

**CYPRESS COLLEGE  
CURRICULUM COMMITTEE  
Tuesday, November 27, 2018  
3:00 p.m.**

**MINUTES**  
(approved 12-4-18)

**PRESENT:** Silvie Grote (chair), Allison Gotoh, Jane Jepson, Danny Lind, Marcus McMillan, Joseph Melodia, Joyce Peacock, Jacquelyn Rangel, Ann Solis, Carlos Urquidi, Jane Walker

**ABSENT:** Mike Kasler, Kathleen Reiland

**GUESTS:** Holly Iris, Laurie Triefenbach, David Soto

**Recorder:** Terry Carpenter

**Call to Order:** by Silvie Grote at 3:05 pm

**Establish Quorum and Acknowledge Alternates**

**Adoption of the Agenda: MSP as is**

**Approval of *November 20, 2018 minutes*: MSP 9-0-2**

**Public Commentary (3 minutes per speaker):**

Danny commented regarding the discussion at the last meeting and that Administration approvals should not hold up the approval process and prevent a faculty vote. The local curriculum approval process will be discussed further.

**Chair Report**

Jacky provided an update on the progress of submitted programs and distributed a handout with all the current information. She has also emailed faculty with the UC Transfer decisions that were recently approved and very few were denied.

Silvie provided additional information from the Regional South Curriculum meeting she attended recently. Guided Pathways need to be discussed at the Curriculum meetings.

Jacky asked about the Catalog addendum and Laurie said they will be out tomorrow.

The previously discussed Catalog timelines will be out and distributed by Laurie soon and Laurie will begin the catalog changes in February. She will start working on the last three years worth of data in December.

Jane reported on the Guided Pathways and AB705 workshop that she attended today. Cypress is moving forward on the multiple items that we are dealing with and everything is going well. Bakersfield is very progressive about Guided pathways and part of today's discussion involved brainstorming ideas for the Title 5 grant related to Guided Pathways. Silvie reported that JoAnna has hired Nicola Perry who will serve as a facilitator for our local Guided Pathway process. Our liaison will be Jane Jepson for Guided Pathways as our Curriculum Representative.

**Distance Education rubric vote**

The committee decided to postpone the vote until the meeting next Tuesday.

**ACTION: MSP**

**Local curriculum approval process revision vote**

There is a variety of local curriculum approval processes that have been discussed at the ASCCC Fall Plenary and Regional Curriculum meeting. The Senate and has asked the committee to review our Curriculum approval process.

Silvie asked the committee if they would rather examine our local curriculum process in the meetings and then the Reps would discuss it with their departments and provide recommendations or whether there should be a larger Senate subcommittee formed including Department Chairs. The Reps decided they would prefer to vet at the meetings and then check with their areas Department Chairs and Division faculty and provide feedback in early spring.

Motion that the Reps will operate as a subcommittee of the Senate and review the process.

**ACTION: MSP**

**Other**

Question regarding notification on speakers that will attend the Curriculum meeting and if that can be sent out to all faculty interested. Silvie answered that these are only quick 10 minutes presentations and that many times they cannot attend the scheduled meeting and reschedule so it would be difficult to inform others. The Reps will be informed about any changes. Silvie will look into the timeline and posting of agendas.

REVISED DEGREES/CERTIFICATES					
DEGREE			EFF DATE	JUSTIFICATION	
Air Conditioning/ Refrigeration  <b>ACTION: MSP</b>	<b>Commercial Air Conditioning Certificate</b>		2019 Fall	Title change on AC/R 115 and units from 2 to 3 Removed AC/R 125 C, AC/R 135 C and AC/R 036 C Added AC/R 106 C  Total units from 25 to 24	
	Required courses are listed in suggested sequence:				
		Units			
	AC/R100 C	Principles of Thermodynamics and Heat Transfer			3
	AC/R110 C	Air Conditioning I			3
	AC/R120 C	Piping Practice, Tools and Safety			2
	AC/R137 C	Blueprints and Dimension Analysis			2
	AC/R105 C	Electricity for Air Conditioning and Refrigeration I			3
	AC/R106 C	Electricity for Air Conditioning and Refrigeration II			3
	AC/R115 C	Gas Heat Transfer Systems			3
	AC/R145 C	Load Calculations for Heating and Cooling			2
AC/R205 C	Commercial Air Conditioning	3			
	Total Units	24			