



In accordance with California's Code of Regulation, Title 5 ARC's Academic Senate is the organization whose primary function, as the representative of the faculty, is to make recommendations to the administration of a college and to the governing board of a district with respect to academic and professional matters.

"Academic and professional matters" means the following policy development and implementation matters:

(1) curriculum, including establishing prerequisites and placing courses within disciplines;

(2) degree and certificate requirements;

(3) grading policies;

(4) educational program development;

(5) standards or policies regarding student preparation and success;

(6) district and college governance structures, as related to faculty roles;

(7) faculty roles and involvement in accreditation processes, including self-study and annual reports;

(8) policies for faculty professional development activities;

(9) processes for program review;

(10) processes for institutional planning and budget development; and

(11) other academic and professional matters as are mutually agreed upon between the governing

Zoom- [Link](#) More information can be found at the end
09/23/2021

3:00 P.M. to 5:00 P.M.



Regular Meeting

Members of the public may address the Senate regarding items on the agenda as these items are taken up by the Senate, according to the rules of the Senate. Members of the public wishing to address matters not on the agenda will be invited to do so under "Public Commentary" at the beginning of the meeting. The Senate reserves the right to change the order of the agenda items as the need arises.

Minutes : 09/23/2021

I. Establish Quorum and Acknowledge Alternates

- a. Quorum was established at 3:02 pm. There were no alternates present

II. Adoption of the Agenda

- a. Joel Gober made the motion to adopt the agenda with the following changes: item VII c after item V, and VII b after VII c. Liana Koepfel seconded the motion. The motion passed with unanimous consent.

III. Approval of Minutes from 9/09/2021

- a. Kathleen McAlister made the motion to approve the 9/09/21 minutes with language clarifications. Silvie Grote seconded the motion. The motion passes with unanimous consent.

IV. Public Commentary (3 minutes per speaker)

- a. Jaclyn Magginiti read a letter sent in from David Halahmy. The letter can be found at the end of the minutes.

V. Faculty Announcements and Invitations (2 minutes per speaker)

- a. No faculty announcement and invitations.

The agendas for all Cypress College Academic Senate meetings can be found online [here](#). Agendas are physically posted in the CCC Complex, 3rd floor at Marc Posner's office. It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the NOCCCD will attempt to accommodate you in every reasonable manner. Please contact Jaclyn Magginiti, Academic Senate Secretary, at 714-484-7010 or Damon De La Cruz, Academic Senate President, at (714) 484-6006 at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

VI. Faculty Issues – Unfinished Business

a. Review of District Hiring Policies (15 minutes) Daniel Pelletier

As a follow-up to our discussion regarding the delay in hiring managers this is a look at the Board Policy for hiring Faculty and how the past practices have not adhered to them. Daniel Pelletier proposes that we can have this as a Flex/Inservice session. Michael Brydges brings up concerns about district overlap and union approval. Craig Goralski thinks it is a good idea to be a part of FLEX, Senate can reach out to Arturo Ocampo and have it folded into the district training, and maybe UF can make a hot sheet with primary information on it as possible solutions. Liana Koeppel brought up that the hiring policies haven't been looked at in 20 years, which could be a problem for accreditation. She reached out to the district and found out that the adjunct hiring process is getting looked at this semester and that full time faculty will be getting put together in Spring 2022. Damon de la Cruz is a part of these committees looking at hiring processes. Craig Goralski points out that that if Deans are violating board policy, then we need to be able to call them out. Steven Estrada made the motion to extend time for 3 minutes. Michael Faraci seconded the motion. The motion passed unanimously. Christie Diep went over what happens when Deans do violate board policy. Janet Driggs expressed concerns that human resources have not yet received a request for higher for the new Dean of Fine Arts. Kathleen McAlister made the motion that the Academic Senate support a hiring workshop to be offered at the bi-annual professional development FLEX in-services in Fall and Spring, as needed. Kathleen McAlister seconded the motion. Steven Estrada made the motion to extend time for 5 minutes. Alison Robertson Seconded the motion. The motion passes with unanimous consent. The Senate clarified one more time what the motion entails. The motion passed with unanimously.

VII. Faculty Issues – New Business

a. Collegiality in Action/ASCCC CCLC Visit (20 minutes) Damon de la Cruz

On Friday, October 29 senate will be visited by ASCCC (Academic Senate for California Community Colleges) President Davison and CCLC President Galizio. The visit will include an overview presentation and separate meetings with faculty, and with the trustees and administration. A report will be provided to the school after the visit. The purpose of the visit is to work on communicating better with all the members of shared governance . We need to identify problem areas for the mediator to be able to analyze things that can be worked on. President de la Cruz is asking everyone to email him any problem areas they feel should be addressed.

b. Interim Chancellor Fred Williams (10 minutes) Damon de la Cruz/ Fred Williams

Interim Chancellor Fred Williams is working on assessing the new Vaccine Verification Process. We have 3 workgroups that are attaining questions we can move forward with more answers and solutions. The 3 groups are the student oversight, employee oversight and IT oversight. We will have a 3rd party verification firm that will be verifying the vaccination information. They pushed back on the date vaccinations will be mandatory until Spring 2022. The exemption will need to be looked through on an

individual basis. Craig Goralski brings up the concern about exemptions going through a 3rd party and what threshold people will need to obtain it.

- c. VPSS Paul de Dios (10 minutes) Damon de la Cruz/Paul de Dios
Student Services are open Monday through Thursday from 8:00 am to 5:00 pm both virtual and in person and on Fridays virtually only. Using HEERF funds we were able to purchase 3600 laptops for our student. 800 laptops have already been distributed and more distributions dates are being scheduled currently. They are still taking names for students who need a laptop. Please let your students know. We have been working close with District IT to tackle fraudulent students. He wants to thank teachers who have been on top of dropping inactive students as well. Financial Aid will also be dispersing approximately \$1.1 million in emergency grants provided to our Dreamer students and DSS students. We also have \$21 million of HEERF that we must spend before June 2022. It has been decided that any student who has up to 9 units will receive \$500 disbursement and anyone who had more than 9 units will receive \$1000 disbursement. They just need to make sure they have a financial aid application. They are still able to apply. We will have a bystander intervention training on Thursday Oct 30th. This year the Hispanic association of Colleges and Universities chose AnnMarie Ruelas, Yanet Garcia, and Jazella Ruidoso. Dr. Juan Garcia was recognized at the Veteran of the year. We received a \$75,000 grant from Project Razor for STEM II with collaboration with CSUF from the work done by Yanet Garcia. Yanet Garcia was also officially selected as our permanent STEM Director and Laron Armstead has been selected for the permanent Legacy Counselor. Sydney Pike, who is the AS president, and Mina Pandian, who is the student Trustee, are doing amazing jobs this past semester. Paul de Dios also wants to thank Senator Anthony Brown for agreeing to be a part of the student vaccination group. Craig Goralski made the motion to extend time for 3 minutes. Steven Estrada seconded the motion. The motion passed with unanimous consent. Maha Afra thanked student services for the free food that has been provided.
- d. Implementation of training based on LBCC Cultural Curriculum Audit (10 minutes)
Silvie Grote / Angela de Dios
Two cohorts of Cypress faculty (N=25) have completed LBCC Cultural Curriculum Audit training last academic year. VPI's office will support implementation of similar project on our campus and this presentation will go over the details of this training opportunity and projected timeline. This training will give faculty the opportunity to reflect on their teaching practices, with tangible idea that can be incorporated into the classroom. They are going to be look for cohorts of 10. The first one will start this winter. Meetings will be Monday and Wednesday for 3 weeks from January 3rd to January 19th at 10 am to 11:30 am. Cohorts will be compensated \$1000 for this training. At this time it is only offered for fulltime faculty with hopes to expand capacity to include everyone.

VIII. Special Reports (3 minutes per Report)
a. Associated Students - Sydney Pike

A social event was held yesterday with great success. They are also seeing large uptick in application for AS and for club life. They are holding Halloween event on Oct 29th and would love participation from any clubs.

b. United Faculty Christie Diep

They are meeting with the District on Tuesday for the Spring MOU.

c. AdFac Chrystal Johnson

d. Professional Development Michael Brydges/Ruth Gutierrez

Conference funding is due October 25th before 12 noon. On October 6th they are having a keynote speaker, heard at NCORE (National Conference of Race and Ethnicity). Loretta Ross will speak on 'Calling in the Calling Out Culture' but. The One Course conference will have a one-day virtual event. If people are interested in getting a group together for that we are accepting interested faculty. Michael Brydges and Ruth Gutierrez will be completing their 3-year term as Professional Development Coordinators after Spring semester. A call out for interested faculty for this position will be sent out in Spring 2022.

e. Curriculum Committee Silvie Grote

CC has met twice since that last Senate meeting. Reports from administration included that State will be providing AB705 results and only 7 community colleges were in compliance, and we are waiting for our results. In other news there was coding errors that were identified in the 320 reports. Once these errors are fixed, they will retroactively increase the schools FTES. CPL coordinator Jolena Grande attended DCCC and presented on AP 4235. Process for CPL should be coordinated across the district, and we will keep everyone updated as to what is going to happen. We have 22 submissions for UC transfer and only 3 courses were denied.

f. Academic Senate Treasurer's Report Liana Koepfel

No Report

g. Cypress College Foundation Damon de la Cruz

Golf Classic is October 25, 2021. Go to www.cypresscollegefoundation.org for more info.

2. October 19 is the Grand Opening for the VRC and SEM buildings.

3. November 10 is a special VRC Campaign Veterans Day event presented by the Foundation to recognize all VRC donors and raise more money for the project.

4. Americana Awards Gala is Saturday, March 26 at the Disneyland Hotel.

5. If faculty identify students who are in need of emergency assistance, the Foundation has available funds for grants and loans. Student may be referred to Nai Hilo or any Financial Aid staff member for the form and assistance

h. Student Equity and Achievement Committee Alison Robertson/ Gisela Verduzco

SEA (in conjunction with Professional Development) recently held two NCORE Debrief meetings and will continue to work with those who attended NCORE in June to bring innovative ideas to Cypress College. If you attended NCORE but not one of the debrief meetings, please contact Gisela Verduzco via the Google form that was emailed out to indicate your availability.

SEA is continuing to work with Professional Development and many members of the campus community to develop the Equity Framework that has been in

development through multiple meetings over the past year. Further development will continue through this school year; be on the lookout for an upcoming forum on this work later this semester.

SEA funded an English Success Center Nursing + ESL Workshops request that will work with Nursing students who need focused communication practice with contextualized Nursing content.

i. Outcomes Assessment Jennifer Coopman

1. The SLO/Accreditation/Curriculum group met September 14 to further discuss Degree and Certificate PSLOs. In order to meet accreditation standards, PSLOs need to be written for degrees and certificates. The plan is to house Degree and Certificate PSLOs in CurricUNET, where applicable. Initially, the plan is to have these Degree and Certificate PSLOs assessed annually via the Associate Degree and Certificate Assessment Plan (ADCAP) Student Survey. The plan is for Degree and Certificate PSLO assessment results to be included in the department's Instructional Program Review.

2. The SLO Committee met September 20, 2021. The committee agreed that the SLO Coordinator will periodically compile a list of any changes made to Department "Additional PSLOs" in eLumen and the committee will review these for informational purposes. The committee voiced some concern with regards to SLO data being viewable to the public and those concerns will be forwarded to the Program Review Committee. In order to meet accreditation standards, PSLOs need to be written for degrees and certificates. The committee agreed that in addition to the CSLO assessment completion percentages and completed PSLO Mapping in eLumen for Department PSLOs, Degree and Certificate PSLOs should be written in CurricUNET as part of compliance for program review (beginning Fall 2022). The details of this process for departments will be addressed soon.

3. The SLO/Accreditation Steering Subcommittee met September 22 and discussed the implementation of Degree and Certificate PSLOs. There was also discussion about SSLOs.

4. Corresponded with various Faculty regarding SLO related topics such as faculty participation reports and PSLO mappings.

5. Sent reminders to departments going through program review that had incomplete PSLO Mappings to complete the PSLO Mapping in eLumen, as this is a component of program review.

6. In the process of updating the SLO Handbook.

7. Still in the process of restructuring the Kinesiology division in eLumen. This involves the college buying service credits to have the eLumen development team move the data associated with Physical Education to the newly designed Kinesiology division (KIN, PHS, REC). We are waiting for this approval.

8. Updates have been made in eLumen, such as adding Department Additional PSLOs. As a note, it is quite challenging to maintain eLumen since CurricUNET and eLumen do not communicate directly.

9. Since Equity is a new PSLO subcategory, departments should update PSLO Mappings in eLumen.

10. When CurricUNET updates with a new course or with new/revised CSLOs for an existing course, the CSLO to PSLO mapping needs to be done/redone in

eLumen for that course (even if the course had been mapped previously). Best practice is to do this mapping as the updates are made in CurricUNET. Updating the PSLO Mappings in eLumen is a great department activity for Flex Day.

11. The next SLO Committee meeting is scheduled for October 25, 2021.

j. District Program Review and Department Planning Bryan Seiling

The IPRC met for the first time this semester on Monday, September 13th. The committee reviewed the bylaws and discussed the issue of publicly posting the complete Instructional Program Review forms to the college website. The committee meets again this coming Monday and will discuss the review form and process for the fall.

k. Council on Budget and Facilities Damon de la Cruz

The District Proposed budget was presented. There is currently a structural deficit of \$5.3 million

2. Higher Education Emergency Relief Funds (HEERF) dollars have been used for covid testing and vaccination, computers, and other technological needs among other things:

i. HEERF I \$8,424,334.00 has been spent down

ii. HEERF II a balance of \$6,367 remains

iii. HEERF III \$0 have been spent \$31,766,809.00 remains

3. The faculty numbers are above the FON this puts the district in a “Critical Hire only” position

l. ACCJC Self Study Liana Koepfel

The 2021 Accreditation Midterm Report was approved by the NOCCCD Board of Trustees at the Sept. 14, 2021 meeting. The report will be finalized and submitted to ACCJC by the October 15, 2021 deadline.

2. The Accreditation Steering Committee will meet on September 29, 2021 1:30-3:00pm.

3. The 2024 Accreditation ISER process begins with the campus ISER training to be held on November 19, 2021 8:00-11:00 am 4. We will be needing a new Faculty Accreditation Chair for the next cycle. Liana is happy to answer any questions interested folks might have.

m. CTE Liaison Jeanette Jones/Douglas Sallade

No Report

n. Distance Education Kathleen McAlister

Open lab is 9am to 11 am on Wednesday's. If you need any help you can attend.

They are working on the hiring committee to replace the Manager of Academic Computing and interviews will be taking place in a couple of week. Online teacher training will start October 4th. InstructureCon is October 7th. There is also a accessibility workshop on October 13th.

o. Diversity, Equity and Inclusion Committee Maha Afra

Hispanic heritage month is this month.

p. President's Report and Committee Appointments (15 min.)

Appointments/Call outs: Student Testing and Vaccination Workgroup:

1. Anthony Brown – Psychiatric Technology, Health Science Division

OC Human Relations Senate Representatives: The call for senate representatives has closed the following people volunteered to be present during the conversations (alphabetical order):

1. Bryan Seiling
2. Craig Goralski
3. Damon de la Cruz
4. Jaclyn Magginetti
5. Jason Thibodeau
6. Kasim Alimahomed
7. Kelly Morris, Adjunct Faculty Kinesiology
8. Liana Koepfel
9. Myev Rees
10. Will Hauser

Diversity, Equity and Inclusion Committee:

1. Janelle Herman, ESL
2. Hayley Smalls, Biology

Liana Koepfel made the motion to have Senate support of the appointments. Alison Robertson seconded the motion. The motion passed unanimously.

Department Committee and Meeting Report Outs:

Here is a summary of the main topics discussed in the various committee and other meetings since the last Senate session. I am happy to answer any questions regarding the report out.

Board of Trustee Meeting: Liana Koepfel presented the ACCJC Mid-term Report. Well Done! The Chancellor's report included discussion: A fund for past Chancellor Marshall. Covid Response including vaccine verification and exemption forms. There was a public hearing to discuss the structural deficit.

Council On Budget and Facilities (CBF): The District Proposed budget was presented. There is currently a structural deficit of \$5.3 million. Higher Education Emergency Relief Funds (HEERF) dollars have been used for covid testing and vaccination, computers and other technological needs among other things: HEERF I \$8,424,334.00 has been spent down. HEERF II a balance of \$6,367 remains. HEERF III \$0 have been spent \$31,766,809.00 remains. The faculty numbers are above the FON this puts the district in a "Critical Hire only" position.

District Consultation Council (DCC): DCC has not met since our last meeting. The first meeting is scheduled for Monday September 27th at 2p.

Planning and Budgeting Committee (PBC): PBC met on September 16, 2021. VP-AS Alex Porter provided an update on the Budget. He also took the time to field questions to prepare for a "budget study session" meeting that members of PBC have requested. Cypress College is currently carrying a structural deficit of \$5,382,194. The current FON

is 240, Cypress College is over this number at 250. Because of this there will only be “Critical Hires” this year. The BOT had turned down the opportunity to fund additional hires because the dollars were limited and did not plan for future growth. There was a discussion about Classified Position Prioritization. S facilities update was provided. Alex Porter will be visiting Academic Senate on October 14th to discuss budgeting items. He will be answering budget questions so please talk to your constituents about this opportunity. The group did not get through the agenda because of robust discussion.

President’s Advisory Committee (PAC): PAC is meeting Thursday 09.23.2021 at 1p. I will give a report out during the Senate Meeting that follows at 3p.

Covid-19 Response Team: Next Meeting is tomorrow Friday 24 at 10am.

Other Senate Business: • The Senate Executives are scheduled to have their first meeting of the semester with President Schilling on September 16th. I will have a report out on the meeting at the September 23 Academic Senate Meeting.

- Professor Emeritus discussion follow up: I’ve attached an Academic Senate Approved Resolution from May 12, 2005 that designates the accompanying benefits for the rank of Professor Emeritus. These are: Free Faculty parking, an active e-mail account and a lifetime library card with privileges at Cypress College (all upon request).
- After we’ve had a chance review the document I will bring a motion to the next senate meeting that the Cypress College Academic Senate meeting on October 14th. I have been contacted by two faculty who would like to be included in the vote: Ambika Talwar and Ian Holmes.
- I have attached a “Rebrand Program or Division Proposal” draft. Senate is being asked to review and provide input on the draft. Please look over the draft with your constituents and be prepared to discuss this at our October 14th meeting.

IX. Adjournment

- a. Kathleen McAlister made the motion to adjourn at 5:02 pm. Leslie Palmer seconded the motion. The motion passes unanimously.

Public Commentary (3 minutes per speaker) - a

Personally, I am vaccinated, but at the same time I am heartbroken that the district chosen to treat those who are not vaccinated or don't want to share their medical information on a server as "others" When Covid began I told many people that yes Covid is serious, but the threat of losing freedom is also serious. I have heard from countless students and employees that feel they have been abandoned. I understand that they feel this is "in the best interest" of our community. But when the very livelihood of students and employees are threatened for those who don't comply is at risk the "best interest" can, and often has been, abused in History. I want you to be aware of the alienation this has caused many in our community. I would fully support the board recommending vaccines, and encouraging it, or even allowing people to self-declare to their immediate supervisor without having to put their medical

information onto a server but putting draconian penalties into place and treating those who don't agree as lesser is what divides people. I have been told directly in emails that the end game may be termination. They need to make 100% clear what will happen to employees who don't comply.

I think the Senate should also deeply think about the ramifications of all of this for future issues. If we allow the district to demand our medical information and/or injecting a new drug, then there is really nothing in the future they may not choose to mandate. I encourage the Senate to push back against this mandate on both employees and students alike.

Thank you
David

CC ACADEMIC SENATE SPRING 2021

ACADEMIC SENATE OFFICERS		
President:	Damon de la Cruz	Damon de la Cruz
Past President:	Craig Goralski	Craig Goralski
President-Elect:		
Secretary:	Jaclyn Magginetti	Jaclyn Magginetti
Treasurer:	Liana Koeppel	Liana Koeppel
Curriculum Chair:	Silvie Grote	Silvie Grote
Senators:	Please indicate departure time if you leave before adjournment.	

Academic Senators		Signature and time of departure
Business/CIS 1	Kathleen Troy (T1, Y1)	
Career Technical Education 1	Doug Sallade (T1, Y1)	Doug Sallade
Career Technical Education 2	Jeanette Jones (T1, Y1)	Jeanette Jones
Counseling 1	Cassie Rodriguez (T1, Y1)	Daniel Pelletier
Counseling 2	Daniel Pelletier (T2, Y2)	Sign in
Fine Arts 1	Katalin Angelov (T1, Y1) (Now: Janet Owen Drrigs)	JP Owen Driggs
Fine Arts 2	Paul Paiement (T5, Y3)	Paul Paiement
Health Science 1	Michael Faraci (T2, Y1)	Michael Faraci
Health Science 2	Lori Collins (T3, Y1)	Lori Collins
Health Science 3	Julia Cherney (T3, Y1)	
Language Arts 1	Liana Koeppel (T3, Y1)	Liana Koeppel
Language Arts 2	Alison Robertson (T2, Y2)	Alison Robertson
Language Arts 3	Kathleen McAlister (T2, Y2)	Kathleen McAlister
Library/Learning Resource Center 1	Leslie Palmer (T1,Y1)	Leslie Palmer
Kinesiology:	Sergio Cutrona (T3,Y1)	Piero "Sergio" Cutrona
Science/Engineering/Math 1	Joel Gober (T1, Y1)	Joel Gober

Science/Engineering/Math 2	Christina Plett (T1, Y1)	Christina Plett
Science/Engineering/Math 3	Garet Hill (T1, Y1)	Garet Hill
Social Science 1	Steven Estrada (T3, Y1)	Steven estrada
Social Science 2	Jaclyn Magginetti (T2, Y1)	
Adjunct Faculty Senator 1	Loyal Lebdeh (T1, Y2)	Loyal Lebdeh
Adjunct Faculty Senator 2	Cynthia Acosta (T1, Y1)	Cynthia Acosta In: 3pm Out: 5:00pm
Adjunct Faculty Senator 3	Chrystal Johnson (T1, Y2)	
Liaisons		
Associated Students	Sydney Pike	Sydney Pike
Diversity, Equity and Inclusion	Maha Afra, Therese Mosqueda-Ponce, Ph.D.	Maha Afra
Campus Technology		
CC Foundation:	Damon de la Cruz	Damon de la Cruz
Program Planning and Review	Bryan Seiling	Bryan Seiling
Professional Development	Michael Brydges/ Ruth Gutierrez	Michael Brydges
United Faculty	Christie Diep	Christie Deip

Student Equity and Achievement Committee	Alison Robertson/ Gisela Verduzco	Alison Robertson
Student Learning Outcomes	Jennifer Coopman	Jennifer Coopman
AdFac United	Chrystal Johnson	
Accreditation	Liana Koeppel	Liana Koeppel
CTE Liaison	Jeanette Jones /Doug Sallade	
Distance Education	Kathleen McAlister	Kathleen McAlister
Basic Skills		
Council on Budget and Facilities	Damon de la Cruz	Damon de la Cruz
GUESTS		
Print Name:	Department:	
Colin Preston	Kinesiology/Athletics	Colin Preston
Linda Borla	English/United Faculty	<i>Linda Borla</i>

Damon De La Cruz is inviting you to a scheduled Cypress College Zoom meeting.

Topic: Cypress College Academic Senate
Time: Sep 9, 2021 02:30 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://cypresscollege-edu.zoom.us/j/98305681363?pwd=akYwS3lOTjtkODFGRXN3QW9lZ3BEZz09>

Meeting ID: 983 0568 1363

Passcode: 133934

One tap mobile

+16699009128,,98305681363# US (San Jose)

+13462487799,,98305681363# US (Houston)

Dial by your location

+1 669 900 9128 US (San Jose)

+1 346 248 7799 US (Houston)

+1 253 215 8782 US (Tacoma)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Meeting ID: 983 0568 1363

Find your local number: <https://cypresscollege-edu.zoom.us/u/adfcY9SuuB>