



CYPRESS COLLEGE CURRICULUM COMMITTEE

Tuesday, February 2, 2021

<https://cypresscollege-edu.zoom.us/j/97502264104?pwd=cVoyNHhFMVJjYkxLRDVtVkZ5VDZ1UT09>

passcode: ccmatters

Minutes (Approved 2/16/2021)

Voting Members:

- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> Rassoul Alizadeh (Business) | <input checked="" type="checkbox"/> Juan Garcia (Counseling) | <input checked="" type="checkbox"/> Allison Gotoh (Science, Engineer, Math) |
| <input checked="" type="checkbox"/> Silvie Grote (Kinesiology) | <input checked="" type="checkbox"/> Danny Lind (Social Science) | <input checked="" type="checkbox"/> Marcus McMillan (Fine Arts) |
| <input checked="" type="checkbox"/> Joseph Melodia (Language Arts) | <input checked="" type="checkbox"/> Joyce Peacock (Library) | <input checked="" type="checkbox"/> Larry Ramos (Career Technical Education) |
| <input checked="" type="checkbox"/> Jacky Rangel (Articulation Officer) | <input checked="" type="checkbox"/> Patti Spitler (Health Science) | |

Non-Voting Members:

- | | | |
|---|---|---|
| <input type="checkbox"/> Josh Boynton (A.S. Representative) | <input checked="" type="checkbox"/> Terry Carpenter (CNET Specialist) | <input checked="" type="checkbox"/> Lee Douglas (VPI) |
| <input checked="" type="checkbox"/> Lisa Gaetje (Academic Dean) | <input checked="" type="checkbox"/> Jolena Grande (CPL coordinator) | <input checked="" type="checkbox"/> Silvie Grote (Curriculum Chair) |
| <input checked="" type="checkbox"/> Marbelly Jairam (Curriculum Specialist) | <input checked="" type="checkbox"/> Kathleen Reiland (LAOCRC Dean) | <input type="checkbox"/> Patrick Tuufuli (Admissions & Records) |

Call to Order: by Silvie Grote at 3:02 p.m.

Establish Quorum and Acknowledge Alternates: None

Adoption of the Agenda: MSP

Approval of December 8, 2020 minutes: MSP 9-0-1

Public Commentary (3 minutes per speaker): None

Curriculum Specialist Report

Curriculum Specialist shared with committee the following reports,

-Remaining courses and programs that are still in the curriculum approval queue for an effective term of Fall 2021.

Department	Type	Course
CTE	Revision	ACR050 C ACR/Special Projects
CTE	Revision	AT105 C Automotive Electrical I
CTE	Revision	AT106 C Automotive Electrical II
CTE	Revision	AT107 C Automotive Electrical III
CTE	Revision	AT110 C Introduction to Automotive Technology
CTE	Revision	AT111 C Automotive Quick Service
CTE	Revision	AT170 C Clean Air Car Level 1 and 2
CTE	Revision	AT171 C Advanced Clean Air Car Course
CTE	Revision	AT195 C Automotive Service Advisor
CTE	Revision	AT215 C ASE Test Prep-Heating and A/C
CTE	Revision	AT235 C ASE Test Prep-Brakes
CTE	Revision	AT245 C ASE Test Prep-Manual Drivetrain
CTE	Revision	AT246 C ASE Test Prep-Automatic Transmission
CTE	Revision	AT255 C ASE Test Prep - Engine Performance
CTE	Revision	AT256 C ASE Test Prep - Advanced Engine Performance
CTE	Revision	AT280 C Introduction to Alternative Fuels
CTE	Revision	AT281 C Introduction to Electric/Hybrid Vehicles
CTE	Revision	AT 265 C ASE Test-Prep-Electrical
CTE	Revision	AT 236 C ASE Test Prep - Steering/Suspension

CTE	Revision	HRC265 C World Culture and Cuisine
Social Science	Revision	PSY161 C Probability and Statistics-Social Sciences
Social Science	Revision	PSY161 HC Honors Probability and Statistics-Social Sciences
HRC	New Program-CTE	Food Science Fundamentals Certificate

-Fall 2021 newly approved programs

Dept.	Type	Program
CIS	New Program-CTE	DevSecOps Engineering
CIS	New Program-CTE	Data Analytics Certificate
Dental Hygiene	New Program-CTE	Ultrasonic Scaling and Coronal Polishing
Dental Hygiene	New Program-CTE	Dental Hygiene Pit and Fissure Sealant Certificate
Dental Hygiene	New Program-CTE	Radiation Safety Certificate

Curriculum Specialist also shared that eight programs still need to be sent to state and she is working with faculty to get the necessary paperwork. Articulation officer shared that she will be submitting ADTs soon, total of 10. Curriculum Chair reminded reps the out of compliance list of courses is posted on canvas (total of 119 courses).

Division	COURSE	CURRICULUM APPROVAL DATE
Business	CTRP030 C CR Beginning Practice Lab	9/9/2014
Business	CTRP031 C CR Intermediate Practice Lab	9/9/2014
Business	CTRP033 C Internship: Agency Services	11/5/2013
Business	CTRP034 C Internship: Court Services	11/5/2013
Business	CTRP035 C CR Advanced Practice Lab	9/9/2014
Business	CTRP036 C CR High Speed Proficiency Lab	9/9/2014
Business	CTRP037 C CR Qualifier Lab	9/9/2014
Business	CTRP038 C Computer Aided Transcription Lab	9/9/2014
Business	CTRP039 C Internship - Legal Transcription	12/8/2015
Business	CTRP048 C Machine Shorthand Speed Building 7	2/4/2004
Business	CTRP049 C Machine Shorthand Speed Building 8	2/4/2004
Business	CTRP057 C Machine Shorthand Challenge-160	12/9/1998
Business	CTRP058 C Machine Shorthand Challenge-180	12/9/1998
Business	CTRP059 C Machine Shorthand Challenge-200	12/9/1998
Business	CTRP060 C Machine Shorthand Challenge-220	12/9/1998
Business	CTRP065 C Advanced CAT Systems	12/1/2015
Business	CTRP066 C Machine Transcription-Medical	12/3/2004
Business	CTRP067 C Basic Vocabulary Development	11/5/2013
Business	CTRP068 C Advanced Vocabulary Development	11/5/2013
Business	CTRP072 C Legal Procedures	12/3/2013
Business	CTRP073AC Spelling for Modern Business	11/5/2013
Business	CTRP073BC Punctuation for Court Reporting	11/5/2013
Business	CTRP073CC Formatting, Style and Usage	12/3/2013
Business	CTRP073DC Proofreading	12/3/2013
Business	CTRP079 C Internship - CART	12/8/2015
Business	CTRP080 C Internship: Law Office	11/5/2013
Business	CTRP081 C Internship - Court Reporting	12/8/2015
Business	CTRP082 C Computer Aided Transcription: ProCAT	10/18/2002
Business	CTRP083 C Computer Aided Transcription - Stenograph	12/1/2015
Business	CTRP084 C Computer Aided Transcription - Eclipse	12/1/2015
Business	CTRP085 C Computer Aided Transcription - Dictionary Building	12/1/2015
Business	CTRP086 C Internship - Proofreading	12/8/2015
Business	CTRP087 C Internship - Hearing Reporter	12/8/2015
Business	CTRP088 C Internship - Captioning	12/8/2015
Business	CTRP091 C Advanced Dictionary Build	12/1/2015
Business	CTRP093 C Information Technology-CTRP	12/1/2015
Business	CTRP094 C Expert Testimony-Professional Reporter	11/19/2013
Business	CTRP095 C Realtime Writing-Professional Reporter	11/19/2013
Business	CTRP097 C Internship - Scoping and Editing	12/8/2015
Business	CTRP098AC Internship: Scoping/Editing	9/23/2008
Business	CTRP098BC Internship: Agency Services	9/15/2009
Business	CTRP098CC Internship: Court Services	9/15/2009
CTE	AJ140 C Criminal Investigation	9/20/2016

CTE	AJ160 C Community and the Justice System	9/20/2016
CTE	AT050 C Auto Tech Special Projects	12/4/2012
CTE	AT100 C Technician Safety	12/15/2009
CTE	AT101 C Survey of the Automobile	12/4/2012
CTE	AT102 C Automotive History	9/15/2015
CTE	AT104 C Automotive Technology Repair Laboratory	9/8/2015
CTE	AT120 C Auto Engine Repair/Machining	9/15/2015
CTE	AT200 C Electronic and Electrical Diagnostics	9/15/2015
CTE	AT225 C ASE Test Prep - Engine Repair	9/15/2015
CTE	AT250 C Advanced Performance and Driveability	9/15/2015
CTE	AT282 C Hybrid Vehicle Maintenance	9/22/2015
CTE	ATC123 C Travel Sales and Tour Operations	9/22/2015
CTE	ATC132 C Private Pilot	5/10/2016
CTE	ATC175 C Destinations: Africa/Pacific	9/22/2015
CTE	ATC182 C Cultural Tourism	11/11/2014
CTE	ATC190 C Flight Training-Private Pilot	5/10/2016
CTE	ATC193 C Flight Training-Flight Instructor	5/10/2016
CTE	ATC194 C Flight Training Instrument Rating	5/10/2016
CTE	ATC195 C Flight Training Commercial Pilot	5/10/2016
CTE	ATC210 C Cabin Safety Simulation	12/9/2014
Fine Arts	JOUR118 C Messages for Electronic Media	12/15/2009
Fine Arts	JOUR130 C Visual Communication	11/25/2014
Fine Arts	JOUR225 C Student Media Practicum I	11/11/2014
Fine Arts	JOUR229 C Broadcast Production	12/15/2009
Fine Arts	JOUR230 C Video for Photographers	12/15/2009
Fine Arts	MM101 C Introduction to Online Learning	11/25/2002
Fine Arts	MUS124 C Recording Studio I	10/25/2016
Fine Arts	MUSA120 C Beginning Guitar	2/4/2014
Fine Arts	MUSA121 C Intermediate Guitar	12/3/2013
Fine Arts	MUSA130 C Introduction to Piano for Non-Majors	2/4/2014
Fine Arts	MUSA132 C Keyboard Skills II	12/3/2013
Health Science	DMS217 C Clinical Education II	4/26/2016
Health Science	DMS227 C Clinical Training III	4/26/2016
Health Science	HS050 C Preparation for Health Science	1/12/2004
Health Science	HS066 C Selected Topics for NURS 297 C	11/19/2013
Health Science	HS070 C Health Care Communication	10/8/2013
Health Science	HS076 C CPR for Health Care Providers	1/12/2004
Health Science	HS077 C CPR Recertification	1/12/2004
Health Science	HS080 C Selected Topics in Nursing and Allied Health	1/17/2001
Health Science	HS147 C Survey of Disease	4/26/2016
Health Science	MORT085 C Work Experience	10/28/2004
Health Science	MORT153 C Funeral Service Pathology I	10/28/2014
Health Science	MORT182 C Embalming Theory and Practice	10/28/2014
Health Science	MORT242 C Embalming Application	10/28/2014
Health Science	MORT253 C Funeral Service Pathology II	10/28/2014
Health Science	MORT402 C Funeral Service Standards of Practice	5/24/2016
Health Science	MORT430 C Cemetery and Crematory Operations	5/24/2016
Health Science	MORT450 C Issues and Trends in Funeral Service	5/24/2016
Health Science	MORT482 C Clinical Embalming Externship	5/24/2016
Health Science	MORT492 C Funeral Service Externship	5/24/2016
Health Science	MORT495 C Mortuary Jurisprudence	5/24/2016
Health Science	MORT497 C Funeral Service Practicum I	5/24/2016
Health Science	MORT498 C Funeral Service Practicum II	5/24/2016
Health Science	NURS107 C Pain Management for Nurses	12/10/2013
Health Science	NURS108 C Orthopaedic Patient Care	11/12/2013
Health Science	NURS192 C Fundamentals of Nursing	10/15/2011
Health Science	NURS209 C Advanced RN Practicum and Career Development	12/10/2013
Health Science	PT085 C Psychiatric Technician-Work Experience	1/2/2004
Language Arts	ENGL098EC Academic Reading and Study Strategies	11/4/2014
Language Arts	ENGL117 C Academic Reading and Study Strategies	10/27/2015
Language Arts	ENGL222 C American Literature Since 1865	2/1/2011
Language Arts	ENGL310 C Advanced Writing in the Health Sciences	5/24/2016
Language Arts	INDS115 C Learning Communities Seminar	2/1/2011
Language Arts	INDS120HC Honors Program Seminar	11/16/2010
Social Science	EDU225 C Secondary School Teaching	10/25/2011
Social Science	HUSR222 C Group Leadership-Group Process	5/3/2016

Social Science	HUSR223 C Helping Skills-Human Services	5/3/2016
Social Science	HUSR225 C Families and Substance Abuse	5/3/2016
Social Science	HUSR241 C Intervention Strategies	5/3/2016
Social Science	PSY101HC Honors Introduction to Psychology	9/13/2016
Social Science	PSY110 C Applied Psychology	2/19/2013
Social Science	PSY145 C Child Psychology	5/10/2016
Social Science	SOC161 C Probability and Statistics-Social Sciences	9/13/2016
Social Science	SOC161HC Honors Probability and Statistics-Social Sciences	9/13/2016

Articulation Officer Report

Articulation officer shared that she submitted the list of GE courses that will meet the new CSU GE Area F. She hopes to receive approvals by May and will keep committee posted.

Division Reports: All division reps

Health Science: No report.

Business: No report.

Fine Arts: Rep pre-launched many courses.

Library: No report.

SEM: Rep had a question about seminar courses.

Language Arts: No report.

Health Science: No report.

Counseling: No report.

CTE: No report.

Social Science: Rep will be working with division to get the remainder of the out of compliance courses pre-launched.

Kinesiology: Rep pre-launched courses based on articulation comments from CSU.

Chair Report

Curriculum Cultural Audit Project-Chair shared an update of the project and asked committee members that attended if they can share takeaways from the session.

Credit for Prior Learning-Chair announced that Jolena Grande is the new coordinator appointed by the Senate.

C-ID newsletter-Chair posted newsletter on canvas and encouraged reps to review it. There are several academic areas for which the state is seeking input.

Curriculum Bylaws

A discussion took place about framing language for PT faculty participation on curriculum committee. Voting took place to add PT faculty non-voting member on curriculum committee. **MSP 9-0-1**

Schedule Discussion

Chair reviewed curriculum timelines and who to contact when reps have questions.

Approval of Curriculum

Info Items:

BIOL 160 C-add proposed CSU GE B2/IGETC 5B, previously board approved 6/9/2020, effective Fall 2021. **Action: MSP**

MAD 196 C-Adding “**Or ENGL 101 C Or ESL 110 C**” where ENGL 100 C/ENGL 100 HC is an advisory, previously board approved 11/10/2020, effective Fall 2021. **Action: MSP**

MAD 199 C-change course number to 176 C, previously board approved 12/15/20, effective Fall 2021. When FAME prefix moved back to MAD, MAD 199 C number was revised to 176 C. **Action: MSP**

NEW COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ART 245 C Intermediate Illustration Units: 3 Lecture: 2 Laboratory: 4 Action: MSP	*New Course *Prerequisite: ART 244 C *Class fee: \$20 *CSU Transfer	30	• Class time focuses on individualized instruction, student presentation time, and/or group learning. • Requires three or more writing assignments using advanced analytical and critical thinking skills. • Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2022 Spring	This is the second part to complete Illustration connecting to ART 246

Meeting Adjourned: 4:43 p.m.