

ACADEMIC SENATE OFFICERS		Present
President: Craig Goralski		X
President-Elect: Jason Thibodeau		X
Secretary: Damon de la Cruz		X
Treasurer: Michael Brydges		X
Curriculum Chair: Silvie Grote		X
Senators: Please indicate departure time if you leave before adjournment.		
Academic Senators		
Business/CIS 1	Peter Molnar (T1, Y1)	X
Career Technical Education 1	Jeremy Peters (T1, Y1)	X
Career Technical Education 2	Michael Klyde/Paul Kelley (T3, Y2)	X
Counseling 1	Sarah Coburn (T1, Y1)	X
Counseling 2	Marisa Lehmeier (T1, 1)	X
Fine Arts 1	Katalin Angelov T2, Y1)	X
Fine Arts 2	Paul Paiement (T3, Y1)	X
Health Science 1	Damon de la Cruz (T1, Y1)	X
Health Science 2	Lori Collins (T1, Y1)	X
Health Science 3	Julia Cherney (T1, Y1)	X
Language Arts 1	Liana Koepfel (T1, Y2)	X
Language Arts 2	Michael Brydges (T1, Y1)	X
Language Arts 3	Kathleen McAlister (T1, Y1)	X
Library/Learning Resource Center 1	Leslie Palmer (T1, Y1)	X
Kinesiology:	Sergio Cutrona (T1, Y1)	X

Science/Engineering/Math 1	Adam Eckenrode (T2, Y2)	X
Science/Engineering/Math 2	Joel Gober (T3, Y1) (Alt Christina Plett)	X
Science/Engineering/Math 3	Victoria Castle (T1, Y1)	X
Social Science 1	Steven Estrada (T1, Y1)	X
Social Science 2	Will Heuser (T1, Y1)	X
Adjunct Faculty Senator 1	Jenifer Kalamian (T1, Y1)	X
Adjunct Faculty Senator 2	Layal Lebdeh	X
Adjunct Faculty Senator 3	Vacant	
Liaisons		
Associated Students	Presten Jimenez	X
Diversity, Equity and Inclusion	Maha Afra	X
Campus Technology	Peter Maharaj	Absent
CC Foundation:	Damon de la Cruz	X
Program Planning and Review	Bryan Seiling	X
Professional Development	Michael Brydges	X
United Faculty	Christie Diep	X
Student Equity and Achievement Committee	Alison Robinson/Gisela Verduzco	X
Student Learning Outcomes	Jennifer Coopman	X
AdFac United	Jenifer Kalamian	X
Accreditation	Liana Koeppel	X
CTE Liaison	Jeremy Peters (Alt Jeanette Jones)	X
Distance Education	Kathleen McAlister	X
Basic Skills	Cindy Shrout	Absent

Council on Budget and Facilities	Craig Goralski	X
GUESTS		
	GUESTS:	
Print Name:		Campus Role:
Deidre Porter		Title V
Jaclyn Magginetti		Anthropology/Social Sciences
Linda Borla		UF Language Arts
Gloria Badal		
Elizabeth Putman		Health Science
Jolena Grande		Health Science

ACADEMIC SENATE
Minutes for April 23, 2020
Place: CCC – 414 3:00 pm to 5:00 pm

AGENDA:

I. Establish Quorum and Acknowledge Alternates

Establishment of quorum at 3:05

No Alternates

II. Adoption of the Agenda

Change EFMP at 4p and change from 10 minutes to 15 minutes M/S/U

Michael Brydges - Move Faculty New Business IX.g to start of Faculty New

Business M/S/U

III. Approval of Minutes from 03.12.2020 and 04.02.2020

M/S/U

IV. Public Commentary (3 minutes per speaker)

There was no public commentary

V. Faculty Announcements and Invitations (2 minutes per speaker)

Victoria Castle discussed a resolution being drafted by the SEM Division.

The resolution focused on faculty safety concerning COVID–19 and teaching

in the Fall semester. Faculty with health concerns do not want to become

exposed to the virus while teaching.

VI. Special Reports (3 minutes per Report)

A. Associated Students

Presten Jimenez

1. AS have moved our elections online. We are using Canvas to conduct the elections. Students will be sent a link to add the canvas shell. They will be able to look at candidate bios and vote using a quiz.

2. AS scholarships are available now until May 4th. I am attaching the Google drive link

<https://drive.google.com/open?id=1OAHDXySDCqgHwMSbtgGeyYFPBQRcARu>

3. On April 29th we will have a candidate forum for everyone to ask questions for students running in the election. I encourage students, staff, faculty, and administration to attend the zoom meeting and participate in the Q&A session. It will be hosted in collaboration with

campus communications Join Zoom Meeting.

<https://zoom.us/j/98360428636> Meeting ID: 983 6042 8636

4. Associated Students are in the process of approving a new Governing document. The document will outline the strategic direction and goals of Associated Students.
5. Presten has been working with FITE club to get them recognition from SSSCC.

B. United Faculty

Christie Diep

Christie shared that UF is not being included in the conversation when workloads and stipends are being discussed/adjusted at Cypress and Fullerton Colleges. Management can not breach the contract in a way that affects workload, safety and pay. On Friday UF submitted the demand to bargain for Summer and Fall semesters.

C. AdFac

Jenifer Kalamian

1. Work is being done on an MOU for COVID-19.
2. COVID negotiations are scheduled for summer.

D. Professional Development

Michael Brydges/Ruth Gutierrez

1. May 8, Growth Mindset
2. SEA online equity walk, sign up on my gateway
3. Flex workshops may be offered online

E. Curriculum Committee

Silvie Grote

Now that we are meeting via Zoom, we continue to have guests and it has been nice to see others to join our meeting. Curriculum committee has been discussing emergency remote instruction, guidelines for training, and related topics. At the District Coordinating Curriculum Committee (DCCC) last Friday, we discussed latest memorandums pertaining to remote instruction and I will share more along with Kathleen McAlister during our agenda item. I will be presenting the work of the Cultural Diversity subcommittee in a separate agenda item as well. In yet another agenda item, I will share the state of our curriculum, which has been majority of our work lately.

F. Academic Senate Treasurer's Report

Michael Brydges

The Senate budget is at 15,297.00

G. Cypress College Foundation

Damon de la Cruz

The Foundation discussed the how the quarantine was affecting the college and Foundation Board as a whole. Presidents Schilling's address included a commendation on the faculty and college staff on the transition to the digital environment. Howard Kummerman noted that the Americana was a success. The scholarship deadlines have been extended and the scholarship event has been postponed to the fall, this will not affect distribution of monies to students. The Foundation is looking for different ways to aid students and reviewing several avenues to provide emergency funds to students. In response to the quarantine there has been a reallocation of funds to support mini-grants.

H. Student Equity and Achievement Committee

Alison Robinson/
Gisela Verduzco

Working with Program Development for online equity walk
2020/2021 Budget request for specially fund program will be due soon.

I. Student Learning Outcomes Assessment

Nicole Ledesma
/Jennifer Coopman

1. Faculty should check scorecards are in eLumen.
2. Nicole is stepping down from the SLO chair position, Jennifer is willing to step into that role.

J. Program Review and Department Planning

Bryan Seiling

Bryan will give his report as an agenda item

K. District Council on Budget and Facilities

Craig Goralski

See President's Report

L. ACCJC Self Study

Liana Koeppel

The Accreditation Steering Committee will meet on April 29th from 3:00-4:00pm. We will be updating the committee on the progress we have been making as a result of the COA plan implementation. We will also be sending out the Spring 2020 Plans for Improvement (PFI) update request emails in early May. The meeting we had scheduled with Cheryl Marshall (in March) to update her on District-related Accreditation items was postponed to a date still to be determined.

M. CTE Liaison

Jeremy Peters

No report

N. Distance Education

Kathleen McAlister

Report will be covered in agenda item

O. Diversity, Equity and Inclusion Committee Report

Maha Afra

No report

VII. President's Report and Committee Appointments

A. PBC

1. There have been a lot of funding requests from one-time funding request. There is \$4.4m worth of one-time funding requests with only \$1m available for one-time funding request. PBC will be meeting weekly to go over the requests.
 2. An email that was sent out to the Deans from Dr. Schilling regarding Summer, classes will be remote. If the state relaxes mandates, then we may have some classes on campus. Exceptions will need to be reviewed by Area Deans. Craig had been advocating for Faculty health and safety.
- B. PAC student refunds for parking and health are being sent out. EW refunds are being distributed as well.
- C. David Halahmy is stepping down as the co-chair from Program Review. Bryan Seiling has expressed his desire to step away from the committee

VIII. Faculty Issues – Unfinished Business

- A. Professional Development Faculty Flex Proposal (10 Minutes)
Ruth Gutierrez and Michael Brydges

Craig circulated several drafts of schedules for flex and a new flex proposal document created by Professional Development. The PD committee would like flex proposals to be a word count of 250. There was a motion to approve the amended faculty flex form with the stipulation that the word count is in fact 250. M/S/U

- B. Resolution in Support of Funding the Theater (10 minutes) Liana Koepfel

There was a second read of a resolution in support of funding renovations to the Theater. Liana had made some modifications to the resolution including a preface and some other changes. She then sent it to Program Review, it was then sent to senators. Craig read the resolution to the senate. There was a motion to approve resolution and direct Craig to present the resolution to President Schilling M/S/U

- C. Update on Curriculum at our college (15 minutes) Silvie Grote
- a. Silvie wanted to share some resources that are available for curriculum. There is a Canvas shell dedicated to curriculum. Division representatives have access to the shell and can share information with interested parties.
 - b. Silvie explained information under the Pages tab. Specifically, she mentioned Level 2 lists as periodic reminders to get curriculum through.
 - c. She also shared a link to a live Google Document (curriculum inventory) that lists courses and programs that are going through program review.
 - d. She also shared that the contract for CurricUNET had been extended another year, Summer 2021.

IX. Faculty Issues – New Business

- A. Instructional Program Review Annual Report (10 minutes) Bryan Seiling

Bryan shared with the Senate a first read of the Instructional Review Annual Report for 2019/2020. He pointed out a couple of areas including the addition of a COVID-19 Disruption, accolades for DE leadership, SLO Completion Rates, inclusion of Specialized Instructional Program and the Resolution for Support of the Theater. Also included are ongoing recommendations and budget requests.

- B. Cultural Diversity Graduation Requirements revision (15 min)- first read
Silvie Grote

Silvie acknowledged the members of the Cultural Diversity subcommittee. She provided a first read of revisions of Cultural Diversity Requirements. The sub-committee felt there was clearly a need to update the requirements as the time that had elapsed since the last revision was extensive. The term Social Justice (SOC JUST) would replace CUL DIV effective Fall 2020 if new criteria are approved.

C. Approval of Award Winners (5 minutes)

Craig Goralski

There was a special meeting held prior to the 4/23 Senate meeting to select the winners of the Outstanding Full-time Faculty, Outstanding Adjunct Faculty and the Charger Award. It was unanimously decided that all Full-time Faculty would be nominated, as would all Adjunct Faculty, as recipients for the Outstanding Faculty Awards. The Charger Award nomination was selected to be Kathleen McAlister. Additionally, it was decided that the award monies for the Outstanding Faculty should remain with the College Foundation to support students at this time. Silvie motioned to move forward with these nominations, Liana Seconded. M/S/U

D. Best Practices in DE Education and Online Training (15 minutes)

Kathleen McAlister, Silvie Grote, Craig Goralski

Silvie discussed the message from the State Chancellor that our DE practices for Spring is fine but moving into Summer and Fall DE courses need to be in line with Title V, ACCJC, and other Accreditation guidelines. Included in this idea is that there is ongoing professional development of faculty regarding online instruction. Title V has clear requirements regarding student to student and instructor to student contact, accessibility and faculty DE training.

Kathleen thanked the Senate for the Charger Award Nomination. She then shared a proposal that was developed to address the State Chancellor's directives for online training:

- a. Faculty who have been trained at other institutions and who have offered courses online will be encouraged to apply for equivalency. (A new equivalency policy was approved by the DE Committee in March.)
- b. The DE team will offer three sections of Online Teacher Training for faculty who want to be certified to teach fully online.
- c. They are developing a shorter, self-paced training course for faculty who do not want to complete the certification course to teach online. The ERI training would emphasize Title V requirements for accessibility and RSI (regular and

substantive interaction). The details concerning the ERI training (including the way it is offered and compensation for completion) must be negotiated.

E. EW and Pass/No Pass Options (10 minutes) Craig Goralski

Craig discussed the EW and Pass/No Pass Options. He reviewed that he covered this in his President's Report. He shared with the Senate that President Schilling would like a recommendation on those policies. He first discussed the EW (full refund for a class), the beginning and the end point. Fullerton has given this option until May 23. Additionally, Fullerton will allow students to claim the EW all the way back to the beginning of the semester. Craig asked the Senate for input on when the EW beginning date should be, for example the day instruction went remote or from the start of the semester. The Senate had a discussion about the EW start should be from the day campus closed and that they would have to petition for an earlier date. Senate also discussed what day should be the end date. Liana made a motion to recommend that the deadline to request an EW be May 17 at 11:59p. Second by Victoria M/S/U. Stephen made a motion to make the EW start date March 13. M/S/U

Craig reflected on the discussion that Pass/No Pass could potentially be applied to all classes, although they had not been designated as such. A date of May 23 is being suggested for Pass/No Pass. There was a discussion about what date would be most appropriate for students to select this option. Steven made a motion to make the Pass/No Pass option deadline May 17 at 11:59p. The motion was seconded. M/S/U

F. Senate Leadership Discussion (10 minutes) Craig Goralski

Based on a special Senate meeting on 4/16, Gary Zager had suggested an informal poll be conducted to get a sense of the Senate regarding the President Elect. After some discussion, Michael made a motion to have an informal poll conducted to get the sense of the senate. Liana, Second M/S/U, Jeremy voted no and there was one abstention, Will Hauser. Although there was some uncertainty on how to conduct an informal poll through Zoom, AdFac representative Jenifer Kalamian made the suggestion to use the Chat feature and have a vote privately to AS President, who would count the votes. Craig shared that there were 14 votes for not supportive and 7 votes in support of the President Elect as leadership going into the new academic cycle. Jeremy Peters shared that the CTE faculty concern is so strong they want the Senate to take responsibility and take an actual vote to remove the President Elect from office. On another topic, Michael expressed that the conversation about Senate collegiality should continue into future meetings.

G. Educational and Facilities Master Plan EFMP Draft Update (10 minutes)
Gail Arriola-Nickel and Craig Goralski

An updated draft of the EFMP was presented to the senate for their consideration and feedback. Final draft approval is sought from the senate prior to the end of the semester. The presented draft was emailed to the Senate body to share with faculty.

X. Adjournment 6:50p

The agendas for all Cypress College Academic Senate meetings can be found on line at www.cypresscollege.edu/facultystaff/senate. Agendas are physically posted in the window of TE3, 2nd floor.

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the NOCCCD will attempt to accommodate you in every reasonable manner. Please contact Damon de la Cruz, Academic Senate Secretary, at 714-484-7000 ext. 46006 or Craig Goralski, Academic Senate President, at (714) 484-7000 ext. 48374 at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.