

**CYPRESS COLLEGE
CURRICULUM COMMITTEE
Tuesday, May 14, 2019
3:00 p.m.**

**MINUTES
(Approved 9/3/2019)**

PRESENT: Silvie Grote (chair), Carmen Dominguez, Allison Gotoh,
Jolena Grande (sub for HS), Jane Jepson, Danny Lind, Marcus McMillan,
Joseph Melodia, Joyce Peacock, Jacky Rangel, Kathleen Reiland

ABSENT: Bret Clarke, Presten Jimenez, Patrick Tuufuli, Carlos Urquidi,
Jane Walker

GUESTS: Kelly Carter, David Soto

Recorder: Terry Carpenter

Call to Order: by Silvie Grote at 3:08 pm

Establish Quorum and Acknowledge Alternates – Jolena Grande for Health Science

Adoption of the Agenda:

ACTION: MSP

Approval of *May 7, 2019 minutes*: MSP 8-0-1

Public Commentary (3 minutes per speaker):

Danny commented about the Curricunet backlog at level 2 and he asked if the remaining curriculum will be processed in time and approved in fall. Silvie assured him there will be plenty of time in fall for all the remaining curriculum approvals.

Chair Report

Silvie reported information that was shared at the DCCC meeting last Friday. All our Curriculum was approved to move forward to Board.

If anyone has new faculty hires to add to Curricunet please let Terry know.

Silvie reviewed the C-ID Newsletter reminders and discipline updates. She will forward it to the Reps.

The Reading requirement was discussed and Joseph reported that Language Arts faculty are discussing and will have a meeting the beginning of fall and make a decision.

Selection of faculty to serve on Curriculum Specialist hiring committee

The job description was created and approved for the Curriculum Specialist position. Silvie asked if any faculty on the committee were interested in being on the hiring committee. She and Jacky are interested and no one else volunteered.

Motion to submit Silvie and Jacky's names to the Academic Senate President to serve on the hiring committee.

ACTION: MSP

FSA for Interdisciplinary Studies

Jane reviewed and defined Interdisciplinary Studies and Transdisciplinary Degree. She asked that the INDS FSA code be considered to add to the FSA list of options. Discussion included the possibility of multiple FSAs for the INDS 200 and INDS 201 new courses.

Motion to include INDS FSA code for curriculum purposes.

ACTION: MSP

Curricunet Workflow

Senate sent back the Curriculum Workflow with requested revisions to change the Administrator positions from required to optional and restructure the President and Vice President positions to be listed after the Curriculum Committee Approval, level 6. This would be effective for the fall 2021 cycle. It was suggested that the Dean should address class size issues in their comment section at level 2 and if the originator does not discuss these comments with their dean, it will not move forward to the Curriculum Committee.

GE Patterns discussion – The Counseling Dept. discussed the following and we will be taking a vote.

Currently, our campus policy for any student earning a Cypress native degree states that students must use the Cypress College AA/AS General Education pattern. Our AA/AS GE pattern is 25-28 units which includes completing local graduation requirements. These local graduation requirements include a course that meets cultural diversity and 1 unit of PE and the reading proficiency. For any of our students who transfer using our local degrees, they follow the CSU GE (39 units total) or IGETC (37-39 units) general education patterns and are also held to the local graduation requirements.

This often leads to counselors and evaluators comparing two different general education patterns (Cypress GE pattern + CSUGE/IGETC) side by side to ensure all GE areas are met. The Counseling Department would like to propose that language be added to our catalog (or updating program descriptions) that will allow a student to use any general education pattern for our local degrees while continuing to ensure that local graduation requirements are met (cultural diversity course, 1 unit of PE and reading proficiency. Please note that the reading proficiency requirement is automatically met once students complete the CSU GE and IGETC patterns). Allowing the use of any GE pattern for our native degrees, will remove the added step of counselors and evaluators having to check patterns side by side for completion, rather, we'd only be evaluating to make sure students have a course that meets cultural diversity and 1 unit of PE.

Jacky explained the GE Patterns to the curriculum committee and asked if there were any questions regarding the proposed language changes to the catalog.

Motion to add language to catalog/update program descriptions that would allow students to use any one of the general education patterns for a Cypress Native Degree, holding to local graduation requirements. It should be noted that while the 2019-20 catalog will reflect the updated language for native degrees, this action will be retroactive for any catalog year.

ACTION: MSP

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
HIST 112 C World Civilizations I Units: 3 Lecture: 3 Laboratory: 0 ACTION: MSP	* Outline Update * Advisory revalidated * Textbook Update * Student Learning Outcomes * Removing Distance Education	45	The primary mode of instruction is lecture and may include discussion and/or group learning	2020 Fall	Program Review Outline and textbooks updated to better reflect course content.
HIST 112HC Honors World Civilizations I Units: 3 Lecture: 3 Laboratory: 0 ACTION: MSP	* Advisory revalidated * Textbook Update * Student Learning Outcomes * Removing Distance Education	20	The Cypress College Honors Advisory Group recommends a maximum of 20 students for a seminar-style honor course to allow for in-depth class discussion and student presentations.	2020 Fall	Program Review Textbooks updated to better reflect course content.
HIST 113 C World Civilizations II Units: 3 Lecture: 3 Laboratory: 0 ACTION: MSP	* Outline Update * Advisory revalidated * Textbook Update * Student Learning Outcomes * Removing Distance Education	45	The primary mode of instruction is lecture and may include discussion and/or group learning	2020 Fall	Program Review Outline and textbooks updated to better reflect course content.
HIST 113HC Honors World Civilizations II Units: 3 Lecture: 3 Laboratory: 0 ACTION: MSP	* Outline Update * Advisory revalidated * Textbook Update * Student Learning Outcomes * Removing Distance Education	20	The Cypress College Honors Advisory Group recommends a maximum of 20 students for a seminar-style honor course to allow for in-depth class discussion and student presentations.	2020 Fall	Program Review Outline and textbooks updated to better reflect course content.

HIST 163 C History of Mexico Units: 3 Lecture: 3 Laboratory: 0 ACTION: MSP	* Outline Update * Schedule Description Update * Advisory revalidated * Textbook Update * Student Learning Outcomes	45	The primary mode of instruction is lecture and may include discussion and/or group learning	2020 Fall	Program Review Outline, schedule and textbooks updated to better reflect course content.
HIST 170 C History of the United States I Units: 3 Lecture: 3 Laboratory: 0 ACTION: MSP	* Outline Update * Advisory revalidated * Textbook Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning	2020 Fall	Program Review Outline and textbooks updated to better reflect course content.
HIST 170HC Honors History of the United States I Units: 3 Lecture: 3 Laboratory: 0 ACTION: MSP	* Outline Update * Advisory revalidated * Textbook Update	20	The Cypress College Honors Advisory Group recommends a maximum of 20 students for a seminar-style honor course to allow for in-depth class discussion and student presentations.	2020 Fall	Program Review Outline and textbooks updated to better reflect course content.
HIST 171 C History of the United States II Units: 3 Lecture: 3 Laboratory: 0 ACTION: MSP	* Outline Update * Advisory revalidated * Textbook Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning	2020 Fall	Program Review Outline and textbooks updated to better reflect course content.
HIST 171HC Honors History of the United States II Units: 3 Lecture: 3 Laboratory: 0 ACTION: MSP	* Advisory revalidated * Textbook Update	20	The Cypress College Honors Advisory Group recommends a maximum of 20 students for a seminar-style honor course to allow for in-depth class discussion and student presentations.	2020 Fall	Program Review Textbooks updated to better reflect course content.
HIST 190 C History of the Americas I Units: 3 Lecture: 3 Laboratory: 0 ACTION: MSP	* Outline Update * Catalog Description Update * Schedule Description Update * Advisory revalidated * Textbook Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning	2020 Fall	Program Review Outline, catalog, schedule and textbooks updated to better reflect course content.

HIST 191 C History of the Americas II Units: 3 Lecture: 3 Laboratory: 0 ACTION: MSP	* Outline Update * Catalog Description Update * Schedule Description Update * Advisory revalidated * Textbook Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning	2020 Fall	Program Review Outline, catalog, schedule and textbooks updated to better reflect course content.
HIST 270 C Women in United States History Units: 3 Lecture: 3 Laboratory: 0 ACTION: MSP	* Advisory revalidated * Textbook Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning	2020 Fall	Program Review Textbooks updated to better reflect course content.
HIST 275 C History of California Units: 3 Lecture: 3 Laboratory: 0 ACTION: MSP	* Outline Update * Advisory revalidated * Textbook Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning	2020 Fall	Program Review Outline and textbooks updated to better reflect course content.
HIST 295 C Research Methods- Oral History Units: 2 Lecture: 1 Laboratory: 3 ACTION: MSP	* Outline Update * Catalog Description Update * Schedule Description Update * Class size from 1 to 20 * Student Learning Outcomes	20	Independent study class size vary each semester depending on number of students needing the knowledge for special techniques for tape recorded interviews.	2020 Fall	Program Review Outline, catalog and schedule updated to better reflect course content.
HUSR 224 C Self-Esteem Strategies Units: 3 Lecture: 3 Laboratory: 0 ACTION: MSP	* Outline Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning	2020 Fall	Program Review Outline updated to better reflect course content.
HUSR 242 C Drugs and Physiology Units: 3 Lecture: 3 Laboratory: 0 ACTION: MSP	* Outline Update * Schedule Description Update * Student Learning Outcomes	45	The primary mode of instruction is lecture and may include discussion and/or group learning	2020 Fall	Program Review Outline and schedule updated to better reflect course content.

HUSR 281 C Prevention Strategies Units: 3 Lecture: 3 Laboratory: 0 ACTION: MSP	* Outline Update * Catalog Description Update * Schedule Description Update * Textbook Update * Student Learning Outcomes	45	The primary mode of instruction is lecture and may include discussion and/or group learning	2020 Fall	Program Review Outline, catalog, schedule and textbooks updated to better reflect course content.
MKT 210 C Consumer Behavior Units: 3 Lecture: 3 Laboratory: 0 ACTION: MSP	* Outline Update * Program Review	45	The primary mode of instruction is lecture and may include discussion and/or group learning	2020 Fall	Program Review Outline updated to better reflect course content.
PHIL 135 C Social and Political Philosophy Units: 3 Lecture: 3 Laboratory: 0 ACTION: MSP	* Outline Update * Catalog Description Update * Schedule Description Update * Advisory revalidated * Textbook Update * Student Learning Outcomes	45	The primary mode of instruction is lecture and may include discussion and/or group learning	2020 Fall	Program Review Outline, catalog, schedule and textbooks updated to better reflect course content.
PHIL 172 C Critical Thinking and Writing Units: 3 Lecture: 3 Laboratory: 0 ACTION: MSP	* Prerequisite revalidated * Textbook Update	27	Extensive Writing: Evaluation mostly through writing assignments with a minimum of 6000 to 8000 words.	2020 Fall	Program Review Textbooks updated to better reflect course content.
SOC 102 C Social Problems Units: 3 Lecture: 3 Laboratory: 0 ACTION: MSP	* Catalog Description Update * Advisory revalidated * Textbook Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning	2020 Fall	Program Review Catalog and textbooks updated to better reflect course content.