



In accordance with California's Code of Regulation, Title 5 ARC's Academic Senate is the organization whose primary function, as the representative of the faculty, is to make recommendations to the administration of a college and to the governing board of a district with respect to academic and professional matters.

"Academic and professional matters" means the following policy development and implementation matters:

(1) curriculum, including establishing prerequisites and placing courses within disciplines;

(2) degree and certificate requirements;

(3) grading policies;

(4) educational program development;

(5) standards or policies regarding student preparation and success;

(6) district and college governance structures, as related to faculty roles;

(7) faculty roles and involvement in accreditation processes, including self-study and annual reports;

(8) policies for faculty professional development activities;

(9) processes for program review;

(10) processes for institutional planning and budget development; and

(11) other academic and professional matters as are mutually agreed upon between the governing

Zoom- [Link](#) More information can be found at the end

Date of Meeting

3:00 P.M. to 5:00 P.M.



Regular Meeting

Members of the public may address the Senate regarding items on the agenda as these items are taken up by the Senate, according to the rules of the Senate. Members of the public wishing to address matters, not on the agenda will be invited to do so under "Public Commentary" at the beginning of the meeting. The Senate reserves the right to change the order of the agenda items as the need arises.

Minutes:11/04/2021

- I. Establish Quorum and Acknowledge Alternates**
 - a. Maha Afra is an alternate for Paul Paiement. Quorum was established at 3:11 pm.
- II. Adoption of the Agenda**
 - a. Michael Faraci made the motion to adopt the agenda. Chrystal Johnson seconded the motion. The motion passed.
- III. Approval of Minutes from 10/28/2021**
 - a. Tabled
- IV. Public Commentary (3 minutes per speaker)**
 - a. President Schilling made three announcements. First, we have been named the 2021 Equity Champion by the Campaign for College Opportunity for our work with the Latin X students and ADT's. There will be a virtual event on November 16th. She wants to thank everyone involved. Second, our college was acknowledged as one of the top 150 out of 1000 community colleges nationwide, allowing us to apply for the Aspen Prize. Please reach out to anyone who would like to participate in collaboration on the submission due on December 13th. She again wants to thank everyone at the college for all the hard work they do to make our campus so successful. Lastly, she wanted to express that the Collegiality in Action meeting was hard for her to hear but she is confident that we all want the same thing. She looks forward to figuring this all out together.
 - b. Craig Goralski wanted to recognize all the hard work we have done to make these acknowledgments possible.
 - c. Joel Gober wanted to thank Daniel Pelletier for his presentation on the contract and hiring practices. He used this knowledge to help make sure his hiring committee stayed on track and did not break the contract.

The agendas for all Cypress College Academic Senate meetings can be found online [here](#). Agendas are physically posted in the CCC Complex, 3rd floor at Marc Posner's office. It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the NOCCCD will attempt to accommodate you in every reasonable manner. Please contact Jaclyn Magginetti, Academic Senate Secretary, at 714-484-7010 or Damon De La Cruz, Academic Senate President, at (714) 484-6006 at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

V. Faculty Announcements and Invitations (2 minutes per speaker)

- a. Maha Afra announced the Celebration of Dance collaboration.
- b. Michael Brydges asked for people to attend the strategic planning event tomorrow.

VI. Faculty Issues – Unfinished Business

a. Syllabus Guidelines Vote (10 minutes)

Chrystal Johnson

The Senate is being asked to vote on the syllabus guidelines created by the ad-hock committee. Janet Owen Driggs brings up recommendations from Title V training. Liana Koeppel explained where this task came from and the expectations of the syllabus requirements. Craig Goralski pointed out that guidelines come from ED code and ACCJC. He knows that we should be talking about an equitized syllabus, but we need to make sure we are at the same time not breaking code. Sergio Cutrona made the motion to extend 10 minutes. Steven Estrada seconded the motion. The motion passed with unanimous consent. The Senate discussed the difference between state requirements and intuitional requirements and who makes these decisions. Chrystal Johnson made the motion to extend time 3 minutes. Janet Owen Driggs seconded the motion. The motion passed. Sergio Cutrona suggested we maybe use a templet in the future with training on equity altogether. Joel Gober made the motion to accept the amended syllabus guidelines. Michael Faraci seconded the motion. The motion passed. Janey Owen Driggs votes nay.

VII. Faculty Issues – New Business

a. Collegiality in Action Report Out (30 minutes)

Damon de la Cruz

On Friday, October 29, the Cypress College Academic Senate was invited to meet with members of the ASCCC to discuss Shared governance. Craig Goralski gave background information on the need to have this site visit dating back to the departure of Carmen Dominguez. It was explained that the site visit was a form of intervention/counseling session regarding shared governance on the campus. The meeting gave everyone a chance to air grievances. Bryan Seiling relates his concern that 10+1 gets violated with decision-making. He expresses that we deal with the aftermath of decisions made but are often not included in the decision-making process. He believes that there are people in place that he hopes can help the campus move away from these past practices. He reports that President Schilling seemed surprised by many things being said and was downplaying some of the problems. Craig Goralski notes that he talked to her about some of the issues that President Schilling seemed to be unaware of. Liana Koeppel believed that everyone feels they are doing what they are supposed to do but are having miscommunication/semantic problems on most of it. She did not see the denial and thought that President Schilling recognized that there were problems. She believes we need to acknowledge that people have a different interpretation of what has happened in the past. Damon de la Cruz recognized that this was a joint decision to have these talks. Steven Estrada thinks that the best way to move forward is to use the list made during that meeting. Bryan Seiling believes that we have lost trust in the administration. He recognizes that there is fault on both sides. Craig Goralski expresses the need for all administration to have a clear understanding of 10+1. He believes that it should be a part of the hiring process, or at the very least, a part of the onboarding of new administrators. Jaclyn Magginiti expressed the need for transparency while the decisions are being made. Transparency would help elevate many of the problems the faculty are feeling. Craig Goralski also supports Bryan Seiling's observation about there being fault on both sides. All faculty need to understand 10+1, and that faculty needs to know if they also have the purview to approve

something that they might not be able to. Liana Koeppel wants us to define what we think 10+1 means because they are written very vaguely. Liana Koeppel made the motion to extend 5 minutes. Steven Estrada seconded the motion. The motion passed with unanimous consent. Steven Estrada wants us to focus on process, structure, and timeline. Damon de la Cruz went over the list that was made. The list can be found in the president's report.

- b. ASCCC Resolution Discussion (20 minutes) Damon de la Cruz
The ASCCC Fall Plenary is scheduled for November 4-6. The Senate covered the resolutions that are being discussed at the state level. The resolutions can be found at this [link](#). If you have any questions or suggestions, please reach out to Damon de la Cruz.

VIII. Special Reports (3 minutes per Report)

a. Associated Students - Sydney Pike

Halloween event went well, they had student townhall that had great success and they are developing a community garden.

b. United Faculty Christie Diep

They are in the progress of scheduling the next few weeks of meetings for the MOU's and current negotiations

c. AdFac Chrystal Johnson

No report.

d. Professional Development Michael Brydges/Ruth Gutierrez

- New Faculty Seminar continues this Friday – We will focus on presentations about ChAT, Health Center, and Wellness and Mindfulness Collaborative
- Please support our Veterans next week – See Juan Garcia's most recent E-mail and know that Green Zone training occurs on November 8th and 9th.
- Professional Development call for Flex Proposals will be coming out in approximately 1 week.
- Cypress Wellness Collaborative continues: Cypress Wellness Collaborative will be hosting two events.
 - Integrative Approaches to Health and Wellness, in Collaboration with the Integrative Health and Wellness Studies program, with special guest Eve Adler, Integrative Health Educator, RN, RYT-500. Wednesday, Nov 10th, 4-5:30pm.
 - Community Yoga Class, with the Integrative Wellness Club. Friday, Nov 19th, 12-1pm.
- Next Conference Funding Due Date is February 28th
- <https://www.cypresscollege.edu/professional-development/conference-and-travel/>

e. Curriculum Committee Silvie Grote

- 87 courses and 33 programs remaining 2022 fall effective date.
- They have identified 15 participants for the CoRe (course redesign).
- VPI has brought up concerns about a course that charges \$2,000.
- INDS and Interdisciplinary Studies have two course that has concerns. More discourse will be taking place.

f. Academic Senate Treasurer's Report Liana Koeppel

No Report

g. Cypress College Foundation Damon de la Cruz

h. Student Equity and Achievement Committee Alison Robertson/ Gisela Verduzco

- Sea met on Tuesday, November 2, 2021 at 3:30 on Zoom.

- We discussed progress on the Equity Framework
- Workgroup continues to work on questions for a future rubric
- A brief update will be provided during the Strategic Plan on Friday
- We will hold a forum to update the college on this work on Friday, Dec. 3 12:30-2pm
- We funded two project requests: - Math Sidekicks for 2022-2023: Math will continue developing electronic Math Review (CCMRs) and Speaker: Young Adult Literature Author Lanre Akinsiku (<https://www.heylanre.com/>) including two workshops + Q&A; December 3rd, 2021
- Finally, we will begin work on the next SEA plan probably in spring. It is due Nov. 2022.

i. Outcomes Assessment Jennifer Coopman

- The Fall 2021 eLumen data load is still in progress. There have been some eLumen technical difficulties causing a delay. The CSLO assessment scorecards should be available soon.
- For courses in CurricUNET, the COR language has been changed from “Student Learning Outcomes” to “Course Student Learning Outcomes.”
- In progress of writing SLO summaries and comments for the three programs that presented their programs to the Program Review Committee on November 1, 2021.
- A Degree and Certificate PSLOs workgroup met on November 2, 2021, to further discuss Degree and Certificate PSLOs. Fall 2023 will be the first semester that the Degree and Certificate PSLO component will be included on the Instructional Program Review Form. This means programs going through Fall 2023 program review should pre-launch Degree and Certificate PSLOs in CurricUNET by the Spring 2023 pre-launch deadline. All programs (not just programs going through Fall 2023 program review) can begin pre-launching Spring 2022 (February 1st is the deadline). I will be emailing the department coordinators the Degree and Certificate PSLOs template document. The document includes the following language: “Degree and Certificate PSLOs are designed to reflect the fundamental knowledge and skills students should obtain as a result of receiving a degree/certificate offered by instructional departments at Cypress College. To meet Accreditation standards, the College must regularly assess “learning outcomes for courses, programs, certificates and degrees using established institutional procedures.” (IIA3) Departments should write one or more PSLOs that reflect the core competencies for each degree or certificate. Initially, the Degree and Certificate PSLOs will be assessed annually via the Associate Degree and Certificate Assessment Plan (ADCAP) Student Survey. The results of the annual ADCAP survey will be evaluated every four years as part of the Department’s Program Review Report. Departments should discuss the Degree and Certificate PSLO assessment results in order to evaluate their programs for continuous improvement.” The document also includes sample language for Degree and Certificate PSLOs, including examples for various programs. Please consider using future flex days as a time to write Degree and Certificate PSLOs!
- Zoom meeting with Zi Xie on November 3, 2021, to discuss various org changes in eLumen.

- Zoom meeting with eLumen on November 4, 2021, regarding the reorg needed in eLumen that involves moving associated data.
- Attended a webinar titled, “Individual Student Assessment: Something We Want To Do?”
- Corresponded with various Faculty regarding SLO related topics, such as CSLOs, CSLO assessments, PSLO mappings, and Degree and Certificate PSLOs.
- In the process of updating the SLO Handbook.
- Updates have been made in eLumen. As a note, it is quite challenging to maintain eLumen since CurricUNET and eLumen do not communicate directly.
- When CurricUNET updates with a new course or with new/revised CSLOs for an existing course, the CSLO to PSLO mapping needs to be done/redone in eLumen for that course (even if the course had been mapped previously). Best practice is to do this mapping as the updates are made in CurricUNET. Departments should also update PSLO Mappings to reflect any CSLO mappings to Equity. Updating the PSLO Mappings in eLumen is a great department activity for Flex Day.
- The next SLO Committee meeting is scheduled for November 29, 2021.

j. Program Review and Department Planning Bryan Seiling

- The IPRC met this past Monday for the first three department Program Review presentations. Library, Biology, and ESL made excellent presentations highlighting the work their departments do and which resulted in engaging conversations, particularly surrounding issues related to DEI. Anthropology, Foreign Language, and Physical Sciences will present this coming Monday. - Respectfully submitted by Bryan Seiling, Instructional Program Review Committee Chair

k. District Council on Budget and Facilities Damon de la Cruz

l. ACCJC Self Study Liana Koepfel

- The Call for Accreditation Faculty Co-Chair went out on Monday Nov. 1st. Interested parties should submit their letter of interest to Bryan Ventura by February 4th, 2022.
- Everyone should please plan to attend the ACCJC ISER Campus Training on Friday Nov. 18, 2021 from 8:00-11:00am.

m. CTE Liaison Jeanette Jones/Douglas Sallade

n. Distance Education Kathleen McAlister

o. Diversity, Equity and Inclusion Committee Maha Afra

No Report

p. President’s Report and Committee Appointments (15 min.)

Here is a summary of the main topics discussed in the various committee and other meetings since the last Senate session. I am happy to answer any questions regarding the report out.

- **Board of Trustee Meeting (10.12.2021):**
 - The B.O.T. has not met since our last meeting
- **Council On Budget and Facilities (CBF):**
 - CBF has not met since our last meeting
- **District Consultation Council (DCC):**
 - DCC has not met since our last meeting

- **Planning and Budgeting Committee (PBC):** PBC met on November 4, 2021 at 1:30. I will give a report out at our meeting on November 4, 2021.
- **President’s Advisory Committee (PAC):**
 - PAC has not met since our last meeting

Other Senate Business:

1. Clarification on the Administrator hiring timeline. The attached graphic illustrates that the hiring will conclude when the colored arrowhead ends.
2. CCAS Meetings in the Spring are supposed to be in person. We could be out of compliance in Spring. This concern will be brought up at a PAC meeting. The goal is to have consistency across all Brown-Act committees. If we want to continue to meet remotely the Academic Senate will have to vote on a monthly basis to renew remote meetings.
3. Collegiality in Action meeting outcomes:
 - a. Management On-boarding process to include 10+1
 - b. Faculty prioritization—pre-discussions if there is a specific goal for the priorities that year
 - c. Senate wants to be involved in decisions earlier
 - d. Grant awareness as early as possible
 - e. Clarifying the Dean hiring timelines
 - f. How does 10+1 inform all of the above
 - g. Better definitions of the terms we use often so we can ensure we are actually talking about the same thing
 - h. Review of Board policy procedures for hiring committees
 - i. Managers read and are aware of all the union contracts.
 - j. Senate 101 presentation for flex
 - k. Possible Senate/Dean retreat once a year to review academic issues/challenges

IX. Adjournment

- a. Alison Robertson made the motion to adjourn at 5:04 pm. Silvie Grote seconded the motion. The motion passed.

CC ACADEMIC SENATE SPRING 2021

ACADEMIC SENATE OFFICERS		
President:	Damon de la Cruz	Damon de la Cruz
Past President:	Craig Goralski	Craig Goralski
President-Elect:		

Secretary:	Jaclyn Magginetti	<i>Jaclyn Magginetti</i>
Treasurer:	Liana Koeppel	Liana Koeppel
Curriculum Chair:	Silvie Grote	Silvie Grote (4:05pm IN)

Senators: Please indicate departure time if you leave before adjournment.

Academic Senators		Signature and time of departure
Business/CIS 1	Kathleen Troy (T1, Y1)	
Career Technical Education 1	Doug Sallade (T1, Y1)	
Career Technical Education 2	Jeanette Jones (T1, Y1)	
Counseling 1	Cassie Rodriguez (T1, Y1)	Cassie Rodriguez
Counseling 2	Daniel Pelletier (T2, Y2)	Daniel Pelletier, 4:30
Fine Arts 1	Janet Owen Driggs	<i>Janet Owen Driggs</i>
Fine Arts 2	Paul Paiement (T5, Y3)	Maha Afra (Alternate)
Health Science 1	Michael Faraci (T2, Y1)	Michael Faraci
Health Science 2	Lori Collins (T3, Y1)	
Health Science 3	Julia Cherney (T3, Y1)	Julia Cherney
Language Arts 1	Liana Koeppel (T3, Y1)	Liana Koeppel

Language Arts 2	Alison Robertson (T2, Y2)	Alison Robertson
Language Arts 3	Kathleen McAlister (T2, Y2)	
Library/Learning Resource Center 1	Leslie Palmer (T1,Y1)	
Kinesiology:	Sergio Cutrona (T3,Y1)	Piero “Sergio “ Cutrona
Science/Engineering/Math 1	Joel Gober (T1, Y1)	Joel
Science/Engineering/Math 2	Christina Plett (T1, Y1)	Christina Plett
Science/Engineering/Math 3	Garet Hill (T1, Y1)	
Social Science 1	Steven Estrada (T3, Y1)	Steven Estrada
Social Science 2	Jaclyn Magginetti (T2, Y1)	Jaclyn Magginetti
Adjunct Faculty Senator 1	Layal Lebdeh (T1, Y2)	<i>Layal Lebdeh</i>
Adjunct Faculty Senator 2	Cynthia Acosta (T1, Y1)	Cynthia Acosta In 3pm Out 4:55pm
Adjunct Faculty Senator 3	Chrystal Johnson (T1, Y2)	Chrystal Johnson
Liaisons		
Associated Students	Sydney Pike	Sydney Pike
Diversity, Equity and Inclusion	Maha Afra, Therese Mosqueda-Ponce, Ph.D.	Maha Afra
Campus Technology		

CC Foundation:	Damon de la Cruz	Damon de la Cruz
Program Planning and Review	Bryan Seiling	Bryan Seiling
Professional Development	Michael Brydges/ Ruth Gutierrez	Michael Brydges
United Faculty	Christie Diep	
Student Equity and Achievement Committee	Alison Robertson/ Gisela Verduzco	Alison Robertson
Student Learning Outcomes	Jennifer Coopman	Jennifer Coopman
AdFac United	Chrystal Johnson	Chrystal Johnson
Accreditation	Liana Koeppel	Liana Koeppel
CTE Liaison	Jeanette Jones /Doug Sallade	
Distance Education	Kathleen McAlister	
Basic Skills		
Council on Budget and Facilities	Damon de la Cruz	
GUESTS		
Print Name:	Department:	
Colin Preston	Kinesiology/Athletics	Colin Preston

Damon De La Cruz is inviting you to a scheduled Cypress College Zoom meeting.

Topic: Cypress College Academic Senate

Time: Sep 9, 2021 02:30 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://cypresscollege-edu.zoom.us/j/98305681363?pwd=akYwS3l0TjdkODFGRXN3QW9lZ3BEZz09>

Meeting ID: 983 0568 1363

Passcode: 133934

One tap mobile

+16699009128,,98305681363# US (San Jose)

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Dial by your location

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+1 346 248 7799 US (Houston)

+1 253 215 8782 US (Tacoma)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Meeting ID: 983 0568 1363

Find your local number: <https://cypresscollege-edu.zoom.us/j/98305681363?pwd=akYwS3l0TjdkODFGRXN3QW9lZ3BEZz09>