



# CYPRESS COLLEGE CURRICULUM COMMITTEE

Tuesday, March 2, 2021

<https://cypresscollege-edu.zoom.us/j/97502264104?pwd=cVoyNHhFMVJjYkxLRDVTvkZ5VDZ1UT09>

passcode: ccmatters

## Minutes (Approved 3/16/2021)

**Voting Members:**

- |   |  |  |
|---|--|--|
| <input checked="" type="checkbox"/> Rassoul Alizadeh (Business)         | <input checked="" type="checkbox"/> Juan Garcia (Counseling)       | <input checked="" type="checkbox"/> Allison Gotoh (Science, Engineer, Math)  |
| <input checked="" type="checkbox"/> Silvie Grote (Kinesiology)          | <input checked="" type="checkbox"/> Danny Lind (Social Science)    | <input checked="" type="checkbox"/> Marcus McMillan (Fine Arts)              |
| <input checked="" type="checkbox"/> Joseph Melodia (Language Arts)      | <input checked="" type="checkbox"/> Joyce Peacock (Library)        | <input checked="" type="checkbox"/> Larry Ramos (Career Technical Education) |
| <input checked="" type="checkbox"/> Jacky Rangel (Articulation Officer) | <input checked="" type="checkbox"/> Patti Spitler (Health Science) |  |

**Non-Voting Members:**

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Josh Boynton (A.S. Representative)                 | <input checked="" type="checkbox"/> Terry Carpenter (CNET Specialist) | <input checked="" type="checkbox"/> Lee Douglas (VPI)               |
| <input checked="" type="checkbox"/> Lisa Gaetje (Academic Dean)             | <input checked="" type="checkbox"/> Jolena Grande (CPL coordinator)   | <input checked="" type="checkbox"/> Silvie Grote (Curriculum Chair) |
| <input checked="" type="checkbox"/> Marbelly Jairam (Curriculum Specialist) | <input checked="" type="checkbox"/> Kathleen Reiland (LAOCRC Dean)    | <input type="checkbox"/> Patrick Tuufuli (Admissions & Records)     |

**Guest:** Steven Estrada, Thomas Sutfin

**Call to Order:** by Silvie Grote at 3:01 p.m.

**Establish Quorum and Acknowledge Alternates:** None

**Adoption of the Agenda:** MSP

**Approval of February 16, 2021 minutes:** 8-0-2

**Public Commentary:** None

**Curriculum Specialist Report: Marbelly Jairam**

Curriculum Specialist reminded committee reps to review their CurricUNET queue. She also shared with committee the out of compliance list of courses. These courses are now past due pre-launch for 6-year review per Title 5. Curriculum Chair will also post the list on Canvas.

Division	COURSE	CURRICULUM APPROVAL DATE
Business	CTRP030 C CR Beginning Practice Lab	9/9/2014
Business	CTRP031 C CR Intermediate Practice Lab	9/9/2014
Business	CTRP033 C Internship: Agency Services	11/5/2013
Business	CTRP034 C Internship: Court Services	11/5/2013
Business	CTRP035 C CR Advanced Practice Lab	9/9/2014
Business	CTRP036 C CR High Speed Proficiency Lab	9/9/2014
Business	CTRP037 C CR Qualifier Lab	9/9/2014
Business	CTRP038 C Computer Aided Transcription Lab	9/9/2014
Business	CTRP039 C Internship - Legal Transcription	12/8/2015
Business	CTRP048 C Machine Shorthand Speed Building 7	2/4/2004
Business	CTRP049 C Machine Shorthand Speed Building 8	2/4/2004
Business	CTRP057 C Machine Shorthand Challenge-160	12/9/1998
Business	CTRP058 C Machine Shorthand Challenge-180	12/9/1998

Division	COURSE	CURRICULUM APPROVAL DATE
Business	CTRP059 C Machine Shorthand Challenge-200	12/9/1998
Business	CTRP060 C Machine Shorthand Challenge-220	12/9/1998
Business	CTRP065 C Advanced CAT Systems	12/1/2015
Business	CTRP066 C Machine Transcription-Medical	12/3/2004
Business	CTRP072 C Legal Procedures	12/3/2013
Business	CTRP073AC Spelling for Modern Business	11/5/2013
Business	CTRP073BC Punctuation for Court Reporting	11/5/2013
Business	CTRP073CC Formatting, Style and Usage	12/3/2013
Business	CTRP073DC Proofreading	12/3/2013
Business	CTRP079 C Internship - CART	12/8/2015
Business	CTRP080 C Internship: Law Office	11/5/2013
Business	CTRP081 C Internship - Court Reporting	12/8/2015
Business	CTRP082 C Computer Aided Transcription: ProCAT	10/18/2002
Business	CTRP083 C Computer Aided Transcription - Stenograph	12/1/2015
Business	CTRP084 C Computer Aided Transcription - Eclipse	12/1/2015
Business	CTRP085 C Computer Aided Transcription - Dictionary Building	12/1/2015
Business	CTRP086 C Internship - Proofreading	12/8/2015
Business	CTRP087 C Internship - Hearing Reporter	12/8/2015
Business	CTRP088 C Internship - Captioning	12/8/2015
Business	CTRP091 C Advanced Dictionary Build	12/1/2015
Business	CTRP093 C Information Technology-CTRP	12/1/2015
Business	CTRP094 C Expert Testimony-Professional Reporter	11/19/2013
Business	CTRP095 C Realtime Writing-Professional Reporter	11/19/2013
Business	CTRP097 C Internship - Scoping and Editing	12/8/2015
Business	CTRP098AC Internship: Scoping/Editing	9/23/2008
Business	CTRP098BC Internship: Agency Services	9/15/2009
Business	CTRP098CC Internship: Court Services	9/15/2009
Fine Arts	JOUR118 C Messages for Electronic Media	12/15/2009
Fine Arts	JOUR130 C Visual Communication	11/25/2014
Fine Arts	JOUR225 C Student Media Practicum I	11/11/2014
Fine Arts	JOUR229 C Broadcast Production	12/15/2009
Fine Arts	JOUR230 C Video for Photographers	12/15/2009
Fine Arts	MM101 C Introduction to Online Learning	11/25/2002
Fine Arts	MUS124 C Recording Studio I	10/25/2016
Fine Arts	MUSA132 C Keyboard Skills II	12/3/2013
Health Science	DMS227 C Clinical Training III	4/26/2016
Health Science	HS050 C Preparation for Health Science	1/12/2004
Health Science	HS066 C Selected Topics for NURS 297 C	11/19/2013
Health Science	HS070 C Health Care Communication	10/8/2013
Health Science	HS076 C CPR for Health Care Providers	1/12/2004
Health Science	HS077 C CPR Recertification	1/12/2004
Health Science	HS080 C Selected Topics in Nursing and Allied Health	1/17/2001
Health Science	HS147 C Survey of Disease	4/26/2016
Health Science	MORT085 C Work Experience	10/28/2004
Health Science	MORT153 C Funeral Service Pathology I	10/28/2014
Health Science	MORT182 C Embalming Theory and Practice	10/28/2014
Health Science	MORT242 C Embalming Application	10/28/2014
Health Science	MORT253 C Funeral Service Pathology II	10/28/2014
Health Science	MORT402 C Funeral Service Standards of Practice	5/24/2016
Health Science	MORT430 C Cemetery and Crematory Operations	5/24/2016
Health Science	MORT450 C Issues and Trends in Funeral Service	5/24/2016
Health Science	MORT482 C Clinical Embalming Externship	5/24/2016
Health Science	MORT492 C Funeral Service Externship	5/24/2016
Health Science	MORT495 C Mortuary Jurisprudence	5/24/2016
Health Science	MORT497 C Funeral Service Practicum I	5/24/2016
Health Science	MORT498 C Funeral Service Practicum II	5/24/2016
Health Science	NURS107 C Pain Management for Nurses	12/10/2013
Health Science	NURS108 C Orthopaedic Patient Care	11/12/2013
Health Science	NURS192 C Fundamentals of Nursing	10/15/2011
Health Science	NURS209 C Advanced RN Practicum and Career Development	12/10/2013
Health Science	PT085 C Psychiatric Technician-Work Experience	1/2/2004

Division	COURSE	CURRICULUM APPROVAL DATE
Language Arts	ENGL098EC Academic Reading and Study Strategies	11/4/2014
Language Arts	ENGL117 C Academic Reading and Study Strategies	10/27/2015
Language Arts	ENGL222 C American Literature Since 1865	2/1/2011
Language Arts	ENGL310 C Advanced Writing in the Health Sciences	5/24/2016
Language Arts	INDS120HC Honors Program Seminar	11/16/2010
Social Science	EDU225 C Secondary School Teaching	10/25/2011
Social Science	HUSR222 C Group Leadership-Group Process	5/3/2016
Social Science	HUSR225 C Families and Substance Abuse	5/3/2016
Social Science	HUSR241 C Intervention Strategies	5/3/2016
Social Science	PSY110 C Applied Psychology	2/19/2013
Social Science	PSY145 C Child Psychology	5/10/2016
Social Science	SOC161 C Probability and Statistics-Social Sciences	9/13/2016
Social Science	SOC161HC Honors Probability and Statistics-Social Sciences	9/13/2016

**Articulation Officer Report:** No Report

**Division Reports: All division reps**

Health Science: No report.

Business: No report.

Fine Arts: No report.

Library: No report.

SEM: Rep shared with committee that Fullerton plans to offer less sections of Intermediate Algebra and Algebra I and II.

Language Arts: No report.

Health Science: No report.

Counseling: No report.

CTE: No report.

Social Science: Rep has sent email to department in regards to the out of compliance courses. He also shared the department position on cross listed courses.

Kinesiology: Rep pre-launched PHS 295 C effective Fall 2021 based on reviewers' comments from UC.

**Chair Report**

DCCC meeting-Chair shared with committee that last DCCC meeting the Ethnic Studies Memorandum was discussed. CPL coordinator also attended and shared BPs and APs language policy.

Anti-Racism Campaign and Curriculum development- Initiative led by District Director of Diversity and Compliance, sent out a call to all faculty who would like to contribute to campaign. The lead faculty for the District is Steven Estrada.

GE taskforce - Met this week to examine differences in CSU GE transfer/graduation requirements and Native graduation requirements.

CPL data- Chair would like to know how many courses get evaluated. She will email evaluator.

Equivalency-A discussion took place about adding equivalency in the course description. Since counseling department has its own tracking, there is no need to add language in Curriculum Management system and COR.

**Approval of Curriculum**

**Info item:**

ACCT 101 C- Removal of prerequisite MATH 038 C and update catalog/schedule description. MATH 038 C was deactivated for Fall 2020 but ACCT 101 C was not revised, previously board approved 4/10/2018. This is to be effective Fall 2021. **Action: MSP**

Nutrition and Dietetics Associate in Science Degree for Transfer (AS-T)-Addition of the word "Or" in List B and revision of required units from 6 to 3, total units from 30 to 27, previously board approved 6/9/2020. This is to be effective Fall 2021. **Action: MSP**

NEW COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
KIN 200 C Athletic Skill Development Units: .5-3 Lecture: 0 Laboratory: 1.5-9 <b>Action: MSP</b>	*New Course *Repeatable *Distance Education: Hybrid *Prerequisites: KIN 202 C or KIN 203 C or KIN 204 C or KIN 208 C or KIN 209 C or KIN 210 C or KIN 211 C or KIN 212 C or KIN 214 C or KIN 218 C or KIN 219 C or KIN 222 C or Demonstrated advanced athletic skills *UC/CSU Transfer *AA/AS GE: Area E *CSU GE: Area E <b>Action: MSP</b>	30	• Class time focuses on individualized instruction, student presentation time, and/or group learning. • Requires three or more writing assignments using advanced analytical and critical thinking skills. • Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2021 Fall	Due to COVID, the CCCAA competition has been altered and creation of non-competition courses for athletes is necessary.
KIN 201 C Athletic Fitness Development Units: .5-3 Lecture: 0 Laboratory: 1.5-9 <b>Action: MSP</b>	*New Course *Repeatable *Distance Education: Hybrid *Prerequisites: KIN 202 C or KIN 203 C or KIN 204 C or KIN 208 C or KIN 209 C or KIN 210 C or KIN 211 C or KIN 212 C or KIN 214 C or KIN 218 C or KIN 219 C or KIN 222 C or Demonstrated advanced athletic skills *UC/CSU Transfer *AA/AS GE: Area E *CSU GE: Area E <b>Action: MSP</b>	30	• Class time focuses on individualized instruction, student presentation time, and/or group learning. • Requires three or more writing assignments using advanced analytical and critical thinking skills. • Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2021 Fall	Due to COVID, the CCCAA competition has been altered and creation of non-competition courses for athletes is necessary.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ANTH 107 C Magic, Witchcraft and Religion Units: 3 Lecture: 3 Laboratory: 0 <b>Action: MSP</b>	*AA/AS GE: Area D	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2021 Fall	To be added to Native GE pattern for alignment with CSU GE/IGETC articulation. Previously board approved 10/9/2018.
BIOL 220 C Medical Microbiology Units: 4 Lecture: 3	*Catalog/Schedule Description Update *AA/AS GE: Area B1	25	The current class size complies with the guidelines for courses in which instructors provide extensive individualized feedback and evaluation for lab exercises	2021 Fall	To be added to Native GE pattern for alignment with CSU GE/IGETC articulation. Previously board approved 11/12/2019.

Laboratory: 3 <b>Action: MSP</b>			(e.g. demonstration of microscopy techniques). Also, there are 24 stations in the laboratory, and the BIO 220 C curriculum requires each student to have an individual station, a microscope, and lab supplies so they can complete laboratory activities in a time- efficient and safe manner.		
ETHS 101 C American Ethnic Studies Units: 3 Lecture: 3 Laboratory: 0 <b>Action: MSP</b>	*AA/AS GE: Area C2	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2021 Fall	To be added to Native GE pattern for alignment with CSU GE/IGETC articulation. Previously board approved 10/9/2018.
ETHS 101HC Honors American Ethnic Studies Units: 3 Lecture: 3 Laboratory: 0 <b>Action: MSP</b>	*AA/AS GE: Area C2	20	The Cypress College Honors Advisory Group recommends a maximum of 20 students for a seminar style honors course to allow for in-depth class discussion and student presentations.	2021 Fall	To be added to Native GE pattern for alignment with CSU GE/IGETC articulation. Previously board approved 10/9/2018.
ETHS 129 C Introduction to African-American Studies Units: 3 Lecture: 3 Laboratory: 0 <b>Action: MSP</b>	*AA/AS GE: Area C2	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2021 Fall	To be added to Native GE pattern for alignment with CSU GE/IGETC articulation. Previously board approved 11/12/2019.
ETHS 150 C Introduction to Chicana-o Studies Units: 3 Lecture: 3 Laboratory: 0 v	*AA/AS GE: Area C2	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2021 Fall	To be added to Native GE pattern for alignment with CSU GE/IGETC articulation. Previously board approved 10/9/2018.
FREN 200 C Conversational French Units: 2 Lecture: 2 Laboratory: 0 <b>Action: MSP</b>	*AA/AS GE: Area C2	30	This meets one of the criteria set forth in the Fullerton/Cypress class size document: "Class time focuses on individualized instruction, student presentation time, and/or group learning."	2021 Fall	To be added to Native GE pattern for alignment with CSU GE/IGETC articulation. Previously board approved 7/28/2020.
HIST 112 C World Civilizations I Units: 3 Lecture: 3 Laboratory: 0 <b>Action: MSP</b>	*AA/AS GE: Area C2	45	The primary mode of instruction is lecture and may include discussion and/or group learning	2021 Fall	To be added to Native GE pattern for alignment with CSU GE/IGETC articulation. Previously board approved 10/22/2019.

HIST 112HC Honors World Civilizations I Units: 3 Lecture: 3 Laboratory: 0 <b>Action: MSP</b>	*AA/AS GE: Area C2	20	The Cypress College Honors Advisory Group recommends a maximum of 20 students for a seminar-style honor course to allow for in-depth class discussion and student presentations.	2021 Fall	To be added to Native GE pattern for alignment with CSU GE/IGETC articulation. Previously board approved 10/22/2019.
HIST 113 C World Civilizations II Units: 3 Lecture: 3 Laboratory: 0 <b>Action: MSP</b>	*AA/AS GE: Area C2	45	The primary mode of instruction is lecture and may include discussion and/or group learning	2021 Fall	To be added to Native GE pattern for alignment with CSU GE/IGETC articulation. Previously board approved 10/22/2019
HIST 113HC Honors World Civilizations II Units: 3 Lecture: 3 Laboratory: 0 <b>Action: MSP</b>	*AA/AS GE: Area C2	20	The Cypress College Honors Advisory Group recommends a maximum of 20 students for a seminar-style honor course to allow for in-depth class discussion and student presentations	2021 Fall	To be added to Native GE pattern for alignment with CSU GE/IGETC articulation. Previously board approved 10/22/2019.
HIST 163 C History of Mexico Units: 3 Lecture: 3 Laboratory: 0 <b>Action: MSP</b>	*AA/AS GE: Area C2	45	The primary mode of instruction is lecture and may include discussion and/or group learning	2021 Fall	To be added to Native GE pattern for alignment with CSU GE/IGETC articulation. Previously board approved 10/22/2019.
HRC 265 C World Culture and Cuisine Units: 3 Lecture: 2 Laboratory: 4 <b>Action: MSP</b>	*Outline Update *Add Distance Education (Hybrid) *Prerequisite revalidated *Course Classification Code change from II to I *Catalog/Schedule Description Update *Student Learning Outcomes Update *Textbook Update *Remove AA GE: SOC JUST	25	Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports)	2021 Fall	Outline, add DE hybrid, prerequisite revalidated, change of course classification, catalog/schedule description, SLOs and textbook updated to better reflect course content.
JOUR 110 C Global Media Units: 3 Lecture: 3 Laboratory: 0 <b>Action: MSP</b>	*AA/AS GE: Area D	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2021 Fall	To be added to Native GE pattern for alignment with CSU GE/IGETC articulation. Previously Board Approved 12/15/2020

MAD 191 C Film Noir Genre Units: 3 Lecture: 3 Laboratory: 0 <b>Action: MSP</b>	*AA/AS GE: Area C1	45	Class already exists at current class size. The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure	2021 Fall	To be added to Native GE pattern for alignment with CSU GE/IGETC articulation. Previously Board Approved 12/15/2020
MAD 131 C Introduction to Media Aesthetics Units: 3 Lecture: 3 Laboratory: 0 <b>Action: MSP</b>	*AA/AS GE: Area C1	45	The primary mode of instruction is lecture and may include discussion and/or group learning.	2021 Fall	To be added to Native GE pattern for alignment with CSU GE/IGETC articulation. Previously Board Approved 12/15/2020
PHYS 202 C College Physics II Units: 4 Lecture: 3 Laboratory: 3 <b>Action: MSP</b>	*AA/AS GE: Area B1	25	The class includes a lab in which the instructor provides one-on-one help in making and checking the circuits during the lab time, evaluates written analysis completed by students after lab sessions, and provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports).	2021 Fall	To be added to Native GE pattern for alignment with CSU GE/IGETC articulation. Previously board approved 12/11/2018.
PHYS 222 C General Physics II Units: 4 Lecture: 3 Laboratory: 3 <b>Action: MSP</b>	*AA/AS GE: Area B1	25	The class includes a lab in which the instructor provides extensive instruction on how to set up the lab and take data. Instructor also evaluates written analyses completed by students after each lab sessions and provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports)	2021 Fall	To be added to Native GE pattern for alignment with CSU GE/IGETC articulation. Previously board approved 12/11/2018.
PHYS 223 C General Physics III Units: 4 Lecture: 3 Laboratory: 3 <b>Action: MSP</b>	*AA/AS GE: Area B1	25	The class includes a lab in which the instructor provides extensive instruction on how to set up the lab and take data. Instructor also evaluates written analyses completed by students after each lab sessions and provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports)	2021 Fall	To be added to Native GE pattern for alignment with CSU GE/IGETC articulation. Previously board approved 12/11/2018.

NEW DEGREES/CERTIFICATES				
DEGREE		EFF DATE	JUSTIFICATION	
Hotel, Restaurant, Culinary Art <b>Action: MSP</b>	<b>Food Science Fundamentals Certificate</b>		2021 Fall New program certificate in Food Science to support our SWP Grant outcomes. Program creation supported by the campus and HRC advisory committee.	
	The Food Science Fundamentals Certificate is designed for students who are interested in working as an assistant in the following field: food research and development, food product development, recipe development, food quality assurance, sensory, or flavor chemistry. To earn a certificate, complete the required courses as listed with a grade of C or better. At least 50% of all course work must be completed at Cypress College. This certificate requires a total of 31 units.			
	<b>Required courses are listed in suggested sequence: (31 units)</b>			
		Units		
	HRC100 C	Nutrition		3
	HRC105 C	Careers in Dietetics and Food Science		2
	HRC120 C	Sanitation and Safety		2
	HRC135 C	Culinary Fundamentals I		3
	HRC136 C	Baking Fundamentals I		3
	HRC145 C	The Art of Garde Manger		3
	HRC155 C	Food Science		3
	HRC295 C	Internship		3
	MATH040 C	Intermediate Algebra		4
CHEM107 C	Preparation for General Chemistry	5		
Total Units		31		

**Meeting Adjourned: 4:58 p.m.**