



CYPRESS COLLEGE CURRICULUM COMMITTEE

Tuesday, November 24, 2020

<https://cccconfer.zoom.us/j/97745846674>

3:00 p.m.

Minutes (Approved 12/1/2020)

Voting Members:

- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> Rassoul Alizadeh (Business) | <input checked="" type="checkbox"/> Juan Garcia (Counseling) | <input checked="" type="checkbox"/> Allison Gotoh (Science, Engineer, Math) |
| <input checked="" type="checkbox"/> Silvie Grote (Kinesiology) | <input checked="" type="checkbox"/> Danny Lind (Social Science) | <input type="checkbox"/> Marcus McMillan (Fine Arts) |
| <input type="checkbox"/> Joseph Melodia (Language Arts) | <input checked="" type="checkbox"/> Joyce Peacock (Library) | <input checked="" type="checkbox"/> Larry Ramos (Career Technical Education) |
| <input type="checkbox"/> Jacky Rangel (Articulation Officer) | <input checked="" type="checkbox"/> Patti Spitler (Health Science) | |

Non-Voting Members:

- | | | |
|---|---|--|
| <input type="checkbox"/> Josh Boynton (A.S. Representative) | <input checked="" type="checkbox"/> Terry Carpenter (CNET Specialist) | <input checked="" type="checkbox"/> Lee Douglas (VPI) |
| <input checked="" type="checkbox"/> Silvie Grote (Curriculum Chair) | <input checked="" type="checkbox"/> Marbelly Jairam (Curriculum Specialist) | <input checked="" type="checkbox"/> Kathleen Reiland (LAOCRC Dean) |
| <input type="checkbox"/> Patrick Tuufuli (Admissions & Records) | | |

Guest: Y. Yu

Call to Order: by Silvie Grote at 3:04 p.m.

Establish Quorum and Acknowledge Alternates: None.

Adoption of the Agenda: MSP

Approval of November 17, 2020 minutes: MSP 8-0-1

Public Commentary: None

Curriculum Specialist Report

Curriculum Specialist shared with committee the curriculum updates report for Spring 2021 that will go out in December.

List of the remaining courses and programs that are still in the curriculum approval queue for an effective term of Fall 2021 was shared. (see below).

Programs (7)

Dept.	Type	Program
HRC	New Program-CTE	Food Science Fundamentals Certificate
Theatre	Program Revision	Lighting and Sound Design Certificate
Theatre	New Program-CTE	Musical Theater Performance Certificate
Theatre	Program Revision	Certificate in Stage Management
Theatre	Program Revision	Technical Theatre Certificate
Theatre	Program Revision	Theatre Design Associate in Science Degree
Theatre	Program Revision	Theatre Arts Associate in Arts Degree for Transfer (AA-T)

Courses (69)

Department	Type	COURSE
Business	Revision	ACCT205 C Ethics in Accounting
CTE	Revision	ACR050 C ACR/Special Projects

Department	Type	COURSE
CTE	Revision	AT105 C Automotive Electrical I
CTE	Revision	AT106 C Automotive Electrical II
CTE	Revision	AT107 C Automotive Electrical III
CTE	Revision	AT110 C Introduction to Automotive Technology
CTE	Revision	AT111 C Automotive Quick Service
CTE	Revision	AT170 C Clean Air Car Level 1 and 2
CTE	Revision	AT171 C Advanced Clean Air Car Course
CTE	Revision	AT195 C Automotive Service Advisor
CTE	Revision	AT215 C ASE Test Prep-Heating and A/C
CTE	Revision	AT235 C ASE Test Prep-Brakes
CTE	Revision	AT245 C ASE Test Prep-Manual Drivetrain
CTE	Revision	AT246 C ASE Test Prep-Automatic Transmission
CTE	Revision	AT255 C ASE Test Prep - Engine Performance
CTE	Revision	AT256 C ASE Test Prep - Advanced Engine Performance
CTE	Revision	AT280 C Introduction to Alternative Fuels
CTE	Revision	AT281 C Introduction to Electric/Hybrid Vehicles
CTE	Revision	AT 265 C ASE Test-Prep-Electrical
CTE	Revision	AT 236 C ASE Test Prep - Steering/Suspension
CTE	Revision	EST135 C Concentrators-Hot Water
CTE	Revision	HRC265 C World Culture and Cuisine
Fine Arts	Revision	FAME190 C Entertainment Design Studio
Fine Arts	Revision	THEA 152 C Stage Crew IV-Hourse-Box Office
Fine Arts	Revision	THEA100 C Introduction to the Theatre
Fine Arts	Revision	THEA101 C Play Analysis
Fine Arts	Revision	THEA102 C World Theatre History I
Fine Arts	Revision	THEA107 C Diversity in American Theatre
Fine Arts	Revision	THEA107HC Honors Diversity in American Theatre
Fine Arts	Revision	THEA120 C Acting I
Fine Arts	Revision	THEA121 C Dynamic Movement for the Stage
Fine Arts	Revision	THEA124 C Acting II
Fine Arts	Revision	THEA125 C Acting III
Fine Arts	Revision	THEA126 C Musical Theater Techniques I
Fine Arts	Revision	THEA127 C Musical Theater Techniques II
Fine Arts	Revision	THEA128 C Acting for the Camera
Fine Arts	Revision	THEA129 C Voice and Diction
Fine Arts	Revision	THEA132 C Musical Theater Performance I
Fine Arts	Revision	THEA133 C Rehersal Performance I
Fine Arts	Revision	THEA135 C Musical Theater Performance II
Fine Arts	Revision	THEA136 C Rehersal Performance II
Fine Arts	Revision	THEA140 C Introduction to Theatre Design
Fine Arts	Revision	THEA143 C Stagecraft
Fine Arts	Revision	THEA144 C Lighting Design for Theatre
Fine Arts	Revision	THEA145 C Costume Design for Theatre
Fine Arts	Revision	THEA146 C Scenic Painting
Fine Arts	Revision	THEA148 C Production Techniques I
Fine Arts	Revision	THEA149 C Stage Crew I- Running
Fine Arts	Revision	THEA150 C Stage Crew II-Production Preparation
Fine Arts	Revision	THEA151 C Stage Crew III- Costume-Makeup
Fine Arts	Revision	THEA155 C Production Techniques II
Fine Arts	Revision	THEA225 C Directing for the Theatre
Fine Arts	Revision	THEA226 C Musical Theater Techniques III
Fine Arts	Revision	THEA227 C Musical Theater Techniques IV
Fine Arts	Revision	THEA228 C Advanced Acting for the Camera
Fine Arts	Revision	THEA232 C Musical Theater Performance III
Fine Arts	Revision	THEA233 C Musical Theater Performance IV
Fine Arts	Revision	THEA234 C Rehersal Performance IV
Fine Arts	Revision	THEA235 C Experimental Theatre
Fine Arts	Revision	THEA238 C Rehersal Performance IV
Fine Arts	Revision	THEA247 C Prosthetic Makeup
Health Science	Revision	HI 214 C CPT/Ambulatory Care Coding
Language Arts	Revision	ENGL096 C College Reading Strategies
Language Arts	Deactivation	INDS100 C Humanities: Ancient and Medieval
Language Arts	Revision	INDS101 C Humanities: Renaissance-Present
Language Arts	Deactivation	INDS115 C Learning Communities Seminar
Language Arts	Revision	INDS201 C Global Citizenship Issues

Department	Type	COURSE
Language Arts	Revision	SPAN200 C Conversational Spanish
Social Science	Revision	PSY161 C Probability and Statistics-Social Sciences

CPL Report

Juan shared that at DCCC, Vice Chancellor Li-Bugg announced that the district asked the CCCCO's office for an extension. CPL items that were due by December 2020, will now be submitted in March 2021.

CPL Catalog language

Juan shared that he still needs to meet with A & R and Vice president de Dios to discuss CPL Catalog language.

Division Reports: All division reps

Health Science: No report.

Counseling: No report

Career Technical Education: No report.

Science/Engineering/Mathematics: No report

Library: No report.

Business: No report.

Kinesiology: No report.

Fine Arts: Rep not present.

Social Science: Rep not present.

Language Arts: Rep not present.

Chair Report

Chair shared with committee the CPL Coordinator job position call went out to faculty. She will update committee once a faculty has been named by the Senate. Chair shared with committee that she attended DCCC meeting last week and a lot of comments were made about the format of our degrees. A discussion took place about DCCC's suggestions and consensus from committee is to add David Soto in the technical review process. Chair will ask that comments are made under 2 categories: required (e.g. discrepancy in the unit value) and suggested. Chair also shared with committee that she received a request from Fine Arts Dean to waive fees for MAD major students for one semester (Spring 2021). The Vice President of Instruction will bring this discussion at the next Deans meeting. Chair shared an update of the Long Beach City Cultural Curriculum Audit project. A winter session training will be available for three weeks. Chair will send an email to curriculum reps and Title V coaches with all the information.

Curriculum Bylaws-second read

Committee reviewed draft and provided feedback. VPI will seek input regarding administrative portion of the document at the Dean's meeting. The second draft will be posted on Curriculum Canvas shell and draft will be finalized at the next meeting.

Approval of Curriculum

Info Items:

MAD 192 C-SAM Code revision from C-Occupational to E-Non-Occupational effective Fall 2020-previously board approved 11/8/2016. **Action: MSP**

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
AC/R 140 C Plumbing Principles and Practices Units: 4	*Outline Update *Textbook Update	20	HVAC EXCELLENCE Standard 5.2 – Students per Instructor: The number of students per instructor shall be reasonable and allow for individual instruction. Classes should consist of no more than a maximum of 20 students per	2021 Fall	Outline and textbook updated to better reflect course content.

Lecture: 3 Laboratory: 3 Action: MSP			instructor. Open enrollment programs comprised of 15 or more students at multiple levels should be two instructor programs. The Air Conditioning & Refrigeration Department is aligning itself to this standard. This standard is not only for the quality of education allowing for more individual instruction, but also takes into account safety and health reasons as this industry is involved with the handling of hazardous materials such as refrigerants, oxygen and acetylene and oils. Also, the handling of electrical circuits at higher voltages demands more care. See the attached justification.		
AC/R 260 C Crew Leadership- Field Supervisor Units: 2 Lecture: 2 Laboratory: 1 Action: MSP	*Outline Update *Removed textbook *Schedule Description Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2021 Fall	Outline, removal of textbook and schedule description updated to better reflect course content.
ACR 020 C Auto Detail/Car Care - Beginning Units: 3 Lecture: 2 Laboratory: 3 Action: MSP	*Outline Update *Catalog/Schedule Description Update *Textbook Update	24	Class provides highly individualized one on one training both in lecture and in lab settings. NATEF certification requirement - class size 24	2021 Fall	Outline, catalog/schedule description and textbook updated to better reflect course content.
ACR 021 C Advanced Auto Detailing Units: 3 Lecture: 2 Laboratory: 3 Action: MSP	*Outline Update *Schedule Type: Add Laboratory *Prerequisite revalidated *Prerequisite added: AC/R C 120 C *Catalog/Schedule Description Update *Student Learning Outcomes Update	24	Class provides highly individualized one on one training both in lecture and in lab settings. NATEF certification requirement - class size 24	2021 Fall	Outline, schedule type, prerequisite revalidated, prerequisite added, catalog/schedule description and SLOs updated to better reflect course content.
ANTH 103 C Introduction to Archaeology Units: 3 Lecture: 3 Laboratory: 0 Action: MSP	*Outline Update *Prerequisite revalidated *SAM Code updated from D to E *Catalog/Schedule Description Update *Textbook Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning.	2021 Fall	Advisory will be changed from 'Eligibility for ENG 100C' to 'Completion of ENG 100 C, ENGL 101 C, or ESL 110 C' to reflect AB 705 changes to the English course sequence. Outline, prerequisite revalidated, SAM Code, catalog/schedule description and textbook updated to better reflect course content.
ANTH 106 C Human Prehistory and Ancient Civilizations Units: 3 Lecture: 3 Laboratory: 0 Action: MSP	*Outline Update *Prerequisite revalidated *Catalog Description Update *Textbook Update	45	Lecture/discussion • The primary mode of instruction is lecture and may include discussion and/or group learning. • Evaluation primarily through objective exams. • Writing assignments are assessed mostly for concepts and structure.	2021 Fall	The advisory will be changed from 'Eligibility for ENG 100C' to 'Completion of ENG 100 C, ENGL 101 C, or ESL 110 C' to reflect AB 705 modifications to the Eng curriculum sequence. Outline, prerequisite revalidated, catalog description and textbook updated to better reflect course content.

ANTH 225 C Ancient Cultures of Mexico and Central America Units: 3 Lecture: 3 Laboratory: 0 Action: MSP	*Outline Update *Advisory revalidated *Catalog Description Update *Textbook Update	45	lecture/discussion • The primary mode of instruction is lecture and may include discussion and/or group learning. • Evaluation primarily through objective exams. • Writing assignments are assessed mostly for concepts and structure.	2021 Fall	Advisory will be changed from 'Eligibility for ENG 100 C' to 'Completion of ENG 100 C, ENGL 110 C, or ESL 110 C' to reflect AB 705 changes in the English curriculum sequence. Outline, advisory revalidated, catalog description ad textbook updated to better reflect course content.
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NEW DEGREES/CERTIFICATES																																																								
DEGREE		EFF DATE	JUSTIFICATION PROGRAM DESCRIPTION																																																					
Air Conditioning/Refrigeration Action: MSP	<p>Automated Building Controls Associate in Science Degree</p> <p>The Associate of Science degree in Automated Building Controls provides students with a career path for attaining the communication skills, practical knowledge, and technical training necessary for pursuing a career in controls and energy management. This training also prepares students to install, service, operate, maintain, and troubleshoot building automation systems (BAS) in commercial buildings, controlling Heating, Ventilation, and Air Conditioning (HVAC) Systems, energy management systems, as well as lighting, life safety, and security systems. Students who complete this program can significantly impact building operation and energy consumption. To earn an Associate Degree students must complete: (1) all major course requirements with a grade of C or better; (2) Cypress College Native General Education requirements; California State University General Education Breadth requirements (CSU GE Breadth) or IGETC General Education requirements; (3) the social justice and reading requirements; (4) any elective courses to complete a minimum of 60 units; and, (5) have a minimum GPA of 2.0. At least 50% of all major course work must be completed at Cypress College. This degree requires a total of 41 units in the major, in addition to general graduation requirements.</p> <p>Required courses are listed in a suggested sequence: (41 units)</p> <table border="1"> <thead> <tr> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>AC/R100 C</td> <td>Principles of Thermodynamics and Heat Transfer</td> <td>3</td> </tr> <tr> <td>AC/R220 C</td> <td>Introduction to Air Conditioning Controls</td> <td>2</td> </tr> <tr> <td>AC/R272 C</td> <td>Fundamentals of Direct Current Electricity</td> <td>3</td> </tr> <tr> <td>AC/R273 C</td> <td>Introduction to Personal Computer Hardware and Software</td> <td>2</td> </tr> <tr> <td>AC/R105 C</td> <td>Electricity for Air Conditioning and Refrigeration I</td> <td>3</td> </tr> <tr> <td>AC/R137 C</td> <td>Blueprints and Dimension Analysis</td> <td>2</td> </tr> <tr> <td>AC/R276 C</td> <td>Automation Hardware</td> <td>2</td> </tr> <tr> <td>AC/R277 C</td> <td>Control Logic Programming</td> <td>3</td> </tr> <tr> <td>AC/R215 C</td> <td>Codes and Commissioning</td> <td>3</td> </tr> <tr> <td>AC/R106 C</td> <td>Electricity for Air Conditioning and Refrigeration II</td> <td>3</td> </tr> <tr> <td>AC/R275 C</td> <td>System Networking</td> <td>3</td> </tr> <tr> <td>AC/R274 C</td> <td>Instrumentation for Hydronic and Air Distribution</td> <td>2</td> </tr> <tr> <td>AC/R205 C</td> <td>Commercial Air Conditioning</td> <td>3</td> </tr> <tr> <td>AC/R278 C</td> <td>Building Performance/Energy Auditing</td> <td>3</td> </tr> <tr> <td>AC/R279 C</td> <td>Building Automation Control Systems</td> <td>2</td> </tr> <tr> <td>AC/R280 C</td> <td>Automation Capstone Project</td> <td>2</td> </tr> <tr> <td colspan="2">Total Units</td> <td>41</td> </tr> </tbody> </table>		Units	AC/R100 C	Principles of Thermodynamics and Heat Transfer	3	AC/R220 C	Introduction to Air Conditioning Controls	2	AC/R272 C	Fundamentals of Direct Current Electricity	3	AC/R273 C	Introduction to Personal Computer Hardware and Software	2	AC/R105 C	Electricity for Air Conditioning and Refrigeration I	3	AC/R137 C	Blueprints and Dimension Analysis	2	AC/R276 C	Automation Hardware	2	AC/R277 C	Control Logic Programming	3	AC/R215 C	Codes and Commissioning	3	AC/R106 C	Electricity for Air Conditioning and Refrigeration II	3	AC/R275 C	System Networking	3	AC/R274 C	Instrumentation for Hydronic and Air Distribution	2	AC/R205 C	Commercial Air Conditioning	3	AC/R278 C	Building Performance/Energy Auditing	3	AC/R279 C	Building Automation Control Systems	2	AC/R280 C	Automation Capstone Project	2	Total Units		41	2021 Fall	This is an expansion of an existing certificate entitled "HVAC Automated Environmental Controls". This will expand to an Associates Degree in automated building controls.
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Meeting adjourned: 5:05 p.m.