

**ACADEMIC SENATE**  
**Approved Minutes for September 13, 2018**  
**Place: CCC – 414 3:00 pm to 5:00 pm**

<b>ACADEMIC SENATE OFFICERS</b>		<b>PRESENT</b>
<b>President:</b> Craig Goralski	<b>Bryan Seiling (Alt)</b>	<b>X</b>
<b>Past-President:</b> Bryan Seiling		<b>X</b>
<b>Secretary:</b> Damon de la Cruz		<b>X</b>
<b>Treasurer:</b> Kathleen McAlister		<b>X</b>
<b>Curriculum Chair:</b> Silvie Grote		<b>X</b>
<b>Senators: Please indicate departure time if you leave before adjournment.</b>		
<b>Academic Senators</b>		<b>Signature</b>
<b>Business/CIS 1</b>	Ben Izadi	<b>ABSENT</b>
<b>Career Technical Education 1</b>	Amanda Gargano (T1, Y1)	<b>X</b>
<b>Career Technical Education 2</b>	Michael Klyde/Paul Kelley (T3, Y2)	<b>ABSENT</b>
<b>Counseling 1</b>	Mymy Lam (T1, Y2)	<b>X</b>
<b>Counseling 2</b>	Marisa Lehmeier (T1, Y1)	<b>ABSENT</b>
<b>Fine Arts 1</b>	Katalin Angelov (T2, Y1)	<b>X</b>
<b>Fine Arts 2</b>	Paul Paiement (T3, Y1)	<b>X</b>
<b>Health Science 1</b>	Damon de la Cruz (T1, Y1)	<b>X</b>
<b>Health Science 2</b>	Lynn Mitts (T2, Y1)	<b>X</b>
<b>Health Science 3</b>	Julia Cherney (T1, Y1)	<b>X</b>
<b>Language Arts 1</b>	Liana Koeppel (T1, Y2)	<b>X</b>
<b>Language Arts 2</b>	Michael Brydges (T1, Y1)	<b>X</b>
<b>Language Arts 3</b>	Kathleen McAlister (T1, Y1)	<b>X</b>
<b>Library/Learning Resource Center 1</b>	VACANT	<b>X</b>
<b>Kinesiology:</b>	Bill Pinkham (T2,Y2) (S.G. Alt)	<b>X</b>
<b>Science/Engineering/Math 1</b>	Adam Eckenrode (T2, Y2)	<b>X</b>
<b>Science/Engineering/Math 2</b>	Joel Gober (T3, Y1)	<b>X</b>
<b>Science/Engineering/Math 3</b>	Ron Armale (T1, Y1) (Kirk Domke Alt)	<b>X</b>
<b>Social Science 1</b>	Gary Zager (T1, Y2)	<b>X</b>
<b>Social Science 2</b>	Jason Thibodeau (T1, Y2)	<b>X</b>
<b>Adjunct Faculty Senator 1</b>	Jenifer Kalamian (T1, Y1)	<b>X</b>
<b>Adjunct Faculty Senator 2</b>	Jaclyn Magginiti (T1, Y2)	<b>X</b>
<b>Adjunct Faculty Senator 3</b>	Daniel Pueblos (T1,Y1)	<b>ABSENT</b>
<b>Liaisons</b>		
<b>Associated Students</b>	Robert Mounce	<b>ABSENT</b>
<b>Campus Diversity</b>	Maha Afra	<b>X</b>
<b>Campus Technology</b>	Peter Maharaj	<b>ABSENT</b>
<b>CC Foundation:</b>	Damon de la Cruz	<b>X</b>
<b>Program Planning and Review</b>	David Halahmy (M.A. Alt)	<b>X</b>
<b>Professional Development</b>	Michael Brydges/ Ruth Gutierrez	<b>X (MB)</b>
<b>United Faculty</b>	VACANT	<b>Vacant</b>
<b>Student Achievement Committee</b>	VACANT	<b>Vacant</b>
<b>Student Learning Outcomes</b>	Christie Diep	<b>X</b>

<b>CTE Liasion</b>	Paul Kelly	<b>ABSENT</b>
<b>AdFac United</b>	Tonya Cobb	<b>X</b>
<b>Accreditation</b>	Liana Koeppel	<b>X</b>
<b>Distance Education</b>	Kathleen McAlister	<b>X</b>
<b>Basic Skills</b>	Cindy Shrout	<b>ABSENT</b>
<b>Council on Budget and Facilities</b>	Craig Goralski	<b>ABSENT</b>
<b>GUESTS:</b>		

- I. After establishing a quorum, Past President Bryan Seiling called the meeting to order at 3:04 p.m. with Kirk Domke as an alternate for Ron, Maha Afra as an alternate for David Halahmy, Tanya Cobb as an alternate for Daniel Pueblos and Silvie Grote as an alternate for Bill Pinkham.
- II. **Adoption of the Agenda:** Agenda adopted with the change to move the Curriculum committee report after public commentary. M/S/U
- III. **Approval of Minutes:** Minutes for April 12, 2018 were approved M/S/U with one abstention, Silvie Grote. Minutes for April 26, 2018 were approved M/S/U with one abstention, Silvie Grote. Minutes for August 23, 2018 were approved M/S/U with one abstention, Silvie Grote.
- IV. **Public Commentary:**  
Keith introduced Alisia Thompson as the Cypress College Teacher Preparation Program Manager.
- V. **Faculty Announcements and Invitations:**  
Jaclyn Magginiti announced local elementary schools are taking donations for the Food Pantry. Please contact Barbara from the PTA at Morris Elementary School.
- VI. **Special Reports**
  - A. **Associated Students:**  
No report
  - B. **United Faculty:**  
No report
  - C. **AdFac:**  
Friday Sept, 21 Welcome Back event at the Fullerton Elks Lodge. Please RSVP by email. There was a reminder regarding the food donations for the food bank.

**D. Professional Development:**

Lift Up is an event on Sept 13 that addresses the issue of previously incarcerated students, a student panel is included. On Oct 12 Kenjus Watson is going to give a talk about micro-aggression as a component of equity.

**E. Curriculum Committee:**

The Curriculum committee reported the status of programs, certificates, and degrees that have been submitted for state approval. The committee has been working with administration to garner support to help this process run smoothly into the future.

**F. AS Treasurer's Report:**

No report

**G. Cypress College Foundation:**

The Foundation Golf Classic is October 1<sup>st</sup> at Sea Cliff Country Club, The President's Evening at the Theater is October 13<sup>th</sup>, the American Kick-off is November 8<sup>th</sup>, the American Awards is February 23<sup>rd</sup>, and the Scholarship Ceremony is April 25<sup>th</sup>.

**H. Student Achievement Committee**

No report, the committee is meeting and will have representation.

**I. Student Learning Outcomes Assessment:**

The Fall and Spring report indicated 80% completion of SLOs. Fall classes will be available in eLumen after census. The committee thanked Adjunct Faculty for the work they provided to complete the SLO reporting.

**J. Program Review and Department Planning:**

The Program Review committee will begin taking formal minutes at meetings. Program presentations have been scheduled, programs have been notified of the schedule. The Program Review Long Form has been updated. There was also a discussion regarding the restructuring of the committee to include a co-chair and the composition of a new Program Review Chair position with an updated job description.

**K. District Council on Budget and Facilities:**

No report

**L. ACCJC Self Study:**

The first draft of the Follow-up Report has been written, it will be posted to the website October 1<sup>st</sup>. An open forum on October 16<sup>th</sup> (please attend) to give feed back regarding the report. Senate will review the report on November 8<sup>th</sup>. The report will then go to the Board of Trustees for review on November the 27<sup>th</sup>. A final read will occur in January. The Report will be sent out in February to meet the March deadline.

The Student Service Learning Outcomes (SSSLOs) and the Administrative Service Outcomes (ASOs) are also being revised. The Student Services Quality Review (SSQR) and Campus Service Quality Review (CSQR) are being revised to include SSSLOs.

**M. CTE Liaison**

No Report

**N. Diversity Committee**

The diversity committee is in the process of redefining its Mission and Goals. The group has funded its first event and hopes for strong faculty representation: Cypress College Fiesta, September 19<sup>th</sup>, 11:30 – 1:30

**O. AS Treasure**

No Report

**P. Distance Education**

The viability of Faculty Webpages was discussed. This included where the websites would reside and who would build/maintain them. The LMS has been opened for club pages. Please contact Kathleen McAlister to get your club added.

**VII. President's Report:**

Board meeting revisions are a concern. President Goralski feels the time allotted for the Information Meeting could be used more productively.

Appointments: Diversity Committee - Dawn Decker, Virgil Adams and Janell Herman M/S/U. Vice President of Administrative Services Committee – Gary Zager M/S/U.

**VIII. Faculty Issues - Unfinished Business**

A. New Budget Formula Review

Past President Bryan Seiling described new benchmarks for funding and how student success is recorded. This has not been well described at this point. Discussion of Splitting the EVP position per President Schilling's suggestion. The senate requested more information prior to making a decision on this.

B. Dave McCament – Professor Emeritus Status

It was decided that Dave McCament would indeed receive Professor Emeritus status. The question Dave brought up suggests that the Academic Senate should define the parameters of granting emeritus status.

**IX. Faculty Issues –New Business**

A. Faculty Prioritization Rubric Discussion

President Craig Goralski has emailed the senators a proposed Faculty Prioritization Rubric. Please share this with your divisions. This proposed rubric has not been solidified and is open to adjustment.

B. Result of Winter Intersession Survey

The results of the Winter Intersession survey were discussed. This included, FTE distribution, pay schedule, Flex-day, potential impact on grade submission/course prerequisites and impact on adjunct faculty.

The sense of the senate was 1 for the intersession, 9 opposed and 2 abstain.

**X. Adjournment** – The meeting was adjourned at 5:13 pm.

Damon de la Cruz  
Cypress College Academic Senate Secretary