



In accordance with California's Code of Regulation, Title 5 ARC's Academic Senate is the organization whose primary function, as the representative of the faculty, is to make recommendations to the administration of a college and to the governing board of a district with respect to academic and professional matters.

"Academic and professional matters" means the following policy development and implementation matters:

(1) curriculum, including establishing prerequisites and placing courses within disciplines;

(2) degree and certificate requirements;

(3) grading policies;

(4) educational program development;

(5) standards or policies regarding student preparation and success;

(6) district and college governance structures, as related to faculty roles;

(7) faculty roles and involvement in accreditation processes, including self-study and annual reports;

(8) policies for faculty professional development activities;

(9) processes for program review;

(10) processes for institutional planning and budget development; and

(11) other academic and professional matters as are mutually agreed upon between the governing

Zoom- [Link](#) More information can be found at the end

Date of Meeting

3:00 P.M. to 5:00 P.M.



Regular Meeting

Members of the public may address the Senate regarding items on the agenda as these items are taken up by the Senate, according to the rules of the Senate. Members of the public wishing to address matters, not on the agenda will be invited to do so under "Public Commentary" at the beginning of the meeting. The Senate reserves the right to change the order of the agenda items as the need arises.

Minutes:10/14/2021

I. Establish Quorum and Acknowledge Alternates

a. Quorum was established at 3:04 pm. No alternates were present.

II. Adoption of the Agenda

a. Silvie Grote made the motion to accept the agenda with the change to table VII c. Joel Gober seconded the motion. The motion passed with unanimous consent.

III. Approval of Minutes from 9/23/2021

a. Joel Gober made the motion to approve the minutes with clarification to Professional Development and adding the name Angela de Dios VII d. Silvie Grote second the motion. The motion passed.

IV. Public Commentary (3 minutes per speaker)

a. Molly Schulps addressed concerns about the timeline about the dean hiring process for Fine Arts. She would like explanation about why it is taking so long.

b. Jaclyn Magginetti read a letter by Becky Floyd. The letter can be found at the bottom of the minutes.

c. Christie Diep addressed the letter and talk about the roll UF has. UF is not able to do anything about the mandate but will keep protecting the faulty rights and accommodations. She also made request to get a list of all the interim deans.

d. Maha Afra feels like the delay in hiring the FA dean is deliberate and intentional.

The agendas for all Cypress College Academic Senate meetings can be found online [here](#). Agendas are physically posted in the CCC Complex, 3rd floor at Marc Posner's office. It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the NOCCCD will attempt to accommodate you in every reasonable manner. Please contact Jaclyn Magginetti, Academic Senate Secretary, at 714-484-7010 or Damon De La Cruz, Academic Senate President, at (714) 484-6006 at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

- e. Bryan Seiling made the point that the mandates are not overreaching and not unprecedented and that many Faculty are in support of the mandate and health requirements.

V. Faculty Announcements and Invitations (2 minutes per speaker)

- a. Craig Goralski made the announcement that the candidates have been picked for the chancellor position.
- b. Daniel Pelletier wanted to clarify that Professional Development never blew him off with holding the Flex workshop about hiring processes.
- c. Maha Afra announced the Theater Department opening of the Laramie Project.

VI. Faculty Issues – Unfinished Business

VII. Faculty Issues – New Business

- a. Accreditation Faculty Chair Position Description. (10 minutes) Liana Koepfel
The Accreditation Faculty Chair Position Description was shared with the Academic Senate for questions and feedback before being taken to PAC for approval. The description includes clarification of compensation and timelines. The ACCJC is also having a shift toward an easier process and should not be as much of a burden as it has been. ACCJC is now providing a liaison to help with the process in the future. If there is any feedback, people can email Liana Koepfel in the next week.
- b. Ad Hoc Syllabus Guidelines Committee (15 minutes) Chrystal Johnson
Ad Hoc Syllabus Guidelines Committee met on 09/27, 10/04, and 10/11 to update syllabus guidelines. Chrystal Johnson presented the updates to the senate for a first read or approval. The suggested changes can be found at this [link](#). Kathleen McAlister asked that Canvas login information goes on this document and that web-enhanced should be removed. Distance Education is also talking about having a Canvas template for all faculty to use that can house many of this required syllabus information. Liana Koepfel made the motion to extend time for 5 minutes. Alison Robertson seconded the motion. The motion passed. Liana Koepfel asked that SLO's get changed to CSLO's. Sydney Pike brought up the idea of having a portion of the syllabus to include who to appeal a grade. Kathleen Reiland would like to see a faculty welcome paragraph included.
- c. Alex Porter (10 minutes) Damon de la Cruz
Tabled
- d. Program Review (10 minutes) Lisa Gaetje /Ruth Gutierrez/Damon de la Cruz
Lisa and her team presented all the work they have done on Guided pathways. They have been working on a coordinated effort with all the stakeholders on campus. The presentation can be found at this [link](#). Chrystal Johnson made the motion to extend time for 5 minutes. Kathleen McAlister seconded the motion. The motion passed. Silvie Grote asked for clarification about reassign time for the coaches over the next three

years. It was explained that peer coaches will get 20% reassign time for the three years but the team is hoping to figure out funds for the data coaches to also receive it over the 3 years.

- e. Credit for Prior Learning (10 minutes) Jolena Grande/Damon De la Cruz
Jolena Grande updated the Senate on changes to Credit for Prior Learning. The presentation can be found at the following link. Craig Goralski made the motion to extend time for 5 minutes. Silvie Grote seconded the motion. The motion passed. Daniel Pelletier asked for clarification about times in which credit to prior learning would be appropriate. Jolena Grande explains that we still need to have discussions in Senate and Curriculum Committee about student completing course work at an institution that is not regionally accredited. We need to delineate to what end do we want to provide credit for prior learning and allow it to project students down their pathways. Craig Goralski gave personal testimony about the importance of credit for prior learning.
- f. Rebrand Program for Division Proposal Draft (15 minutes) Damon de la Cruz
The Senate was provided a form titled "Rebrand Program or Division Proposal" Senate was asked to provide input on this document then and to share the amended document with the areas they represent. Craig Goralski gave historical background on this document. This document has been around since Fall of 2019. He states that it violates ten plus one and is not reflective of our collected bargaining agreement. This document is essentially only the administrative side of rebranding. He gives two options to Senate. We either develop our own document that is Senate driven, or we can take this document and add faculty to all the places faculty are missing. Silvie Grote reports Curriculum Committee's feedback. There are signature approvals on the paperwork that in unnecessary, for example the articulation officer. Janet Owen Driggs brings up personal experience about rebranding and feels that is document sidesteps the scrutiny of faculty. Christie Diep explained that is document goes against articles 16.2.3 and 16.2.4 on the contract. Damon de la Cruz thinks that one document that we all feel comfortable with that address all the needs discussed is the best route. He would like to get a group together to work on it and will bring it back to the Senate.
- g. Professor Emeritus Follow up Discussion (5 minutes) Damon de la Cruz
Liana Koeppel made the motion to bestow the rank on Ambika Talwar and Ian Holmes. Silvie Grote seconded the motion. The motion passed. Bryan Seiling asks for Senate to define the parameters more in the future.

VIII. Special Reports (3 minutes per Report)

a. Associated Students - Sydney Pike

- Professional Development
 - Associated Students attended the Student Senate for California Community Colleges (SSCCC) Professional Development Conference on October 1st -3 rd
 - Those who attended the Conference represented Cypress College very well

- Associated Students brought back a lot of new ideas and resources and have a lot of new initiatives planned that are in the early drafting stages.
- Halloween Event ○ Associated Students is holding a Halloween Event on October 29th from 6 p.m. to 9 p.m. in parking lots four and five.
 - The event will be a drive-by event with about 15 different clubs and departments participating and handing out candy to the community.
 - Associated Students reached out to both the Cypress and Buena Park recreation centers and are expecting a good turnout.
- Cypress Foundation Golf Tournament
 - Associated Students will be participating and volunteering for the Cypress Foundation Golf Tournament on October 25th
- Guided Pathways
 - Some Associated Students members will be participating on Friday October 15th in a discussion to provide feedback about Guided Pathways
- Opening Day
 - Associated Students will be in attendance on October 19th for the opening day of the Student Life and Leadership and Veterans Resource Center (VRC) buildings.

b. United Faculty Christie Diep

They have been meeting to discuss the temporary negotiations for the upcoming Spring and for collective bargaining. They are still working on the implementation of lab lecture parity and the 75th percentile, COLA, and overload salary. At this point we are paid less than our part time faculty when we teach overload. They are also trying to get full dependent coverage.

c. AdFac Chrystal Johnson

They are currently negotiation MOU's for Spring, have an ongoing problem solving meetings, and are hosting a contributor drive for the 2022 general elections.

d. Professional Development Michael Brydges/Ruth Gutierrez

- October 6th Event: "Loretta Ross: Calling In The Calling Out Culture" was a success. We had faculty, staff, and students from Cypress and Fullerton College. We look forward to working with her in the future.
- October 8th New Faculty Seminar: Christie Diep, UF President, presented information on the tenure evaluation process, and answered questions related to UF. Lisa Gaetje and Ruth Gutierrez provided a presentation/Overview of Guided Pathways and Title V work being done on campus.
- October 8th On Course National Conference: Cypress College PD sent 15 faculty members to this conference. The focus was on learning new strategies from educators who are changing the lives of their students and transforming their colleges into learner centered institutions.
- Conference Funding Due Date of October 25th 12:00 p.m. (NOON) e
- Cypress Wellness Collaborative Events: (Newsletter and flyers attached)
 - Mindfulness Minutes every Tuesday/Thursday 12:00-12:45
 - October 13th 4:30-6:00 p.m. Healthy Nutrition Through Stress Management & Mindfulness (see attached flyer for details)
- Equity Framework: We have assembled a workgroup of faculty, classified, managers and students who will finalize our first iteration of the Equity

Framework. The committee will present our progress (campus wide) on December 3rd

- Other upcoming events (more details to come)
 - Growth Mindset Academy
 - Short Course: Mindful Self Compassion

e. Curriculum Committee Silvie Grote

Curriculum Committee has met twice since the last Senate meeting, on October 5th and 12th. In addition to approving curriculum, we discussed the following:

- Jennifer Coopman, PSLO coordinator and Liana Koeppel, accreditation chair shared with committee accreditation standards that they are working on. We discussed the need to add PSLOs to degrees and certificates to meet accreditation standards. Rollout of PSLOs will parallel with program review. Current plan is to start in the spring 2023, but updates will be provided and possibly adjusted. SLOs for degrees and certificates will live in the curriculum management system and be part of the curriculum approval process.
- We have nearly completed internal equivalency process, there only few outstanding validations are pending with SS division.
- For Fall 2022, there are still 141 courses and 37 programs remaining to approve. There are several courses out of compliance from previous years and those departments were sent reminders again.
- Assembly Bill 928, which requires CSUs and UCs systems to streamline lower division general education patterns, and Assembly Bill 111, which requires all community colleges to adopt a common course numbering system, was signed last week.
- Committee members surveyed each other on how departments bring up new curriculum to their division.
- Interim VPI shared with committee that 48% of students want in-person instruction and 49% of student want fully online courses. For the Spring 2022 schedule, 54% of our course sections are scheduled in-person.
- A.S. Representative inquired about why some courses are only offer once a year. Interim VPI shared that due to low enrollment, courses get cancelled. Per Title 5, school has to offer a course at least every 2 years for students to complete a program.
- Jolena Grande, CPL coordinator is presenting today at the Senate with CPL updates that we have discussed at our meetings as well as the District.
- Please review the minutes and agendas which come out every Friday around noon. It has happened that faculty notice after the fact that they want to make changes.

f. Academic Senate Treasurer's Report Liana Koeppel

No report

g. Cypress College Foundation Damon de la Cruz

- Golf Classic is October 25, 2021. Go to www.cypresscollegefoundation.org for more info.
- October 19 is the Grand Opening for the VRC and SEM buildings.
- November 10 is a special VRC Campaign Veterans Day event presented by the Foundation to recognize all VRC donors and raise more money for the project.

- Americana Awards Gala is Saturday, March 26 at the Disneyland Hotel.
- If faculty identify students who are in need of emergency assistance, the Foundation has available funds for grants and loans. Student may be referred to Nai Hilo or any Financial Aid staff member for the form and assistance.

No Report

h. Student Equity and Achievement Committee

No Report

i. Outcomes Assessment Jennifer Coopman

The SLO Committee recommendation was reported to the Program Review Committee at the Program Review Committee meeting on September 27, 2021. The recommendation included the SLO criteria to be met for compliance when a program goes through program review. The SLO criteria includes CSLO assessments, PSLO Mappings in eLumen for Department PSLOs, and Degree and Certificate PSLOs (written in CurricUNET). The Degree and Certificate PSLOs to be implemented in program review beginning Fall 2022.

- The Accreditation SLO Steering Committee met September 29, 2021. Progress reports and updates were given on CSLO assessments, PSLO Mappings, and Degree and Certificate PSLOs.
- The SLO Accreditation Curriculum group met September 29 to further discuss Degree and Certificate PSLOs.
- Liana Koepfel (Accreditation Chair) and Jennifer Coopman (SLO Coordinator) attended the Curriculum Committee meeting October 5, 2021 to discuss Degree and Certificate PSLOs with the committee.
- An Accreditation SLO subcommittee met October 13, 2021 to discuss Degree and Certificate PSLOs. A draft template for Degree and Certificate PSLOs was created.
- An email was sent to Department Coordinators with instructions how to access Faculty CSLO assessment reflection comments in eLumen.
- Corresponded with various Faculty regarding SLO related topics, such as CSLO assessments and PSLO mappings.
- Meeting with the Biology Department Coordinator and SEM Dean to discuss SLOs on October 14, 2021.
- Updated the SLO website with the Fall 2020 and Spring 2021 CSLO Assessment Status Reports.
- In the process of updating the SLO Handbook.
- In the process of restructuring the Kinesiology division in eLumen. This involves the college buying service credits to have the eLumen development team move the data associated with Physical Education to the newly designed Kinesiology division (KIN, PHS, REC).
- Updates have been made in eLumen. As a note, it is quite challenging to maintain eLumen since CurricUNET and eLumen do not communicate directly.
- Since Equity is a new PSLO subcategory, departments should update PSLO Mappings in eLumen.
- When CurricUNET updates with a new course or with new/revised CSLOs for an existing course, the CSLO to PSLO mapping needs to be done/redone in eLumen for that course (even if the course had been mapped previously). Best

practice is to do this mapping as the updates are made in CurricUNET. Updating the PSLO Mappings in eLumen is a great department activity for Flex Day.

- The next SLO Committee meeting is scheduled for October 25, 2021.

j. Program Review and Department Planning Bryan Seiling

- The IPRC met this past Monday, October 11th. The committee discussed the use of Program Review information in the college Faculty Prioritization process. It was agreed that more effort was needed to educate faculty and administrators about the purpose of the Program Review Summary and its importance in a department's requests for additional faculty, classified staff, or one-time funding. The issue will also be brought to PBC for its consideration and guidance.
- The committee also discussed the review process for the fall. Currently all departments participating in review should have sent their review forms to their division deans for their consideration, comment, and signatures. The forms then need to be returned to either Maha Afra or myself by October 25th. The forms are then reviewed by the committee members in preparation of the departments' presentations. Currently, there are three departments scheduled to make their presentations each Monday in November. It will be certainly be a busy month, but the committee looks forward to the discussions the presentations always generate.

k. District Council on Budget and Facilities Damon de la Cruz

The final budget net available revenue is \$14.4 million. The July 1st beginning balance for one time funding is \$28.7 million. Some priorities that have been identified are things like student basic needs, emergency preparedness, capital funds for facilities improvements. The administrative side wants to keep bringing in the possibility of using those monies to increase the reserve with push back from faculty. The fact that we keep having ending

l. ACCJC Self Study Liana Koeppel

- The Accreditation Midterm Report was finalized and mailed to ACCJC on Tuesday October 12, 2021. Whoohoo!
- We will be needing a new Faculty Accreditation Chair to be selected in Spring 2022. The position description will presented for feedback during the Agenda Item for today's meeting.
- The ACCJC 2024 Accreditation Training will be held on Nov. 19, 2021. 8:00-11:00 via Zoom. Campus-wide Invitation to come.

m. CTE Liaison Jeanette Jones/Douglas Sallade

No Report

n. Distance Education Kathleen McAlister

You need to move your videos from Zoom by 10/31. We will be integrating the Play Posit tool and will be holding training on it in the future.

o. Diversity, Equity and Inclusion Committee Maha Afra

- DEIA
 - \$ 145,000 approved by the district
 - \$ 90,000 of which approved for racial trauma counselling hire
 - Left over money allocation to be discussed by the committee

- Virtual Care Online Services pilot started in the Fall for the students of Charger Experience, Puente, Legacy, DSS, Veterans, Athletes, LGBTQ+ students. The program to be expanded in the Spring
- Students Resource Guide
 - Three almost finalized: Latinx Students, Black Students, and AAPI Students
 - All of them ADA Compatible
- AS Movie Night
 - Postponed for the Spring because of space availability and scheduling issues
- Common Book Reading
 - Still in discussion on the format with PR and the committee
- DEI Overview
 - Dr. Schilling is preparing an overview that relates to the DEI committee activities and achievements
- Restorative Dialogue Work Groups
 - OC Human Relations Organization said that the students should be in a committee on their own
- Institutional Accessibility Work Group (Celeste)
 - We voted to have the work group represented on the committee
- Equity Framework (Gisela)
 - The committee that is creating the rubric has been formed. Equity forum is on December 3rd 1-2:30
- Joy de Gruy, Speaker (Michael Brydges)
 - We will discuss the funding in regards to Black History Month next meeting

p. President's Report and Committee Appointments (15 min.)

- Appointments/Call outs:
 - 1. Call for a faculty member on the Equal Employment Opportunity Advisory Committee
 - Responses due by Monday October 18 at 5pm
 - 2. Call for a faculty member on the Technology Implementation Committee
 - Responses due by Monday October 18 at 5pm
- Committee and Meeting Report Outs: Here is a summary of the main topics discussed in the various committee and other meetings since the last Senate session. I am happy to answer any questions regarding the report out.
- Board of Trustee Meeting (10.12.2021):
 - Interim Chancellor Fred Williams reported that as of October 12, 2021
 - 1,905 students have been verified out of 3,628 submissions
 - 694 employees have been verified out of 1,647.
 - The rest of the submissions completed by the end of the week.
 - To date, we have received 155 exemption requests, 49 employees, 106 students
 - Council On Budget and Facilities (CBF): Unfortunately, I had an emergency and had to miss this meeting.

- District Consultation Council (DCC): DCC has not met this semester
 - Planning and Budgeting Committee (PBC): PBC met on October 07, 2021. We initiated the discussion the revisions of the Classified Position Prioritization process. There will be a joint PBC/PAC Meeting Date – November 18
- President's Advisory Committee (PAC): PAC is meeting Thursday 10.14.2021 at 1p. I will give a report out during the Senate Meeting that follows at 3p. There will be a joint PBC/PAC Meeting Date – November 18. There was a Guided Pathways update.

IX. Adjournment

Joel Gober made the motion to adjourn at 5:29. Leslie Palmer seconded the motion. The motion passed.

Public Commentary b.

Hi Jaclyn,

I'm emailing you today as my senate representative. I want to express my deepest and gravest concerns about the idea that my employer can threaten me and, by extension, my family, and everything I've worked to build for the campus for the last 16 years, if I do not show proof of having been injected with a foreign substance. Some people might think this is a silly way to say it, but for me, this is what it boils down to. My decision to, or not to, be vaccinated, is between me and my doctor, and no one else. If we, as a free people, can be coerced into complying with with this, we have lost our personal physical autonomy, and if we lose that, we literally will have nothing left as a People. This is an extraordinary dangerous thing, not just for ourselves, but for our children, and all the future generations. Many years ago, someone said to me in relation to an issue, "is this the hill you want to die on?". And I have asked myself that many times over the years, and yes, this just might be the hill I'm ready to die on. If the campus community fails to recognize the precedent this will set, then we will never have another foot to stand on over anything, ever again.

Yours truly,

Becky Floyd

Join Zoom Meeting

<https://cypresscollege-edu.zoom.us/j/8327539737?pwd=Y04zTGU2bUlidmdJd3lIOVZuZ2h2UT09>

Meeting ID: 832 753 9737

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CC ACADEMIC SENATE SPRING 2021

ACADEMIC SENATE OFFICERS		
President:	Damon de la Cruz	Damon de la Cruz
Past President:	Craig Goralski	Craig Goralski
President-Elect:		
Secretary:	Jaclyn Magginetti	Jaclyn Magginetti
Treasurer:	Liana Koeppel	Liana Koeppel
Curriculum Chair:	Silvie Grote	Silvie Grote - out at 5:00 pm
Senators: Please indicate departure time if you leave before adjournment.		
Academic Senators		Signature and time of departure
Business/CIS 1	Kathleen Troy (T1, Y1)	
Career Technical Education 1	Doug Sallade (T1, Y1)	Doug Sallade
Career Technical Education 2	Jeanette Jones (T1, Y1)	Jeanette Jones In 3:04PM

		Out 5:28
Counseling 1	Cassie Rodriguez (T1, Y1)	Cassie Rodriguez
Counseling 2	Daniel Pelletier (T2, Y2)	Daniel Pelletier
Fine Arts 1	Katalin Angelov (T1, Y1) (Now: Janet Owen Driggs)	Janet Owen Driggs
Fine Arts 2	Paul Paiement (T5, Y3)	Paul Paiement
Health Science 1	Michael Faraci (T2, Y1)	Michael Faraci
Health Science 2	Lori Collins (T3, Y1)	
Health Science 3	Julia Cherney (T3, Y1)	Julia Cherney
Language Arts 1	Liana Koeppel (T3, Y1)	Liana Koeppel
Language Arts 2	Alison Robertson (T2, Y2)	Alison Robertson
Language Arts 3	Kathleen McAlister (T2, Y2)	Kathleen McAlister
Library/Learning Resource Center 1	Leslie Palmer (T1, Y1)	Leslie Palmer
Kinesiology:	Sergio Cutrona (T3, Y1)	Piero Cutrona "Sergio"
Science/Engineering/Math 1	Joel Gober (T1, Y1)	Joel Gober
Science/Engineering/Math 2	Christina Plett (T1, Y1)	Christina Plett
Science/Engineering/Math 3	Garet Hill (T1, Y1)	Garet Hill
Social Science 1	Steven Estrada (T3, Y1)	

Social Science 2	Jaclyn Magginiti (T2, Y1)	
Adjunct Faculty Senator 1	Layal Lebdeh (T1, Y2)	Layal Lebdeh 5:15 pm
Adjunct Faculty Senator 2	Cynthia Acosta (T1, Y1)	
Adjunct Faculty Senator 3	Chrystal Johnson (T1, Y2)	Chrystal Johnson
Liaisons		
Associated Students	Sydney Pike	Sydney Pike
Diversity, Equity and Inclusion	Maha Afra, Theresa Mosqueda-Ponce, Ph.D.	Maha Afra
Campus Technology		
CC Foundation:	Damon de la Cruz	Damon de la Cruz
Program Planning and Review	Bryan Seiling	Bryan Seiling
Professional Development	Michael Brydges/ Ruth Gutierrez	Michael Brydges/Ruth Gutierrez
United Faculty	Christie Diep	
Student Equity and Achievement Committee	Alison Robertson/ Gisela Verduzco	Alison Robertson
Student Learning Outcomes	Jennifer Coopman	Jennifer Coopman
AdFac United	Chrystal Johnson	Chrystal Johnson
Accreditation	Liana Koeppel	Liana Koeppel

CTE Liaison	Jeanette Jones /Doug Sallade	
Distance Education	Kathleen McAlister	Kathleen McAlister
Basic Skills		
Council on Budget and Facilities	Damon de la Cruz	Damon de la Cruz
GUESTS		
Print Name:	Department:	
Donivan Howard	Art	Donivan Howard
Linda Borla	LA and UF	<i>Linda Borla</i>
Lisa Gaetje	Social Sciences/GP	Lisa Gaetje
Kathleen Reiland	Instruction Office	<i>Kathleen Reiland</i>