



CYPRESS COLLEGE CURRICULUM COMMITTEE

Tuesday, March 31, 2020
<https://zoom.us/j/9998989857>
Meeting ID: 999 898 9857
3:00 p.m.

MINUTES (Approved 4/14/20)

Present: Silvie Grote (chair), Jane Jepson, Danny Lind, Marcus McMillan, Joseph Melodia, Joyce Peacock, Jacky Rangel, Kathleen Reiland, Larry Ramos, Terry Carpenter

Absent: Patrick Tuufuli, Bret Clarke, Allison Gotoh, Thu Hoang

Guest: Samantha Simmons, Elizabeth Pacheco

Recorder: Marbelly Jairam

Call to Order: by Silvie Grote at 3:05 p.m.

Establish Quorum and Acknowledge Alternates- None

Adoption of the Agenda: MSP

Approval of March 31, 2020 minutes: MSP

Public Commentary: Samantha Simmons had a question about the DE addendum. Elizabeth Pacheco had a question about her curriculum.

Curriculum Specialist Report: Curriculum Specialist shared with committee the new features added to improve CurricUNET.

Articulation Officer Report: Articulation officer shared with committee that a Pass/No Pass discussion took place and there's no final answer. This will be a case by case basis review by the transfer school choice of the student. She encouraged committee to have students speak to a counselor.

Division Reports: Division Representatives

Business: Curriculum rep was not present.

Science/Engineering/Mathematics: Curriculum rep was not present.

Fine Arts: Curriculum rep reviewed all curriculum except for his own, Music.

Social Science: Curriculum rep will discussed with all the department chairs about the curriculum that needs to be reviewed by April.

Language Arts: Curriculum rep will be sending an updated list to the Chair and curriculum specialist.

Career Technical Education: Curriculum rep is working with faculty to review curriculum that needs to be

completed by April.

Counseling: No update.

Library: No update.

Health Science: Curriculum rep was not present.

Kinesiology: Curriculum rep is almost done with her curriculum review.

Chair Report:

Chair reminded committee about completing their Division curriculum approval at Level 2. She will be sending out an email with the division list of courses that need review in order to be in compliance. Level 1 and 2 approvals were reviewed for 21/22 cycle.

Cultural Diversity sub-committee: Chair shared the second read of the revised cultural diversity statement. A discussion and a vote took place. **Action: MSP**

Curriculum review demonstration-No demonstration

Revised Courses					
Course ID	Action Taken	Class Size	Class Size Justification	EFF Date	Justification
KIN 100 C Adapted Kinesiology Weight Training Units: .5-1 Lecture: 0 Laboratory: 1.5-3 Action: MSP	*Outline Update *Grading Option added: Pass/No Pass Option *Advisory revalidated *FSA Code added: B73 *Catalog/Schedule Description Update	16	This class provides intensive one on one instruction for students with disabilities.	2021 Fall	6-year revision cycle Outline, grading option, advisory revalidated, FSA code, catalog and schedule description updated to better reflect course content.
KIN 101 C Adapted Kinesiology Activity Units: .5-1 Lecture: 0 Laboratory: 1.5-3 Action: MSP	*Outline Update *Grading Option added: Pass/No Pass Option *Advisory revalidated *FSA Code added: B73 *Catalog/Schedule Description Update	16	This class provides intensive one on one instruction for students with various levels of physical ability.	2021 Fall	6-year revision Outline, grading option, advisory revalidated, FSA code, catalog and schedule description updated to better reflect course content.
KIN 109 C Spirit Squad Units: 1-2 Lecture: 0 Laboratory: 3-6 Action: MSP	*Outline Update *Grading Option added: Pass/No Pass Option *FSA Code added: B40, B73, M35, M37 *Catalog/Schedule Description Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2021 Fall	6-year review Outline, grading option, FSA code, catalog and schedule description updated to better reflect course content.
KIN 114 C Springboard Diving Units: .5-1 Lecture: 0 Laboratory: 1.5-3 Action: MSP	*Outline Update *Grading Option added: Pass/No Pass Option *Prerequisite revalidated *Course Classification change to I *SAM Code change to C *FSA Code added: B73, M73 *Catalog/Schedule Description Update	20	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds. This class provides intensive one on one instruction for divers. Only two (1) meter boards available. Safety concerns	2021 Fall	6-year review Outline, grading option, prerequisite revalidated, course classification, SAM code, FSA code, catalog and schedule description updated to better reflect course content.

KIN 137 C Mountaineering and Rock Climbing Units: .5-1 Lecture: 0 Laboratory: 1.5-3 Action: MSP	*Outline Update *Course Classification change to I *TOPS Code change to 0835.20 *CIP Code change to 310507.00 *FSA Code added: B73	20	This class provides intensive one on one instruction for rock climbers.	2021 Fall	6-year review Outline, course classification, TOPS code, CIP code and FSA updated to better reflect course content.
KIN 150 C Trail Hiking Units: .5-1 Lecture: 0 Laboratory: 1.5-3 Action: MSP	*Outline Update *Advisory revalidated *Course Classification code change to I *TOPS Code change to 0835.20 *CIP Code change to 310507.00 *SAM Code change to C *FSA Code added: B73	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2021 Fall	6-year review Outline, advisory revalidated, course classification, TOPS code, CIP code, SAM code and FSA code updated to better reflect course content.
KIN 151 C Spinning-Beginning Units: .5-1 Lecture: 0 Laboratory: 1.5-3 Action: MSP	*Outline Update *Grading Option added: Pass/No Pass Option *FSA code added: B73 *Course Classification code change to I *TOPS Code change to 0835.20 *CIP Code change to 310507.00 *SAM Code change to C *Catalog/Schedule Description Update	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2021 Fall	6-year review Outline, grading option, course classification code, TOPS code, CIP code, SAM code, FSA code, catalog and schedule description updated to better reflect course content.
KIN 152 C Spinning-Intermediate Units: .5-1 Lecture: 0 Laboratory: 1.5-3 Action: MSP	*Outline Update *Advisory revalidated *Course Classification code change to I *TOPS Code change *SAM Code change to C *FSA Code added: B73, C65 *Catalog Description Update	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2021 Fall	6-year review Outline, advisory revalidated, course classification code, TOPS code, SAM code, FSA code and catalog description updated to better reflect course content.
KIN 167 C Gymnastics-Tumbling Units: .5-1 Lecture: 0 Laboratory: 1.5-3 Action: MSP	*Outline Update *Grading Option added: Pass/No Pass Option *Course Classification code change to A *FSA Code added: B73 *Catalog/Schedule Description Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds. This class provides one on one instruction. Needs a smaller class count because of safety concerns.	2021 Fall	6-year review Outline, grading option, course classification code, FSA code, catalog and schedule description updated to better reflect course content.
KIN 206 C Intercollegiate Golf-Men Units: 3 Lecture: 0 Laboratory: 10 Action: MSP	*Outline Update *Prerequisite revalidated *FSA Code added: B73	20	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2021 Fall	6-year review Outline, prerequisite and FSA code updated to better reflect course content.
KIN 207 C Intercollegiate Golf-	*Outline Update *Prerequisite revalidated	20	Most of the time the students are engaged in practicing the skill(s) they are learning	2021 Fall	6-year review

Women Units: 3 Lecture: 0 Laboratory: 10 Action: MSP	*FSA Code added: B73, M35		and the instructor gives each student individual instruction as the class proceeds.		Outline, prerequisite revalidated and FSA code updated to better reflect course content.
KIN 210 C Intercollegiate Soccer- Men Units: 3 Lecture: 0 Laboratory: 10 Action: MSP	*Outline Update *Prerequisite revalidated *FSA Code added: B73 *Textbook update	30	Individualized Instruction/Group Learning/ Student Presentations- Class time focuses on individualized instruction, student presentation time, and/or group learning.	2021 Fall	6-year review Outline, prerequisite revalidated, FSA code and textbook updated to better reflect course content.
KIN 211 C Intercollegiate Soccer- Women Units: 3 Lecture: 0 Laboratory: 10 Action: MSP	*Outline Update *Prerequisite revalidated *FSA Code added: B73, C65 *Textbook update	30	Individualized Instruction/Group Learning/ Student Presentations- Class time focuses on individualized instruction, student presentation time, and/or group learning.	2021 Fall	6-year review Outline, prerequisite revalidated, FSA code and textbook updated to better reflect course content.
KIN 212 C Intercollegiate Softball- Women Units: 3 Lecture: 0 Laboratory: 10 Action: MSP	*Outline Update *Prerequisite revalidated *FSA Code added: B73	30	Individualized Instruction/Group Learning/ Student Presentations- Class time focuses on individualized instruction, student presentation time, and/or group learning.	2021 Fall	6-year review Outline, prerequisite revalidated and textbook updated to better reflect course content.
KIN 213 C Intercollegiate Swimming-Men Units: 3 Lecture: 0 Laboratory: 10 Action: MSP	*Outline Update *Prerequisite revalidated *FSA Code added: B73 *Textbook update	30	Individualized Instruction/Group Learning/ Student Presentations- Class time focuses on individualized instruction, student presentation time, and/or group learning.	2021 Fall	6-year review Outline, prerequisite revalidated, FSA code and textbook updated to better reflect course content.
KIN 214 C Intercollegiate Swimming-Women Units: 3 Lecture: 0 Laboratory: 10 Action: MSP	*Outline Update *Prerequisite revalidated *FSA Code added: B73 *Textbook Update	30	Individualized Instruction/Group Learning/ Student Presentations- Class time focuses on individualized instruction, student presentation time, and/or group learning.	2021 Fall	6-year review Outline, prerequisite revalidated, FSA code and textbook updated to better reflect course content.
KIN 222 C Intercollegiate Badminton-Women Units: 3 Lecture: 0 Laboratory: 10 Action: MSP	*Outline Update *Prerequisite revalidated *FSA Code added: B73 *Textbook Update	15	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2021 Fall	6-year review Outline, prerequisite revalidated, FSA code and textbook updated to better reflect course content.
KIN 240 C Sports Officiating Units: 3 Lecture: 2 Laboratory: 3 Action: MSP	*Outline Update *FSA Code added: B73 *Textbook Update	30	Individualized Instruction/Group Learning/ Student Presentations- Class time focuses on individualized instruction, student presentation time, and/or group learning.	2021 Fall	6-year review Outline, FSA code and textbook updated to better reflect course content.
KIN 244 C Human Performance Units: 3	*Outline Update *FSA Code added: B73 *Textbook Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning.	2021 Fall	6-year review Outline, FSA code, and textbook updated to

Lecture: 3 Laboratory: 0 Action: MSP					better reflect course content.
KIN 255 C Lifeguarding Units: 1 Lecture: 1 Laboratory: 1 Action: MSP	*Outline Update *Prerequisite revalidated *FSA Code added: B73	20	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2021 Fall	6-year review Outline, prerequisite revalidated and FSA code updated to better reflect course content.

DEACTIVATE DEGREES/CERTIFICATES					
DEGREE				EFF DATE	JUSTIFICATION
Office Administration Action: MSP	Office Assistant Certificate			2020 Fall	Department reorganization of Curriculum programs
	Required courses are listed in suggested sequence (16 units):				
			Units		
	CIS101 C	Introduction MS Word/Document Formatting	3		
	CIS103 C	Microsoft Office PowerPoint Essentials	3		
		or			
	CIS150 C	Microsoft Office Applications	3		
	CIS121 C	Adobe PDF Document Management	3		
	CIS132 C	Spreadsheet-Excel for Windows	4		
	CIS142 C	Database-Access for Windows	3		
	Total Units		13 - 16		

Meeting Adjourned: 4:30 p.m.