

**ACADEMIC SENATE**  
**Approved Minutes for September 27, 2018**  
**Place: CCC – 414 3:00 pm to 5:00 pm**

		<b>Signature</b>
<b>President:</b>	Craig Goralski	X
<b>Past-President:</b>	Bryan Seiling	X
<b>Secretary:</b>	Damon de la Cruz	Absent
<b>Treasurer:</b>	Kathleen McAlister	X
<b>Curriculum Chair:</b>	Silvie Grote	X
<b>Senators: Please indicate departure time if you leave before adjournment.</b>		
<b>Academic Senators</b>		<b>Signature</b>
<b>Business/CIS 1</b>	Bret Clarke	X
<b>Career Technical Education 1</b>	Amanda Gargano (T1, Y1)	X
<b>Career Technical Education 2</b>	Michael Klyde/Paul Kelley (T3, Y2)	Absent
<b>Counseling 1</b>	Mymy Lam (T1, Y2)	X
<b>Counseling 2</b>	Marisa Lehmeier (T1, Y1)	X
<b>Fine Arts 1</b>	Katalin Angelov (T2, Y1)	X
<b>Fine Arts 2</b>	Paul Paiement (T3, Y1)	Absent
<b>Health Science 1</b>	Damon de la Cruz (T1, Y1)	Absent
<b>Health Science 2</b>	Lynn Mitts (T2, Y1)(Diana Tira Alt)	X
<b>Health Science 3</b>	Julia Cherney (T1, Y1)	X
<b>Language Arts 1</b>	Liana Koeppel (T1, Y2)	X
<b>Language Arts 2</b>	Michael Brydges (T1, Y1)	X
<b>Language Arts 3</b>	Kathleen McAlister (T1, Y1)	X
<b>Library/Learning Resource Center 1</b>	VACANT	
<b>Kinesiology:</b>	Bill Pinkham/Margaret Mohr (T2,Y2)	X (BP)
<b>Science/Engineering/Math 1</b>	Adam Eckenrode (T2, Y2)	X
<b>Science/Engineering/Math 2</b>	Joel Gober (T3, Y1)	X
<b>Science/Engineering/Math 3</b>	Ron Armale (T1, Y1) (Nicole Ledesma Alt)	X
<b>Social Science 1</b>	Gary Zager (T1, Y2)	X
<b>Social Science 2</b>	Jason Thibodeau (T1, Y2)	X
<b>Adjunct Faculty Senator 1</b>	Jenifer Kalamian (T1, Y1)	X
<b>Adjunct Faculty Senator 2</b>	Jaclyn Magginetti (T1, Y2)	X
<b>Adjunct Faculty Senator 3</b>	Daniel Pueblos (T1, Y1)	X
<b>Liaisons</b>		
<b>Associated Students</b>	Robert Mounce	Absent
<b>Campus Diversity</b>	Maha Afra	X
<b>Campus Technology</b>	Peter Maharaj	Absent
<b>CC Foundation:</b>	Damon de la Cruz	Absent
<b>Program Planning and Review</b>	David Halahmy	Absent
<b>Professional Development</b>	Michael Brydges/ Ruth Gutierrez	X (MB)
<b>United Faculty</b>	VACANT	

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<b>Student Success Committee</b>	VACANT	
<b>Student Learning Outcomes</b>	Christie Diep	X
<b>AdFac United</b>	Tonya Cobb	X
<b>Accreditation</b>	Liana Koeppe	X
<b>CTE Liaison</b>	Carlos Urquidi	Absent
<b>Distance Education</b>	Kathleen McAlister	X
<b>Basic Skills</b>	Cindy Shrout	Absent
<b>Council on Budget and Facilities</b>	Craig Goralski	X
<b>GUESTS PLEASE SIGN ON BACK</b>	<b>GUESTS PLEASE SIGN ON BACK</b>	
	<b>GUESTS:</b>	
<b>Print Name:</b>	<b>Signature:</b>	<b>Campus Role:</b>
Joanna Schilling		President
Mike Kasler		Interim Vice President
Philip Dykstra		Director of Institutional Planning and Research

**ACADEMIC SENATE  
Draft Meeting Minutes**

Members of the public may address the Senate regarding items on the agenda as these items are taken up by the Senate, according to the rules of the Senate. Members of the public wishing to address matters not on the agenda will be invited to do so under “Public Commentary” at the beginning of the meeting. The Senate reserves the right to change the order of the agenda items as the need arises.

**AGENDA:**

**I. Establish Quorum and Acknowledge Alternates**

After establishing a quorum, President Craig Goralski called the meeting to order at 3:07 p.m. with Diana Tira for Lynn Mitts and Nicole Ledesma for Ron Armale

**II. Adoption of the Agenda**

The agenda was adopted with no changes. M/S/U

**III. Approval of Minutes from September 13, 2018**

The minutes from September 13, 2018 were approved. M/S/U

**IV. Public Commentary (3 minutes per speaker)**

Interim Vice President Mike Kasler discussed the historical background of the Executive Vice President position.

President Schilling discussed the how the Student Services area is in need of increased support as it has grown.

**V. Faculty Announcements and Invitations (2 minutes per speaker)**

No announcements of invitations

**VI. Special Reports (3 minutes per Report)**

A. Associated Students  
No Report

Robert Mounce

B. United Faculty

Vacant

Bryan Seiling has volunteered to be a Faculty Liaison for United Faculty. He discussed the current membership numbers and the impact of these on union funding. He also discussed the current relationship between United Faculty and the Faculty on campus.

C. AdFac

Tonya Cobb

Tonya reported that AdFac and faculty communications could be strengthened. AdFac is planning various ways to reach out to members. AdFac is currently searching for negotiation chair.

D. Professional Development Michael Brydges/ Ruth Gutierrez  
 Michael Brydges reported that Conference Funding Requests are due October 8<sup>th</sup> at noon. Request Forms must have Dean's signature.

Kenjus Watson is speaking October 12, 2018 at 9a. He will discuss equity and identity.

An option for a Microsoft workshops are available but have not been solidified yet. He offered a poll that had several potential options.

E. Curriculum Committee Silvie Grote  
 Silvie reported that course reviews are continuing. Curriculum representatives are utilizing a shared drive that allows faculty to observe curriculum progress.

F. Academic Senate Treasurer's Report Kathleen McAlister  
 No report

G. Cypress College Foundation Damon de la Cruz  
 No report

H. Student Achievement Committee Vacant  
 No Report

I. Student Learning Outcomes Assessment Christie Diep  
 Christie reported that the campus numbers for SLO reports are 88.4% for Fall 2017 and Spring 2018.

J. Program Review and Department Planning David Halahmy  
 No report

K. District Council on Budget and Facilities Craig Goralski  
 Craig discussed funding, current and future.

L. ACCJC Self Study Liana Koeppel  
 Liana reported the first draft of the Follow-up Report has been written, it will be posted to the website October 1<sup>st</sup>. There will be an email link for feedback. There is a steering committee meeting on October 31.

M. Distance Education Kathleen McAlister

N. CTE Liaison Paul Kelly  
 No report

**VII. President's Report and Committee Appointments (15 min.)**

President Craig Goralski appointed Samreen Manjra to the Professional Development Committee and Alan Reza to the Financial Aid Director Hiring Committee M/S/U

President Craig Goralski discussed the Board policy review of BP 2510, BP 3900 and BP 2310 and his feeling how revisions of these would affect faculty and the Senate. He also discussed that the winter intersession was not discussed at DCC. Regarding PBC, \$100,000 is available for faculty use.

There were comments that emphasized that the Union has disengaged from the faculty of Cypress College. An example that was given, the union does not send representation to meetings that they are supposed to attend.

"Senior day" has been reconfigured to "Connect to Cypress" and is scheduled for Nov. 6-2018.

**VIII. Faculty Issues – Unfinished Business**

- A. Senate 101 (10 min.) Bryan Seiling  
Past-President Seiling continued the review of senate policies and procedures begun at the 8/27 meeting, and will address questions that have been asked by senators and liaisons since the 8/27 senate meeting. The discussion focused on the voting of alternates, the making of a motion or adding something to the Senate Agenda.
- B. Faculty Prioritization Rubric Discussion (20 min.) Craig Goralski  
The proposed Faculty Prioritization rubric was discussed after dissemination. There was a concern with the SLO section and how points would be awarded for SLO completion.

**IX. Faculty Issues – New Business**

- A. New Curriculum Management System Decision Making Process (20 min.)  
Christie Diep  
Christie described two options for curriculum management systems. This will be a district wide change. The two available options are CourseLeaf and Elumen. Courseleaf would be customized to our needs and eLumen is configurable and will integrate with our current systems.
- Past President Bryan Seiling motioned to move topic C prior to topic B M/S/U.
- C. Proposed VP Instruction/VP Student Success Split (15 min) Craig Goralski

A vote for the support of the split of the EVP position occurred. M/S/U three nay, Ron Armale (Nicole Ledesma Alt) Joel Gober and Adam Eckenrode, and one abstention Kathleen McAlister

**X. Adjournment**

The meeting adjourned at 5:05p

The agendas for all Cypress College Academic Senate meetings can be found on line at [www.cypresscollege.edu/facultystaff/senate](http://www.cypresscollege.edu/facultystaff/senate). Agendas are physically posted in the window of TE3, 2<sup>nd</sup> floor. It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the NOCCCD will attempt to accommodate you in every reasonable manner. Please contact Damon de la Cruz, Academic Senate Secretary, at 714-484-7000 ext. 46006 or Craig Goralski, Academic Senate President, at (714) 484-7000 ext. 48374 at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.