



CYPRESS COLLEGE CURRICULUM COMMITTEE

Tuesday, October 20, 2020

<https://cccconfer.zoom.us/j/97745846674>

Passcode: ccmatters

3:00 p.m.

Minutes (Approved 10/27/2020)

Voting Members:

- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> Rassoul Alizadeh (Business) | <input checked="" type="checkbox"/> Juan Garcia (Counseling) | <input checked="" type="checkbox"/> Allison Gotoh (Science, Engineer, Math) |
| <input checked="" type="checkbox"/> Silvie Grote (Kinesiology) | <input checked="" type="checkbox"/> Danny Lind (Social Science) | <input checked="" type="checkbox"/> Marcus McMillan (Fine Arts) |
| <input checked="" type="checkbox"/> Joseph Melodia (Language Arts) | <input checked="" type="checkbox"/> Joyce Peacock (Library) | <input checked="" type="checkbox"/> Larry Ramos (Career Technical Education) |
| <input checked="" type="checkbox"/> Jacky Rangel (Articulation Officer) | <input checked="" type="checkbox"/> Patti Spitler (Health Science) | |

Non-Voting Members:

- | | | |
|--|---|--|
| <input checked="" type="checkbox"/> Josh Boynton (A.S. Representative) | <input checked="" type="checkbox"/> Terry Carpenter (CNET Specialist) | <input type="checkbox"/> Lee Douglas (VPI) |
| <input checked="" type="checkbox"/> Silvie Grote (Curriculum Chair) | <input checked="" type="checkbox"/> Marbelly Jairam (Curriculum Specialist) | <input checked="" type="checkbox"/> Kathleen Reiland (LAOCRC Dean) |
| <input type="checkbox"/> Patrick Tuufuli (Admissions & Records) | | |

GUEST: Teresa Johnston, Randy Martinez

Establish Quorum and Acknowledge Alternates: None.

Adoption of the Agenda: MSP with revisions. Adding additional item, 2nd read Ad hoc committee after item 9.

Approval of October 13, 2020 minutes: MSP with a minor grammatical edit.

Public Commentary: None

Curriculum Specialist Report: No Report

Articulation Officer Report:

AO shared with committee that UC appeal process approved two courses that she submitted. Faculty, catalog coordinator, and curriculum specialist were informed.

Credit for Prior Learning Report:

Juan shared with committee a draft of the proposed BP and AP revisions. He asked committee for feedback and would like to have it by the next DCCC meeting (November 13, 2020). Curriculum chair will post on Canvas.

CPL Catalog language

Juan shared with committee that a draft has been created and curriculum chair will post on Canvas.

Division Reports: All division reps

Fine Arts: Rep had raised a point about process when building programs consisting of multiple disciplines.

Business: Rep thanked curriculum chair, curriculum and CurricUNET specialists and Dean Reiland for their support on the CIS curriculum.

Career Technical Education: Rep thanked curriculum specialist for the report of courses and programs still pending for Fall

2021.

Science/Engineering/Mathematics: No report.

Social Science: Rep asked CTE rep if HRC 265 C is on the ballot for the meeting and rep said not this meeting.

Health Science: No report.

Counseling: No report.

Language Arts: No report.

Kinesiology: No report.

Library: No report.

2nd read Ad Hoc committee

Curriculum chair shared with committee the 2nd read of the Senate resolution in support of items related to curriculum in the CC BLM Task Force document. Committee passed the resolution. Resolution will be presented at the Senate meeting.

Chair Report

DCCC meeting-Chair attended meeting and shared with committee that a discussion took place about GE course sheets created by AO and their inclusion in the catalog. AO will send these documents to catalog coordinator this week.

AdHoc BLM Task Force committee- Chair shared some of the updates from the recommended report as it relates to curriculum.

Ethnic Studies Graduation Requirement-Chair shared new information about the criteria. AO advised the committee that CSUCO has stated that the GE guiding notes will be revised to include Ethnic Studies and a revision of the guiding notes will be sent out next month (November). Once made available, she will share with the committee. A discussion took place about putting together a proposal to add more detail to FSA in the Ethnic Studies discipline. If ethnic studies faculty put together a proposal, Chair can present this at the Fall Plenary in November.

Courses Review-Chair shared with committee a list of courses that are out of compliance. She will post list on Canvas and it will also be send to VPI, Deans, and curriculum reps.

Curriculum review – working hour

Committee worked on curriculum approvals.

Info Item:

MORT 281 C-Reversal of deactivation status- no longer being deactivated effective Fall 2021, previously board approved 7/28/20. **Action: MSP**

NEW COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ATC 296 C Flight Simulator Private Pilot Advanced Units: 2 Lecture: 1.5 Laboratory: 1.5 Action: MSP	*New Course *Distance Education: Fully and Hybrid *Prerequisite: None *Advisory: Completion of or concurrent in ATC 132 C *CSU Transfer	25	• Class time focuses on individualized instruction, student presentation time, and/or group learning. • Requires three or more writing assignments using advanced analytical and critical thinking skills. • Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2021 Fall	Students require more time to become completely proficient therefore this class adds additional instruction and simulation time to enable students to achieve complete proficiency as Private Pilots.
ATC 297 C Flight Simulator Instrument Pilot Advanced Units: 2 Lecture: 1.5 Laboratory: 1.5	*New Course *Distance Education: Fully and Hybrid *Grading Option: Pass/No Pass/Letter Grade Option *Prerequisite: None	25	• Class time focuses on individualized instruction, student presentation time, and/or group learning. • Requires three or more writing assignments using advanced analytical and critical thinking skills. • Writing	2021 Fall	Students require more time to become completely proficient therefore this class adds additional instruction and simulation time to enable students to achieve complete

Action: MSP	*Advisory: Advisory: Completion of or concurrent in ATC 132 C *CSU Transfer		assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.		proficiency as Instrument rated Pilots.
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REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ATC 161 C UAS Drone Basic Simulator Units: 2 Lecture: 1.5 Laboratory: 1.5 Action: MSP	*Outline Update *Units from 1 to 2 *Title from UAV/UAS Basic Simulator *Advisory revalidated *Student contact hours from 36 to 54 *Outside of class hours from 36 to 54 *Total student learning hours from 72 to 108 *Lecture hours from 1 to 1.5 *Lab hours from 1 to 1.5 *Catalog Schedule Description Update	25	This is a flight lab conducted in the flight simulators with individualized instruction. Consistent with the class size document for 25: "Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds."	2021 Fall	Outline, units, title, advisory revalidated, student contact hours, outside of class hours, total student learning hours, lecture hours, lab hours and catalog description updated to better reflect course content. Correcting lab contact hours and associated Units and WSCH information.
ATC 162 C UAS Drone Basic Flight Units: 2 Lecture: 1.5 Laboratory: 1.5 Action: MSP	*Outline Update *Title from UAV/UAS Basic Flight *Advisory revalidated *Student contact hours from 72 to 54 *Outside of class hours from 36 to 54 *Lecture hours from 1 to 1.5 *Lab hours from 3 to 1.5 *Catalog/Schedule Description Update *Student Learning Outcomes *Textbook Update	25	This is a flight lab conducted with UASs and flight simulators which require individualized instruction. Consistent with the class size document for 25: "Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds."	2021 Fall	Outline, title, advisory revalidated, student contact hours, outside of class hours, lecture hours, lab hours, catalog description, SLOs, and textbook updated to better reflect course content. Update course to meet industry standards and to coordinate with the other UAS Drone courses.
ATC 196 C Flight Simulator Private Pilot Units: 2 Lecture: 1.5 Laboratory: 1.5 Action: MSP	*Outline Update *Units from 1 to 2 *Add Distance Education: Fully *Advisory revalidated *Student contact hours from 36 to 54 *Outside of class hours from 18 to 54 *Total student learning hours from 54 to 108 *Lecture hours from 0 to 1.5 *Catalog Description Update	25	No change. This is a flight lab conducted in the flight simulators with individualized instruction. Consistent with the class size document for 25: "Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds."	2021 Fall	Outline, units, distance education, advisory revalidated, student contact hours, outside of class hours, total student learning hours, lecture hours and catalog description updated to better reflect course content. Correcting lab contact hours and associated Units and WSCH information.
ATC 197 C Flight Simulator	*Outline Update *Units from 1 to 2	25	No change. This is a flight lab conducted in the flight simulators	2021 Fall	Outline, units, distance education, advisory revalidated,

Instrument Units: 2 Lecture: 1.5 Laboratory: 1.5 Action: MSP	*Add Distance Education: Fully *Advisory revalidated *Student contact hours from 36 to 54 *Outside of class hours from 18 to 54 *Total student learning hours from 54 to 108 *Lecture hours from .50 to 1.5 *Catalog Description Update		with individualized instruction. Consistent with the class size document for 25: "Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds."		student contact hours, outside of class hours, total student learning hours, lecture hours and catalog description updated to better reflect course content. Correcting lab contact hours and associated Units and WSCH information.
ATC 198 C Flight Simulator Commercial Units: 2 Lecture: 1.5 Laboratory: 1.5 Action: MSP	*Outline Update *Units from 1 to 2 *Add Distance Education: Fully *Advisory revalidated *Student contact hours from 36 to 54 *Outside of class hours from 18 to 54 *Total student learning hours from 54 to 108 *Lecture hours from .50 to 1.5 *Catalog/Schedule Description Update *Textbook Update	25	No change. This is a flight lab conducted in the flight simulators with individualized instruction. Consistent with the class size document for 25: "Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds."	2021 Fall	Outline, units, distance education, advisory revalidated, student contact hours, outside of class hours, total student learning hours, lecture hours, catalog/schedule description update and textbook updated to better reflect course content. Correcting lab contact hours and associated Units and WSCH information.
ATC 261 C UAS Drone Advanced Simulator Units: 2 Lecture: 1.5 Laboratory: 1.5 Action: MSP	*Outline Update *Units from 1 to 2 *Title from UAV/UAS Advanced Simulator *Advisory revalidated *Student contact hours from 36 to 54 *Outside of class hours from 36 to 54 *Total student learning hours from 72 to 108 *Lecture hours from 1 to 1.5 *Lab hours from 1 to .15 *Catalog/Schedule Description *Student Learning Outcome *Textbook Update	25	This is a flight lab conducted in the flight simulators with individualized instruction. Consistent with the class size document for 25: "Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds."	2021 Fall	Outline, units, title, advisory revalidated, student contact hours, outside of class hours, total student learning hours, lecture hours, lab hours, catalog/schedule description, SLOs and textbook updated to better reflect course content. Program review update and aligning Program Title, lab times and units to meet industry standards.
ATC 262 C UAS Drone Advanced Flight Units: 2 Lecture: 1.5 Laboratory: 1.5 Action: MSP	*Outline Update *Title from UAV/UAS Advanced Flight *Advisory revalidated *Student contact hours from 72 to 54 *Outside of class hours from 36 to 54 *Lecture hours from 1 to 1.5 *Lab hours from 3 to 1.5	25	This is a flight lab conducted with UAVs/Drones and flight simulators which require individualized instruction. Consistent with the class size document for 25: "Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds."	2021 Fall	Outline, title, advisory revalidated, student contact hours, outside of class hours, lecture hours, lab hours, catalog/schedule description update, SLOs and textbook updated to better reflect course content. Program review update and aligning Program Title, lab times

	*Catalog/Schedule Description Update *Student Learning Outcomes *Textbook Update				and units to meet industry standards.
CHIN 100 C Beginning Spoken Chinese Units: 3 Lecture: 3 Laboratory: 0 Action: MSP	*Outline Update *Textbook Update	35	This meets the criteria set forth in the Cypress/Fullerton class size document: 1. "While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations." 2. "Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure."	2021 Fall	Outline and textbook updated to better reflect course content.

Meeting Adjourned: 4:54 p.m.