

ACADEMIC SENATE OFFICERS		Present
President: Craig Goralski		X
President-Elect: Jason Thibodeau		X
Secretary: Damon de la Cruz		X
Treasurer: Michael Brydges		X
Curriculum Chair: Silvie Grote		X
Senators: Please indicate departure time if you leave before adjournment.		
Academic Senators		
Business/CIS 1	Peter Molnar (T1, Y1)	X
Career Technical Education 1	Jeremy Peters (T1, Y1) (Alt Jeanette Jones)	X
Career Technical Education 2	Michael Klyde/Paul Kelley (T3, Y2)	Absent
Counseling 1	Sarah Coburn (T1, Y1)	X
Counseling 2	Marisa Lehmeier (T1, 1)	X
Fine Arts 1	Katalin Angelov T2, Y1)	X
Fine Arts 2	Paul Paiement (T3, Y1)	Absent
Health Science 1	Damon de la Cruz (T1, Y1)	X
Health Science 2	Lori Collins (T1, Y1)	X
Health Science 3	Julia Cherney (T1, Y1)	X
Language Arts 1	Liana Koeppel (T1, Y2)	X
Language Arts 2	Michael Brydges (T1, Y1)	X
Language Arts 3	Kathleen McAlister (T1, Y1)	X
Library/Learning Resource Center 1	Leslie Palmer (T1,Y1)	X

Kinesiology:	Sergio Cutrona (T1,Y1)	X
Science/Engineering/Math 1	Adam Eckenrode (T2, Y2)	X
Science/Engineering/Math 2	Joel Gober (T3, Y1) (Alt Christina Plett)	X
Science/Engineering/Math 3	Victoria Castle (T1, Y1)	X
Social Science 1	Steven Estrada (T1, Y1)	X
Social Science 2	Will Heuser (T1, Y1)	X
Adjunct Faculty Senator 1	Jenifer Kalamian (T1, Y1)	X
Adjunct Faculty Senator 2	Laya Lebdeh	X
Adjunct Faculty Senator 3	Vacant	
Liaisons		
Associated Students	Presten Jimenez	X
Diversity, Equity and Inclusion	Maha Afra	X
Campus Technology	Peter Maharaj	Absent
CC Foundation:	Damon de la Cruz	X
Program Planning and Review	Bryan Seiling	X
Professional Development	Michael Brydges	X
United Faculty	Christie Diep	X
Student Equity and Achievement Committee	Alison Robinson/Gisela Verduzco	X
Student Learning Outcomes	Jennifer Coopman	X
AdFac United	Jenifer Kalamian	X
Accreditation	Liana Koepfel	X
CTE Liaison	Jeremy Peters (Alt Jeanette Jones)	X
Distance Education	Kathleen McAlister	X

Basic Skills	Cindy Shrout	Absent
Council on Budget and Facilities	Craig Goralski	X
GUESTS		
	GUESTS:	
Print Name:		Campus Role:
Deidre Porter		Title V
Becky Floyd		Anthropology/Social Sciences
Regina Rhymes		Social Sciences
Gloria Badal		
Elizabeth Putman		Health Science
Jaclyn Magginetti		Social Sciences
Elizabeth Pacheo		Health Sciences

ACADEMIC SENATE
Minutes for April 02, 2020
Place: CCC – 414 3:00 pm to 5:00 pm

AGENDA:

I. Establish Quorum and Acknowledge Alternates

Establishment of quorum at 3:10

II. Adoption of the Agenda

Damon M/ Michael S/U

III. Approval of Minutes from 02.13.2020

Minutes were not prepared

IV. Public Commentary (3 minutes per speaker)

No Public Commentary

V. Faculty Announcements and Invitations (2 minutes per speaker)

Jason took a few minutes to follow up on the email he sent out.

VI. Special Reports (3 minutes per Report)

A. Associated Students

Presten Jimenez

AS is looking for new ways to adjust to this new online environment. We have been communicating with other schools to see what they are doing and how we can improve on what they are doing to best fit the needs of our students.

B. United Faculty

Christie Diep

Hello Academic Senators and Liaisons,
United Faculty is still negotiating with the District concerning the COVID-19 MOUs. We are moving towards agreement and will hopefully be communicating with everyone soon. The work that faculty has accomplished is amazing, and the priority of UF is to make sure that our contractual rights are protected and we have what we need to continue serving our students under the circumstances.

A neutral fact finder has been appointed by PERB and we are moving forward in the fact-finding process. We have to wait and see how PERB decides to conduct the process under the stay at home orders.

Please take a look at our UF Facebook page for information and updates. Don't forget to wear your red shirt on Wednesdays, and send us your pictures to post. (Awesome pictures Counseling Division!)

<https://www.facebook.com/ufnorthorange>

C. AdFac

Jenifer Kalamian

1. Had a great week
2. Worked on an MOU for COVID-19
3. Credit/Non Credit employees are getting paid through the end of spring.
4. Adjunct have been reimbursed for migrating to online.

D. Professional Development

Michael Brydges/Ruth Gutierrez

1. 4/17 Growth mindset will be offered virtually.
2. Working with Dr. Keiffer-Lewis for online training that might be an option.

E. Curriculum Committee

Silvie Grote

Since last Senate meeting, Curriculum Committee met on 3/17 and 3/31 via Zoom. After spring break, we will be meeting weekly till the end of semester.

We had 2 faculty members attend virtually and speak during public commentary just because they could as we were meeting via Zoom; it was so nice to see.

I have been attending Faculty Support Team meetings that were initially scheduled daily and moving forward the work of this group will be addressed during weekly Deans' meetings. Your division representatives share faculty concerns and I relay that information. Most recently, the following has been an issue: Zoom bombing. The DE and IT teams have been notified.

In addition to faculty concerns, I also share curriculum developments/challenges that are arising due to COVID-19. The curriculum committee chairs' listserv has been populating with issues such as blanket DE approvals (now proposed by the State Chancellor's Office for summer and fall), Pass/No Pass grading options, planning for fall online instructions etc.

It might be prudent to give blanket DE approvals and P/NP grading options some thought before the Senate meeting, so I can get your feedback. I have included excerpts from listserv and other information at the end of this report such Articulation Officer's (Jacky Rangel) thoughts on this topic and CSU's response to P/NP.

There are still outstanding courses that need to be Pre-launched (and then Launched) so we are in compliance with Title 5 and during my agenda item, I can speak to that further.

The cultural diversity subcommittee presented revision proposal for first and second read on 3/17 and 3/31, respectively. Committee members unanimously approved to adopt revised proposal. This proposal will be presented to the Senate at our next meeting.

F. Academic Senate Treasurer's Report

Michael Brydges

No report

G. Cypress College Foundation

Damon de la Cruz

The Foundation discussed the how the quarantine was affecting the college and foundation board as a whole. Presidents Schilling's address included a commendation on the faculty and college staff on the transition to the digital environment. Howard Kummerman noted that the Americana was a success. The scholarship deadlines have been extended and the scholarship event has been postponed to the fall, this will not affect distribution of monies to students. The Foundation is looking for different ways to aid students and reviewing several avenues to provide emergency funds to students. In response to the quarantine there has been a reallocation of funds to support mini-grants.

H. Student Equity and Achievement Committee

Alison Robinson/
Gisela Verduzco

1. Funds to allocate money to the Math Department for online sidekicks.
2. NCORE was cancelled, funds were reallocated to the student emergency fund.

I. Student Learning Outcomes Assessment

Nicole Ledesma
/Jennifer Coopman

1. Jennifer will give a status report for fall at the next meeting
2. Fall 2019 SLOs should be done at this point but can still be entered if needed.
3. The score cards are ready in eLumen, reach out to Jennifer or Nicole if there are any errors.
4. There was a reminder that CSLOs are now tied to program review

J. Program Review and Department Planning

Bryan Seiling

1. The Instructional Program Review Committee (IPRC) had its regularly scheduled meeting this past Monday, March 30th. Due to the campus closure, the meeting was held via Zoom and was recorded for those members who could attend live. Originally, the committee planned to complete the reviews of the remaining Specialized Instructional Programs scheduled for this spring, but it was decided to delay those reviews until next spring. The committee believed that the video format did not allow for an effective review process, and that both the programs being reviewed and the committee members doing the review could use one less thing to focus on during this period. Since the IPRC already has plans to review other Specialized Instructional Programs in Spring 2021, it will be easy to fold them into that schedule.
2. The committee was able to accomplish substantial work in shaping the Summary Forms used in the Program Review process and in drafting the Annual Report. The committee will meet after Spring Break to finalize the Annual report, which will then be presented to Senate, PBC, and PAC.
3. Committee Co-Chair David Halahmy did inform the committee of his desire to step away from the position. There are committee members who expressed interest, but there is also some uncertainty to everyone's schedules at the moment. The selection of his replacement will follow the rules of the IPRC and the Academic Senate with President Goralski making the appointment pending Senate approval.
4. In conclusion, thank you all for the work that you always do, but particularly for the recent Herculean effort in transitioning all of your classes to remote forms of instruction. Each of us are the frontline workers that accomplish our

mission. We always have been and always will be. Times like this underscore that fact.

K. District Council on Budget and Facilities

Craig Goralski

1. Craig reminded the senate that he share the one time funding budget at a previous meeting.
2. Part of the budget that was approved discussed ADA compliance
3. The chancellor tried to reduce the Cypress allocation from \$7.5 million to \$4.0 million.
4. At CBF the committee was asked to disperse \$26 million with no preparation. He requested more time to think about the disbursements. He will report back to the Senate regarding this at the April 2 meeting.
5. Many things are on hold because of the virus.

L. ACCJC Self Study

Liana Koeppel

No Report

M. CTE Liaison

Jeremy Peters

No report

N. Distance Education

Kathleen McAlister

1. The DE Committee met on 3/31 and voted to approve the Distance Education Plan: 2017-2023. Kathleen will be making some edits/revisions over Spring Break and then we'll make the Plan available to the campus and provide a survey link for feedback/suggestions. Later this month, Kathleen will present a DE Plan report/summary to the Academic Senate—focusing on significant data and big projects scheduled for 2020-2023.
2. We have integrated the following tools/applications to Canvas: Cranium Café, Library Lti (access to Cypress College Library resources and librarian chat), Proctorio (remote monitoring for exams). We're working on integrating Labster; an application that would allow students to do virtual labs in the science disciplines.

3. We have increased subsidies for NetTutor; faculty may provide their students access to tutoring by dragging the “Online Tutoring” link into the navigation menu their Canvas courses.

4. ConferZoom is also integrated to Canvas, but we have an issue that is preventing some faculty from synching their ConferZoom accounts with Canvas. (Note that faculty must have a ConferZoom account—not a basic Zoom account—and their ConferZoom account must be upgraded to a ConferZoom “Pro” account in order to use the integration.) In some cases the “identity email” pushed to the ConferZoom app is not the faculty Cypress College (.edu) email address—even though the identity email in Canvas is correct. We cannot edit this field because the bad address does not exist inside of Canvas. It is being pushed on the backend. Fullerton College faculty are experiencing the same issue. District IT is working on a fix for this. Please contact Terry Gleason tgleason@cypresscollege.edu if you have this problem.

5. Students have expressed concern about the intrusive requirements that faculty are currently using to monitor exams. This was in regards to the use of Proctorio.

O. Diversity, Equity and Inclusion Committee Report

Maha Afra

1. No report

VII. President’s Report and Committee Appointments

- A. At this point there has been a lack of governance at the district level. There has been only one meeting in the last two weeks. Many meetings have been cancelled. If a meeting is not announced for CBF by the 14th Craig will reach out directly to Chancellor Marshall.
- B. PBC meeting: One time funding deadline has been extended to April 10. The extension is a hard deadline.
- C. Appointments: Allison and Maha to were appointed to the Director of Student Equity and Success Hiring Committee. Motion to approve. M/S/U
- D. Craig and Eileen shared the updated Mission, Vision Statement and Core Values with the Senate.

VIII. Faculty Issues – Unfinished Business

- A. CTE Medals for Graduation (5 minutes)

Michael Klyde

The CTE Division would like to have Senate approval for the graduates to wear medals at graduation.

Tabled M Silvie/ Damon S/ U

- B. Resolution in Support of Funding the Theater (10 minutes) Liana Koeppel
Craig sent the document out regarding this first read. Liana supported that the theater is used by various groups, not just a single division. There was a discussion regarding how this would support the fine arts division.

C. Update on Curriculum at our college

- a. Silvie reported on pass/no pass emergency W.
- b. DE blanket approval
- c. Silvie shared that schools are planning to be online in the fall.

D. Update on Campus Technology

IX. Faculty Issues – New Business

1. Consideration to remove President-Elect Craig Goralski
Faculty expressed concern about the incoming president.

X. Adjournment 5:30p

The agendas for all Cypress College Academic Senate meetings can be found on line at www.cypresscollege.edu/facultystaff/senate. Agendas are physically posted in the window of TE3, 2nd floor.

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the NOCCCD will attempt to accommodate you in every reasonable manner. Please contact Damon de la Cruz, Academic Senate Secretary, at 714-484-7000 ext. 46006 or Craig Goralski, Academic Senate President, at (714) 484-7000 ext. 48374 at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.