fullerton College, and NOCE. They were quite enthusiastic about the work, but they also specifically asked that we include more students in our discussions.

Transfer Success at Fullerton College – Cecelia Arraiza, Fullerton College Director of the Transfer Center and Cardena Cultural Center, made a presentation on the transfer success at Fullerton College.

PBC (Planning and Budget Committee):

Training Stipend for Adjunct – PAC approved the \$50 stipend for the training of adjunct faculty on the E-Lumen system. The Senate approved the stipend at our previous meeting.

ACCJC Institution Set Standards – Over the past few years, the college has been establishing Institution Set Standards for things such as course completion and awarding of degrees and certificates in order to comply with ACCJC accreditation requirements. In selecting the standards, we have never been sure if the numbers should be realistic, aspirational, or some combination of the two. Until recently, the accreditation visiting teams never really seemed that concerned with them. However, one college recently received a recommendation for their Institution Set Standards being “not aspirational enough.” Because these standards now seem to matter more than they used to, we will now be looking at these standards in more depth and having conversations across constituent groups about them earlier and much more often than we have in the past.

Special Funding Requests – Two requests for Special Funding were brought before the committee. The first was funding for the Forensics Team to travel and participate in a Forensics tournament. The request was approved. The second was a request for a new speaker system in the gym. This request that was delayed out of a concern that this request did not rise to the level of an emergency and should have handled as part of the M&O budget. It will be brought back to PBC for further discussion.

PAC (President's Advisory Cabinet):

PAC has temporarily scheduled only one meeting each month. As such, the committee did not meet since our last meeting.

DCC (District Coordinating Council):

The committee did not meet since our last meeting.

DEMAC (District Enrollment Management Advisory Committee):

The committee did not meet since our last meeting.

IECC (Institutional Effectiveness Coordinating Council):

Due to other committee obligations, I was unable to attend this meeting. As of this letter, I have not received a report on what happened at the meeting.

CBF (Council on Budget and Facilities):

New Funding Model Update – The new funding model coming from the state is still a moving target. Initial simulations had Cypress fairing the worst out of all of the community colleges in California. That’s right, we were last! Subsequent simulations have our situation being somewhat better, but we are still going to be hurt by our extensive non-credit instruction. More to come.

Budget Assumptions – Vice Chancellor Fred Williams explained various assumptions being made in the new budget. Part of that deals with SERP, which President-Elect Goralski will address in Senate. There are other assumptions that muddy the picture rather than clear it up.

Construction Update – The blueprints for the new Cypress College SEM Building and Veteran’s Center have been sent to DSA. The process at the state level is expected to take about 6 months, and then the construction will begin. Ground should be broken by the end of fall. Fingers crossed.

Resource Allocation Workgroup (RAW) – The acronym for this group is quite apt, because when I leave the meetings I often feel raw. This group is seeking to address our budget problems at the District, specifically how resources are allocated to each campus. There’s an advanced calculus needed to address this issues, but, alas, we are still using simple addition and subtraction. I’m not sure what is going to come out of all of our conversations, but I don’t have much confidence that we are going to be doing the hard work we need to in order to get our budget in order. Much more to come on this.

Other Senate Business:

School Walkout Follow-Up – I wanted to thank the faculty that participated in the School Walkout. I have had students comment that they appreciated the support and the ability to

discuss the issue in class. I have also had students comment that the issue was not addressed at all in some of their classes. That does seem like a missed opportunity.

Great Teacher Seminar – Is anyone interested in participating in the FACCC Great Teacher Seminar? Dr. Schilling has asked me to recruit for this. The District has funding for three Cypress College faculty to attend. It will be held Aug 6-10. Here’s a link: <http://m.faccc.org/index.php/event/2018-california-great-teachers-seminar/>. Let me know if you are interested.

Department Coordinator Reassigned Time – In an earlier Senate meeting, we discussed the topic of reassigned time for Department Coordinators. As a result of the discussion, the topic was supposed to be taken back to the Division for further conversation. What is the status of those conversations? Have they taken place? Do you plan to have the discussions at some point this semester? The Senate may be taking this issue up again in the near future, and it would be great to have discussions from the Divisions level inform those taking place in the Senate.

Hiring of Deans – We have been given the green light to move forward with hiring committees for the three (3) dean positions currently held as interim positions. This means that the CTE, Health Sciences, and Social Sciences Divisions will need to select faculty representation for those committees. Each committee needs four (4) faculty members, three (3) to be appointed by the Senate and one (1) by UF. The Senate will defer to the respective Divisions and support whomever they choose to be on the committees. I would suggest that UF follow the same procedure.

Student Participation – We need more students to be part of our conversations on Winter Intersession, Guided Pathways and many other issues. We are currently discussing instituting major changes to the way we “do things” in the District, including altering our calendar and reallocating resources. These changes are supposed to be “student focused” and “data driven.” They currently driven by anecdotes and beliefs. We need to engage our students on a massive scale to get much need feedback and direction.

For this reason, faculty are going to be asked to encourage their students to participate in a series of surveys, focus groups, and meetings. We do not want this to be a burden on anyone, so we are going to be offering a few levels on which everyone can participate. Information that is more detailed will be sent out over the next couple of weeks, and we will begin a discussion in the Senate.

Specifically, we are interested in having students participate in both our Leadership Meeting and District Strategic Conversation taking place in early April. I will be leading a student panel during the Leadership Meeting and am seeking student volunteers. If you have anyone in your classes who is not shy at expressing their opinions, I would love to include them in the panel and other student discussions. Let me know if you have any prospects. The bottom line: we really want and need greater student and faculty input in our decision-making processes.

Spring Plenary – Spring Plenary this year is April 12-14 in San Mateo. We normally send a couple of people, and we would like there to be more. If you are interested in attending,

let Craig or I know. In preparation for the plenary session, there is an Area D meeting this Saturday, March 24 at Crafton Hills College. I sent directions and the agenda with the reading materials for the next meeting. I will be unable to attend the meeting, so it would be great if others were able to attend.

“Grab and Go” Program – If you are interested in hosting a Grab and Go basket in your division, let me know. I want to thank all of those who have supported the program thus far and ask others to consider donating to a basket.

I look forward to discussing the contents of this report. Respectfully submitted by Bryan Seiling,
Academic Senate President