



## CYPRESS COLLEGE CURRICULUM COMMITTEE

Tuesday, September 22, 2020

<https://cccconfer.zoom.us/j/97745846674>

Passcode: ccmatters

3:00 p.m.

### Minutes (Approved 9/29/20)

#### Voting Members:

- |   |   |   |
|---|---|---|
| <input checked="" type="checkbox"/> Rassoul Alizadeh (Business)         | <input checked="" type="checkbox"/> Allison Gotoh (Science, Engineer, Math) | <input checked="" type="checkbox"/> Silvie Grote (Kinesiology)    |
| <input checked="" type="checkbox"/> Juan Garcia (Counseling)            | <input checked="" type="checkbox"/> Danny Lind (Social Science)             | <input checked="" type="checkbox"/> Marcus McMillan (Fine Arts)   |
| <input checked="" type="checkbox"/> Joseph Melodia (Language Arts)      | <input checked="" type="checkbox"/> Joyce Peacock (Library)                 | <input type="checkbox"/> Larry Ramos (Career Technical Education) |
| <input checked="" type="checkbox"/> Jacky Rangel (Articulation Officer) | <input checked="" type="checkbox"/> Patti Spitler (Health Science)          |   |

#### Non-Voting Members:

- |   |   |   |
|---|---|---|
| <input checked="" type="checkbox"/> Terry Carpenter (CNET Specialist) | <input checked="" type="checkbox"/> Silvie Grote (Curriculum Chair) | <input checked="" type="checkbox"/> Marbelly Jairam (Curriculum Specialist) |
| <input checked="" type="checkbox"/> Kathleen Reiland (LAOCRC Dean)    | <input type="checkbox"/> Patrick Tuufuli (Admissions & Records)     | <input checked="" type="checkbox"/> Josh Boynton (A.S. Representative)      |

**Call to Order:** by Silvie Grote at 3:03 p.m.

**Establish Quorum and Acknowledge Alternates:** None

**Adoption of the Agenda:** MSP with revisions. Move item 11 after Chair Report.

**Approval of September 15, 2020 minutes:** MSP

**Public Commentary** (3 minutes per speaker): None

**Curriculum Specialist Report:** Curriculum Specialist shared with committee that the State will begin doing periodic reviews of our courses, certificates, and programs in October 2020. If any issues arise, curriculum specialist will connect with faculty and curriculum rep.

**Articulation Officer Report:** Articulation officer received information from the CSUs in regards to the Ethnic Studies graduation requirement which will be under, Category F. Beginning Fall 2021, incoming transfer students will be required to meet the new graduation requirement. AO will attend a meeting next week with the CSU Chancellor to discuss the newly added graduation requirement.

**Credit for Prior Learning Report:** Juan Garcia met with Terrence Nelson, a knowledgeable colleague on CPL, to discuss the new board policy. A subcommittee will be created once the 23-point structure is completed. AO shared with committee that an executive order from the CSU Chancellor office will be sent out by the end of this year in regards to process and timeline for 20-21 year.

#### Division Reports:

Business: Rep had questions about the difference between 12- and 15-unit requirement for certificates. A discussion also took place about CTE coded programs.

Career Technical Education: Rep not present

Kinesiology: No report

Fine Arts: Rep thanked the curriculum chair for her patience on last week DE discussion.

Language Arts: Rep asked committee chair about updating curriculum with ESL 110 C and ENGL 101 C for all courses

that currently have advisories, prerequisites, or corequisites of ENGL 100. Chair stated that this work will be done on the back end and will share a timeline by next meeting.

Library: No report

SEM: Rep had questions about the scheduling of courses for the Spring 21. A discussion took place about scheduling of courses and distance education.

Counseling: No report

Social Science: No report

Health Science: No report

### **Chair Report:**

Curriculum Canvas shell- Chair reminded representatives of most recent additions to the online shell such as Level 2 course proposals and C-ID newsletter.

College Scheduler Demo-Chair received comments from reps in regards to the new product. A discussion took place about the software; several comments were shared including a need for a Sandbox to test the product before reaching a decision. Chair will share all concerns on her Senate report.

DCCC meeting-Chair attended meeting along with our sister schools to discuss curriculum management system. A recommendation was made to reexamine the vendors. Kathleen Reiland will reach out to the State Chancellor's Office and find out when a decision can be expected for the state's selection of a vendor to replace COCI 2.0.

Chair shared and congratulated our AO for being selected to represent AOs on the CVC-OEI statewide committee.

Emergency Distance Education Addendum-E-DE: Chair announced that we will be facilitating the same process as we did in the fall 2020 for Spring 2021 courses that are not fully online but under local emergency.

Spring 21 DE addendums: submission deadline is now closed and we have received 72 proposals.

Chair reached out to the BLM Oversight Taskforce chair to seek guidance on anti-racism language on the syllabi.

LBCC Cultural Curriculum Audit project -Chair announced that she did not receive response from curriculum committee members regarding naming of the project for Cypress College. She will meet with Title V and Guided Pathways and CC BLM Task Force curriculum subcommittee chair to discuss potential of implementing similar project at Cypress College.

### **Curriculum training:**

Chair reviewed several screens in CNET and related information was discussed

### **Planning for fall committee meetings:**

This item was not discussed but Chair asked committee to pen ideas about how they would structure future fall meetings, and process of curriculum review in CurricUNET (CNET).

Info items:

DANC 100 C-change of effective term from Fall 2021 to Spring 2021 -previously board approved 6/9/2020.

**Action: MSP**

**Meeting adjourned: 4:57 p.m.**