



In accordance with California's Code of Regulation, Title 5 ARC's Academic Senate is the organization whose primary function, as the representative of the faculty, is to make recommendations to the administration of a college and to the governing board of a district with respect to academic and professional matters.

"Academic and professional matters" means the following policy development and implementation matters:

(1) curriculum, including establishing prerequisites and placing courses within disciplines;

(2) degree and certificate requirements;

(3) grading policies;

(4) educational program development;

(5) standards or policies regarding student preparation and success;

(6) district and college governance structures, as related to faculty roles;

(7) faculty roles and involvement in accreditation processes, including self-study and annual reports;

(8) policies for faculty professional development activities;

(9) processes for program review;

(10) processes for institutional planning and budget development; and

(11) other academic and professional matters as are mutually agreed upon between the governing

[Zoom Link](#) – More information can be found at the end

Date of Meeting – August 26, 2021

3:00 P.M. to 5:00 P.M.



## Regular Meeting

Members of the public may address the Senate regarding items on the agenda as these items are taken up by the Senate, according to the rules of the Senate. Members of the public wishing to address matters not on the agenda will be invited to do so under "Public Commentary" at the beginning of the meeting. The Senate reserves the right to change the order of the agenda items as the need arises.

### AGENDA:

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#### I. Establish Quorum and Acknowledge Alternates

#### II. Adoption of the Agenda

#### III. Approval of Minutes from 5/20/2021

#### IV. Public Commentary (3 minutes per speaker)

#### V. Faculty Announcements and Invitations (2 minutes per speaker)

#### VI. Faculty Issues – Unfinished Business

##### A. Distance Education Update (5 minutes) Kathleen McAlister

Distance Ed Coordinator Kathleen McAlister wants to make the senate aware of the approved revision to ACCJC's policy on Distance Education and available funding for technology to support remote and distance learning

##### B. Posting Program Reviews on the Campus Website (20 minutes) Liana Koeppel and Bryan Seiling

The Senate will be asked to consider allowing the Instructional Program Review Self-Studies to be published on the Program Review webpage of the Cypress College website. The issue is expected to be brought back at the next meeting of the Senate.

##### C. Black Lives Matter Task Force Recommendations Progress Report (15 minutes) Craig Goralski

At the senate's last meeting of the Fall 2020 semester, the Senate endorsed portions of the Black Lives Matter Task

The agendas for all Cypress College Academic Senate meetings can be found online [here](#). Agendas are physically posted in the CCC Complex, 3<sup>rd</sup> floor at Marc Posner's office. It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the NOCCCD will attempt to accommodate you in every reasonable manner. Please contact Jaclyn Maggnetti, Academic Senate Secretary, at 714-484-7010 or Damon De La Cruz, Academic Senate President, at (714) 484-6006 at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

Force Recommendations. Senate President Goralski will provide a progress report on activity undertaken by the senate and its subcommittees to support the endorsed recommendations, highlighting progress, identifying lapses and barriers, and proposing goals for Summer and Fall 2021.

**D. Faculty Code of Ethics (15 minutes)**

Liana Koepfel

The Faculty Code of Ethics Accreditation issue was discussed at the October 22, 2020 and February 11, 2021 Academic Senate Meetings. The best way to meet standard IIIA13- "The institution upholds a written code of professional ethics for all of its personnel, including consequences for violation" was discussed and Senate was encouraged to discuss this with their constituents. The Accreditation Chair was asked to bring this topic to a future senate meeting

**E. Review of District Hiring Policies (15 minutes)**

Daniel Pelletier

As a follow-up to our discussion regarding the delay in hiring managers this is a look at the Board Policy for hiring Faculty and how the past practices have not adhered to them. This has caused an unwarranted shift of decision making power away from faculty and to managers and President.

**VII. President's Report and Committee Appointments (15 min.)**

**VIII. Faculty Issues – New Business**

**A. Professor Emeriti (5min)**

Damon de la Cruz

**B. President Schilling (15 min)**

Damon de la Cruz/ President Schilling

President Schilling will update the Senate on the timeline on the ongoing investigation into the viral video. Dr. Schilling will also propose work with OC Human Relations.

**C. Senate 101 (20 Minutes)**

Craig Goralski

The Senate will be presented with the traditional Senate 101 information for the 2021-2022 academic year. Topics will include the 10+1 purview of the senate, duties of senators and liaisons, Robert's Rules, and decorum during senate meetings

**D. Accreditation Recommendation for Improvement- Taking Minutes Training (5 minutes)** Liana Koepfel

The ACCJC Recommendation for Improvement received in 2017 states that the College needs to have "consistent development and dissemination of robust committee meeting minutes that include constituent dialogue and feedback." In an effort to address the recommendation, the College will hold Minutes training for all "Recorders" of campus committees in September. Academic Senate committee Recorders are invited to attend the training to improve consistency of campus minutes format and content. Asking for Senate support of Minutes Training attendance.

E. ACCJC Accreditation Midterm Report Final Draft Presentation. (5 minutes) Liana Koeppel

The final draft of the ACCJC Accreditation Midterm Report will be presented to the Academic Senate as an informational item. The Midterm Report is scheduled to present the final draft to the NOCCCD Board of Trustees on Sept. 14, 2021.

F. Update to Guidelines for Synchronous Zoom Instruction (10 minutes) Kathleen McAlister

Kathleen McAlister will ask the Senate to approve an updated version of the Zoom guidelines which were originally approved on 1/28/2020. The update reflects recent changes to the Cypress Zoom platform and includes a link to the campus acceptable use policy and recommended syllabus language regarding the sharing of class recordings.

**IX. Special Reports (3 minutes per Report)**

- a. **Associated Students Pandian**
- b. **United Faculty Christie Diep**
- c. **AdFac Chrystal Johnson**
- d. **Professional Development Michael Brydges/Ruth Gutierrez**
- e. **Curriculum Committee Silvie Grote**
- f. **Academic Senate Treasurer's Report Liana Koeppel**
- g. **Cypress College Foundation Damon de la Cruz**
- h. **Student Equity and Achievement Committee Alison Robertson/ Gisela Verduzco**
- i. **Outcomes Assessment Jennifer Coopman**
- j. **Program Review and Department Planning Bryan Seiling**
- k. **District Council on Budget and Facilities Craig Goralski**
- l. **ACCJC Accreditation Liana Koeppel**
- m. **CTE Liaison Jeremy Peters**
- n. **Distance Education Kathleen McAlister**
- o. **Diversity, Equity and Inclusion Committee Maha Afra**

**X. Adjournment**

Join Zoom Meeting

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