



CYPRESS COLLEGE CURRICULUM COMMITTEE

Tuesday, September 8, 2020

<https://cccconfer.zoom.us/j/97745846674>

3:00 p.m.

Minutes

(Approved 9/15/2020)

Voting Members:

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Rassoul Alizadeh (Business) | <input checked="" type="checkbox"/> Allison Gotoh (Science, Engineer, Math) | <input checked="" type="checkbox"/> Silvie Grote (Kinesiology) |
| <input checked="" type="checkbox"/> Juan Garcia (Counseling) | <input checked="" type="checkbox"/> Danny Lind (Social Science) | <input checked="" type="checkbox"/> Marcus McMillan (Fine Arts) |
| <input checked="" type="checkbox"/> Joseph Melodia (Language Arts) | <input checked="" type="checkbox"/> Joyce Peacock (Library) | <input type="checkbox"/> Larry Ramos (Career Technical Education) |
| <input checked="" type="checkbox"/> Jacky Rangel (Articulation Officer) | <input checked="" type="checkbox"/> Patti Spitler (Health Science) | |

Non-Voting Members:

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Terry Carpenter (CNET Specialist) | <input checked="" type="checkbox"/> Silvie Grote (Curriculum Chair) | <input checked="" type="checkbox"/> Marbelly Jairam (Curriculum Specialist) |
| <input checked="" type="checkbox"/> Kathleen Reiland (LAOCRC Dean) | <input type="checkbox"/> Patrick Tuufuli (Admissions & Records) | <input checked="" type="checkbox"/> Josh Boynton (A.S. Representative) |

GUEST:

Adam Eckenrode

Call to Order: by Silvie Grote at 3:05 p.m.

Establish Quorum and Acknowledge Alternates-None

Adoption of the Agenda: SEM curriculum rep moved to amend the agenda: Approval of Math courses after item 4. **MSP**

Approval of September 1, 2020 minutes: MSP with revision, removal of planning for fall committee meetings **MSP 8-0-1**

Public Commentary: None

Curriculum Specialist Report: No Report

Articulation Officer Report: Articulation Officer shared with committee that program mapper was updated with Fall 2020 curriculum. Any questions or corrections on program mapper needs to be sent to her.

Division Reports: All division reps

Health Science: No report

Career Technical Education: Rep not present

Kinesiology: Rep shared with committee that faculty is aware of housing the Sports Management certificate.

SEM: No report

Counseling: Articulation Officer will review Multicultural Marketing and Leadership certificate. A possibility for these certificates to be housed in the Counseling department.

Social Science: Rep shared with committee that political science department prelaunch their courses.

Fine Arts: Not report

Business: Rep and Fine Arts department will collaborate with the following certificates, Multimedia Advertising and Commercial Management.

Language Arts: No report

Library: Rep shared with committee that Annette Young is the new librarian liaison for Business, CIS, Counseling, and Language Arts.

Chair Report

Financial Aid- Chair extended an invitation to the Financial Aid department to attend our curriculum meeting and share how financial aid is related to curriculum. This will take place in October.

Canvas shell-Chair encouraged committee members to visit canvas shell since many documents have been updated. Once the VPI's email becomes available, Curriculum Committee roster will be updated and posted on Canvas as well.

Chair is presenting CPL Coordinator Job Duties proposal as an agenda item at the Senate this week.

LBCC Curriculum Cultural Audit project

Chair shared with committee that an opportunity for faculty to review courses and focus on cultural relevance, which will be available during winter break. Deans are aware and Chair will share with Senate. Curriculum Institute Powerpoint presentation and Handbook developed by LBCC will be available on our canvas shell for reference. A discussion took place about how the project should be called at Cypress College and this discussion will continue next meeting.

DE fast-track proposals for Spring 21-process

A discussion took place about the information that went out last week by individual Division Deans to address mode of instruction of Spring 21 courses. The following divisions did not receive communication from their Deans, SEM, Counseling, and Business. Kathleen will follow up. Email draft was discussed to announce DE fast-track process for Spring 21. This communication was scheduled to go out immediately after the Curriculum Committee meeting.

Planning for fall committee meetings: Item was moved to next meeting 9/15/2020.

Curriculum training: Item was moved to next meeting 9/15/2020.

Info Items:

Social Justice Studies: Asian American Studies Associate in Arts Degree for Transfer-revised title from Social Justice Studies: Asian Pacific American Studies, effective Fall 2020-previously board approved 3/10/2020. **Action: MSP**

DEACTIVATE COURSES		
COURSE ID	EFF DATE	JUSTIFICATION
HI 204 C	2021 Fall	No longer used in the industry. Action: MSP
HI 220 C	2021 Fall	No longer used in the industry. Action: MSP
HS 098HC	2021 Fall	Not used since 2010. Action: MSP
HS 098IC	2021 Spring	Not used since 2010. Action: MSP
HS 098JC	2021 Fall	Not used since 2010. Action: MSP
HS 098KC	2021 Fall	Not used since 2010 Action: MSP

NEW COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
MUSA 116 C Pop-Commercial Piano Style and Technique I Units: 1 Lecture: 1 Laboratory: 1 Action: MSP	*New course *Prerequisite: None *Advisory: MUSA 131 C *CSU Transfer	25	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2021 Spring	This course is part of the commercial music program of study

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION

DA 058 C Clinical Externship I Units: 1.5 Lecture: .5 Laboratory: 4 Action: MSP	*Outline Update *Units from 2 to 1.5 *Prerequisite revalidated *Catalog/Schedule Description Update *Student Learning Outcomes Update *Textbook Update	24	Safety, Health, State/Accrediting Regulations, and Vocational Advisory Committees supersede the following descriptions: Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports)	2021 Spring	Outline, units, prerequisite revalidated, catalog/schedule description, SLOs and textbooks updated to better reflect course content.
DA 059 C Clinical Externship II Units: 3.5 Lecture: 1 Laboratory: 8. Action: MSP	*Outline Update *Prerequisite revalidated *Catalog/Schedule Description Update *Student Learning Outcomes Update *Textbook Update	24	Safety, Health, State/Accrediting Regulations, and Vocational Advisory Committees supersede the following descriptions: Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports)	2021 Spring	Outline, prerequisite revalidated, catalog/schedule description, SLOs and textbook updated to better reflect course content.
DA 065 C Radiology/Dental Assisting Units: 3 Lecture: 2 Laboratory: 3 Action: MSP	*Outline Update *Prerequisite revalidated *Catalog Description Update *Student Learning Outcomes Update *Textbook Update	24	Statement: Safety, Health, State/Accrediting Regulations, and Vocational Advisory Committees supersede noted statements in Class Size Document. Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports)	2021 Fall	Outline, prerequisite revalidated, catalog description, SLOs and textbook updated to better reflect course content.
DA 067 C Dental Specialties Units: 3 Lecture: 2 Laboratory: 3 Action: MSP	*Outline Update *Prerequisite revalidated *Corequisite added: DA 068 C *Catalog Description Update *Student Learning Outcome Update *Textbook Update	24	Statement: Safety, Health, State/Accrediting Regulations, and Vocational Advisory Committees supersede noted statements in Class Size Document. Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports)	2021 Fall	Outline, prerequisite revalidated, corequisite added, catalog description, SLOs and textbook updated to better reflect course content. Update in Language Faculty student ratio 1/6 Pit and Fissure Sealants laboratory, pre clinical and clinical.
DA 068 C Chairside Assisting II Units: 3 Lecture: 2 Laboratory: 3 Action: MSP	*Outline Update *Prerequisite revalidated *Catalog Description Update *Student Learning Outcome Update	24	Statement: Safety, Health, State/Accrediting Regulations, and Vocational Advisory Committees supersede noted statements in Class Size Document. Labs in which the instructor provides extensive	2021 Spring	Outline, prerequisite revalidated, catalog description, SLOs and textbook updated to better reflect course content.

	*Textbook Update		individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports) Change in standards instructor student ratio during laboratory 1 to 12. The ratio During Coronal Polishing laboratory, pre-clinical and clinical is 1/6. Accreditation standards changed the instructor student ration during laboratory, pre-clinical and clinical.		Instructor Ratio for Laboratory and clinical during coronal polish portion of the course 1 to 6.
DA 069 C Clinical Externship III Units: 2.5 Lecture: 0 Laboratory: 8 Action: MSP	*Outline Update *Prerequisite revalidated *Outside class hours from 0 to 36 *Catalog Description Update *Student Learning Outcome Update *Textbook Update	24	Safety, Health, State/Accrediting Regulations, and Vocational Advisory Committees supersede the following descriptions: Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports)	2021 Spring	Outline, prerequisite revalidated, outside class hours, catalog description, SLOs and textbook updated to better reflect course content. Gov body name change/update language
MATH 142 C Trigonometry Units: 4 Lecture: 4 Laboratory: 0 Action: MSP	*Outline Update *Prerequisite revalidated *Prerequisite added: MATH 141 PC *Catalog Description Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams.	2021 Fall	Outline, prerequisite revalidated, prerequisite added, and catalog description updated to better reflect course content.
MATH 150AC Calculus I Units: 4 Lecture: 4 Laboratory: 0 Action: MSP	*Outline Update *Prerequisite revalidated *Prerequisite added: MATH 141 PC *Catalog Description Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation is primarily through objective exams.	2021 Fall	Outline, prerequisite revalidated, prerequisite added, and catalog description updated to better reflect course content.
NURS 091 C Strategies-Success in Nursing Units: .5 Lecture: .5 Laboratory: 0 Action: MSP	*Outline Update *Catalog/Schedule Description Update *Student Learning Outcomes Update *Textbook Update	30	Class time focuses on individualized instruction, student presentation time, and/ or group learning	2021 Fall	Outline, catalog/schedule description, SLOs and textbook updated to better reflect course content.
NURS 190 C Introduction to Nursing Concepts Units: 2 Lecture: 2 Laboratory: 0 Action: MSP	*Outline Update *Schedule type added: Lab (4) *Textbook Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning and simulation. Evaluation through objective exams and writing assignments. Writing assignments are assessed for critical thinking, conceptual understanding, structure and style.	2021 Fall	Outline, schedule type added and textbook updated to better reflect course content.

NEW DEGREES/CERTIFICATES

DEGREE		EFF DATE	JUSTIFICATION																		
Dental Hygiene Action: MSP Note: not moving to DCCC until CTE paperwork completed.	Administration of Local Anesthesia, Nitrous Oxide-Oxygen Analgesia and Periodontal Soft Tissue Curettage Certificate This program offers a curriculum that provides the student with the appropriate academic instruction to achieve eligibility for the National Board of Dental Hygiene Examiners written examination, and the Western Regional Examining Board Examination (WREB) for licensure as a Registered Dental Hygienist, qualifying the candidate as stipulated in the California Dental Practice Act. A Certificate of Completion shall be issued "Certification in Administration of Local Anesthesia, Nitrous Oxide-Oxygen Analgesia and Periodontal Soft Tissue Curettage (SLN) after a student has achieved clinical competency of the three procedures. The Dental Hygiene Board of California set forth the requirements and the California Code of Regulations. 16 CCR 1107. Semester 3 <table border="1" data-bbox="271 657 967 758"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>DH220 C</td> <td>Clinical Dental Hygiene</td> <td>6.5</td> </tr> <tr> <td>DH255 C</td> <td>Dental Anesthesiology</td> <td>3</td> </tr> </tbody> </table> Semester 4 <table border="1" data-bbox="271 789 967 858"> <tbody> <tr> <td>DH221 C</td> <td>Clinical Dental Hygiene</td> <td>6.5</td> </tr> <tr> <td>Total Units</td> <td></td> <td>16</td> </tr> </tbody> </table>			Units	DH220 C	Clinical Dental Hygiene	6.5	DH255 C	Dental Anesthesiology	3	DH221 C	Clinical Dental Hygiene	6.5	Total Units		16	2021 Fall	A Certificate of Completion shall be issued "Certification in Administration of Local Anesthesia, Nitrous Oxide-Oxygen Analgesia and Periodontal Soft Tissue Curettage (SLN) after a student has achieved clinical competency of the three procedures. The Dental Hygiene Board of California set forth the requirements and the California Code of Regulations. 16 CCR 1107. To earn this certificate, complete the required courses with a minimum of 75%. All course work must be completed at Cypress College.			
		Units																			
DH220 C	Clinical Dental Hygiene	6.5																			
DH255 C	Dental Anesthesiology	3																			
DH221 C	Clinical Dental Hygiene	6.5																			
Total Units		16																			
Dental Hygiene Action: MSP Note: not moving to DCCC until CTE paperwork completed.	Dental Hygiene Pit and Fissure Sealant Certificate This program offers a curriculum that provides the student with the appropriate academic instruction to achieve eligibility for the National Board of Dental Hygiene Examiners written examination, and the Western Regional Examining Board Examination (WREB) for licensure as a Registered Dental Hygienist, qualifying the candidate as stipulated in the California Dental Practice Act. A Certificate of Completion of Pit and Fissure Sealant shall be issued after a student has achieved all procedures to clinical competency and successful passed the courses. The Dental Board of California set forth the requirements and the California Code of Regulations of 16 CCR 107.3. Semester 1 <table border="1" data-bbox="271 1171 967 1241"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>DH109 C</td> <td>Pre-Clinical Dental Hygiene</td> <td>5</td> </tr> </tbody> </table> Semester 2 <table border="1" data-bbox="271 1272 967 1409"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>DH110 C</td> <td>Clinical Dental Hygiene</td> <td>6</td> </tr> <tr> <td>DH116 C</td> <td>Dental Materials - Hygienists</td> <td>2.5</td> </tr> <tr> <td>Total Units</td> <td></td> <td>13.5</td> </tr> </tbody> </table>			Units	DH109 C	Pre-Clinical Dental Hygiene	5			Units	DH110 C	Clinical Dental Hygiene	6	DH116 C	Dental Materials - Hygienists	2.5	Total Units		13.5	2021 Fall	A Certificate of Completion of Pit and Fissure Sealant shall be issued after a student has achieved both procedures to clinical competency and successful passed the courses. The Dental Board of California set forth the requirements and the California Code of Regulations of 16 CCR 1070.3. To earn this certificate, complete the required courses with a minimum of 75%. All course work must be completed at Cypress College.
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Dental Hygiene Action: MSP Note: not moving to DCCC until CTE paperwork completed.	Radiation Safety Certificate This program offers a curriculum that provides the student with the appropriate academic instruction to achieve eligibility for the National Board of Dental Hygiene Examiners written examination, and the Western Regional Examining Board Examination (WREB) for licensure as a Registered Dental Hygienist, qualifying the candidate as stipulated in the California Dental Practice Act. A Certificate of Completion of Radiation Safety shall be issued after a student has achieved both procedures to clinical competency and successful passed the courses. The Dental Board of California set forth the requirements and the California Code of Regulations of 16 CCR 1014.1. Semester 1 <table border="1" data-bbox="271 1717 967 1787"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>DH106 C</td> <td>Radiology Technician - Hygienists</td> <td>3</td> </tr> </tbody> </table> Semester 2 <table border="1" data-bbox="271 1818 967 1921"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>DH110 C</td> <td>Clinical Dental Hygiene</td> <td>6</td> </tr> <tr> <td>Total Units</td> <td></td> <td>9</td> </tr> </tbody> </table>			Units	DH106 C	Radiology Technician - Hygienists	3			Units	DH110 C	Clinical Dental Hygiene	6	Total Units		9	2021 Fall	A Certificate of Completion of Radiation Safety shall be issued after a student has achieved both procedures to clinical competency and successful passed the courses. The Dental Board of California set forth the requirements and the California Code of Regulations of 16 CCR 1014.1. To earn this certificate, complete the required courses with a minimum of 75%. All course work must be completed at Cypress College.			
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DH106 C	Radiology Technician - Hygienists	3																			
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DH110 C	Clinical Dental Hygiene	6																			
Total Units		9																			

Dental Hygiene Action: MSP Note: not moving to DCCC until CTE paperwork completed.	Ultrasonic Scaling and Coronal Polishing Certificate Completion of Semester 1 and Semester 2 Courses in the Dental Hygiene Program		2021 Fall	A Certificate of Completion of “Ultrasonic Scaling and Coronal Polishing” shall be issued after a student has achieved both procedures to clinical competency and successful passed the courses. The Dental Board of California set forth the requirements and the California Code of Regulations of 16 CCR 1070.4 and 16 CCR 1070.5. To earn this certificate, complete the required courses with a minimum of 75%. All course work must be completed at Cypress College.						
	This program offers a curriculum that provides the student with the appropriate academic instruction to achieve eligibility for the National Board of Dental Hygiene Examiners written examination, and the Western Regional Examining Board Examination (WREB) for licensure as a Registered Dental Hygienist, qualifying the candidate as stipulated in the California Dental Practice Act. A Certificate of Completion of “Ultrasonic Scaling and Coronal Polishing” shall be issued after a student has achieved both procedures to clinical competency and successful passed the courses. The Dental Board of California set forth the requirements and the California Code of Regulations of 16 CCR 107.4 and 16 CCR 107.5.									
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MODIFY DEGREES/CERTIFICATES																												
DEGREE		EFF DATE	JUSTIFICATION																									
Dental Assistant Action: MSP	DENTAL ASSISTING ASSOCIATE IN SCIENCE DEGREE		2021 Fall	Course revision: DA 058 C from 2 to 1.5 Total units from 32 to 31.5																								
	This program is designed to enable a student to receive a Dental Assisting Associate in Science Degree. To earn an Associate Degree students must complete all graduation requirements to include: (1) all major course requirements with a grade of C or better; (2) Cypress College Native General Education requirements; California State University General Education Breadth requirements (CSU GE Breadth) or IGETC General Education requirements; (3) the cultural diversity and reading requirements; (4) any elective courses to complete a minimum of 60 units; and, (5) have a minimum GPA of 2.0. At least 50% of all major course work must be completed at Cypress College. This degree requires a total of 31.5 units.																											
	FALL SEMESTER: (16 units)																											
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<p>Dental Assistant Action: MSP</p>	<p>DENTAL ASSISTING CERTIFICATE This program is designed to enable a student to receive a certificate Dental Assisting. To earn a certificate, students must complete the required course as listed with a grade of C or better. At least 50% of all course work must be completed at Cypress College. This certificate requires a total of 31.5 units. FALL SEMESTER (16 units)</p> <table border="1" data-bbox="321 369 1019 604"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>DA016 C</td> <td>Dental Materials</td> <td>3</td> </tr> <tr> <td>DA061 C</td> <td>Oral Anatomy/Dental Assisting</td> <td>3</td> </tr> <tr> <td>DA062 C</td> <td>Preventive Dental Health-Basics</td> <td>3</td> </tr> <tr> <td>DA063 C</td> <td>Chairside Assisting I</td> <td>3</td> </tr> <tr> <td>DA065 C</td> <td>Radiology/Dental Assisting</td> <td>3</td> </tr> <tr> <td>DA066 C</td> <td>Radiology II/Dental Assisting</td> <td>1</td> </tr> </tbody> </table> <p>SPRING SEMESTER (15.5 units)</p> <table border="1" data-bbox="321 632 1019 867"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>DA058 C</td> <td>Clinical Externship I</td> <td>1.5</td> </tr> <tr> <td>DA059 C</td> <td>Clinical Externship II</td> <td>3.5</td> </tr> <tr> <td>DA067 C</td> <td>Dental Specialties</td> <td>3</td> </tr> <tr> <td>DA068 C</td> <td>Chairside Assisting II</td> <td>3</td> </tr> <tr> <td>DA069 C</td> <td>Clinical Externship III</td> <td>2.5</td> </tr> <tr> <td>DA070 C</td> <td>Dental Office Procedures</td> <td>2</td> </tr> </tbody> </table> <table border="1" data-bbox="321 873 1019 934"> <tr> <td>Total Units</td> <td></td> <td>31.5</td> </tr> </table>			Units	DA016 C	Dental Materials	3	DA061 C	Oral Anatomy/Dental Assisting	3	DA062 C	Preventive Dental Health-Basics	3	DA063 C	Chairside Assisting I	3	DA065 C	Radiology/Dental Assisting	3	DA066 C	Radiology II/Dental Assisting	1			Units	DA058 C	Clinical Externship I	1.5	DA059 C	Clinical Externship II	3.5	DA067 C	Dental Specialties	3	DA068 C	Chairside Assisting II	3	DA069 C	Clinical Externship III	2.5	DA070 C	Dental Office Procedures	2	Total Units		31.5	<p>2021 Fall</p>	<p>Course revision: DA 058 C from 2 to 1.5 Total units from 32 to 31.5</p>
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Meeting adjourned: 5:14 p.m.