CYPRESS COLLEGE CURRICULUM COMMITTEE Tuesday, October 16, 2018 3:00 p.m.

MINUTES

(approved 10-23-18)

PRESENT: Silvie Grote (chair), Allison Gotoh, Jane Jepson, Danny Lind,

Marcus McMillan, Joseph Melodia, Joyce Peacock, Jacquelyn Rangel, Kathleen Reiland, Ann Solis, Patrick Tuufuli, Carlos Urquidi, Jane Walker

ABSENT: Mike Kasler

GUESTS: Holly Iris, Laurie Triefenbach, Kathy Wada, Alison Robertson,

Eldon Young

Recorder: Terry Carpenter

Call to Order: by Silvie Grote at 3:07 pm

Approval of October 9, 2018 minutes: MSP

Chair Report

Kathy Wada was introduced and she provided a Power Point Presentation about Guided Pathways ESL Milestone Certificates. This is a new innovation and would make ESL Certificates possible. These would align with AB705 and the principles of Guided Pathways. Kathy distributed information that included many examples of SEM, Business/CIS, Kinesiology, Language Arts, Health Science, and CTE proposed Cypress College Guided Pathways Milestone Certificates.

The committee was asked if they have any presenters they would like to come and speak at the curriculum meetings. Kathleen McAlister will be speaking about changes to Distance Education at a future meeting. Please let Silvie know if you think of anyone that you would like to have speak at a meeting.

Silvie attended the Regional area D meeting last Saturday and shared with the committee the resolutions in progress. She reviewed the ones related to Curriculum. These will be voted on in November at the Plenary Session.

Silvie reported on the DCCC meeting from last Friday. The discussion about the software process included that the District will provide, in writing, a timeline, background and details before Oct. 26. The next demo meeting is scheduled for Monday, October 22 from 10:00 am -3:00 pm at the District. Silvie read the names of a few Cypress faculty who will attend this demo.

The fall curriculum meeting dates were reviewed and Silvie asked if there were any items that needed to be submitted late, please do so in the next two weeks. The review process will be discussed at a future meeting.

Jacky provided an update and a spreadsheet handout on the Program Submissions to the State.

Laurie commented that in her Tech Review she made suggestions regarding the schedule descriptions needing more information details and the various ways the prerequisite language is listed in the Catalog Description. Ex: with a minimum grade of "C" or with a grade of "C" or better. She asked the committee what language they prefer and there was discussion about the differences in Curricunet in the prerequisite screen and the catalog/schedule description boxes. The screens will be checked in Curricunet to see what can be changed.

NEW COURSES						
COURSE ID	ACTION TAKEN	CLASS SIZE		EFF DATE	JUSTIFICATION	
DANC 147 C Costume Design for Dance Units:3 Lecture:1 Laboratory:6 ACTION: MSP	* New Course * Prerequisite:None * UC/CSU Transfer * AAGE: Area C1 * CSUGE: Area C1 * IGETC: Area: 3A ACTION: MSP	20		2019 Fall	Proposed for transfer. The course will be in a series of design and technical aspects of dance.	
DANC 149 C Light Design for Dance Units:3 Lecture:1 Laboratory:6 ACTION: MSP	* New Course * Prerequisite:None * UC/CSU Transfer * AAGE: Area C1 * CSUGE: Area C1 * IGETC: Area: 3A ACTION: MSP	20		2019 Fall	The course will be part of the technical course series that will be in a CTE certificate.	
DANC 151 C Dance and Technology Units:2 Lecture:1 Laboratory:3 ACTION: MSP	* New Course * Prerequisite:None * UC/CSU Transfer * AAGE: Area C1 * CSUGE: Area C1 * IGETC: Area 3A ACTION: MSP	20		2019 Fall	Technology and dance are the field of the future. A comprehensive understanding of the moving body is a requirement to teach this course. We need to prepare our students for the work place.	

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
COMM 340 C Communication for Health Services Units: 3 Lecture: 3 Laboratory: 0 ACTION: MSP	* Outline Update * Schedule Description Update * Title change * Prerequisite revalidated * Advisories revalidated * Textbook Update	20	The Cypress College Baccalaureate Advisory Group recommends a maximum of 20 students for a seminar-style course to allow for in- depth class discussion and student presentations	2019 Fall	Outline, schedule, title and textbook updated to better reflect course content.
ESL 051 C Intermediate Pronunciation Units: 2 Lecture: 2 Laboratory: 0	* Outline Update * Catalog Description Update * Schedule Description Update *Prerequisite revalidated * Textbook Update * Student Learning Outcomes	20	ESL classes are designed to provide specialized instruction and extensive individualized feedback for non-native learners of English. Class time focuses on individualized instruction, student presentation time, and/or group learning. Students are engage in practicing second language skills, and the instructor monitors and provides each student individual instruction as the class proceeds. Classes at lower levels need more individualized feedback than classes with advanced students.	Fall	Program Review Outline, catalog, schedule and textbook updated to better reflect course content.
ESL 052 C Intermediate ESL Grammar 1 Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Catalog Description Update * Schedule Description Update * Prerequisites revalidated * Distance Education removed * Textbook Update * Student Learning Outcomes	25	ESL classes are designed to provide specialized instruction and extensive individualized feedback for non-native learners of English. Students are engaged in practicing second language skills, and the instructor monitors and provides each student individual instruction as the class proceeds. Classes at lower levels need more individualized feedback than classes with advanced students. "Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds. Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics	Fall	Program Review Outline and textbook updated to better reflect course content.

EGI 052 C	* O-41: - II- 1-4-	25	ESL classes are designed to	2010	D
ESL 053 C	* Outline Update	25	provide specialized instruction		Program Review
Intermediate ESL	* Catalog		and extensive individualized feedback for non-native learners		Outline and textbook
Grammar 2	Description Update		of English. Students are engaged		updated to better reflect
Units: 3	* Schedule		in practicing second language skills, and the instructor monitors		course content.
Lecture: 3	Description Update		and provides each student		
Laboratory: 0	* Prerequisites		individual instruction as the class		
	revalidated		proceeds. Classes at lower levels need more individualized		
	* Distance		feedback than classes with		
	Education removed		advanced students. "Most of the time the students are engaged in		
	* Textbook Update		practicing the skill(s) they are		
	* Student Learning		learning and the instructor gives each student individual instruction		
	Outcomes		as the class proceeds. Class time		
			focuses on individualized		
			instruction, student presentation time, and/or group learning.		
			Requires three or more writing		
			assignments using advanced analytical and critical thinking		
			skills. Writing assignments are		
ACTION: MSP			assessed for critical thinking, conceptual understanding,		
			structure, style and mechanics		
ESL 054 C	* Outline Update	20	ESL classes are designed to	2019	Program Review
Intermediate	* Catalog		provide specialized instruction and extensive individualized	Fall	Outline, catalog,
Academic Oral	Description Update		feedback for non-native		schedule and textbook
Skills NNS	* Schedule		learners of English. Class		updated to better reflect
Units: 2	Description Update		time focuses on individualized instruction, student		course content.
Lecture: 2	* Prerequisite		presentation time, and/or		
Laboratory: 0	change to eligibility		group learning. Students are		
•	for ESL 081 C or		engage in practicing second language skills, and the		
	higher		instructor monitors and		
	* Textbook Update		provides each student		
	1		individual instruction as the		
			class proceeds. Classes at lower levels need more		
			individualized feedback than		
ACTION: MSP			classes with advanced		
	* O .1' TT 1 .	20	students. ESL classes are designed to	2010	D :
ESL 062 C	* Outline Update	30	provide specialized instruction		Program Review
Advanced ESL	* Catalog		and extensive individualized feedback for non-native learners	Fall	Outline and textbook
Grammar 1	Description Update		of English. Students are engaged		updated to better reflect
Units: 3	* Schedule		in practicing second language		course content.
Lecture: 3	Description Update		skills, and the instructor monitors and provides each student		
Laboratory: 0	* Prerequisites		individual instruction as the class		
	revalidated		proceeds. "Class time focuses on individualized instruction, student		
	* Distance		presentation time, and/or group		
	Education removed		learning. Requires three or more writing assignments using		
	* Textbook Update		advanced analytical and critical		
	* Student Learning		thinking skills. Writing assignments are assessed for		
	Outcomes		critical thinking, conceptual		
ACTION: MSP			understanding, structure, style and mechanics		
		<u> </u>	mechanics]	

EGI. 0.02 G	1 O 1 II I	20	ECI alassas are designed to	2010	D .
ESL 063 C	* Outline Update	30	ESL classes are designed to provide specialized instruction	2019	Program Review
Advanced ESL	* Catalog		and extensive individualized	Fall	Outline and textbook
Grammar 2	Description Update		feedback for non-native learners of English. Students are engaged		updated to better reflect
Units: 3	* Schedule		in practicing second language		course content.
Lecture: 3	Description Update		skills, and the instructor monitors and provides each student		
Laboratory: 0	* Prerequisites		individual instruction as the class		
	revalidated		proceeds. "Class time focuses on individualized instruction, student		
	* Distance		presentation time, and/or group		
	Education removed		learning. Requires three or more writing assignments using		
	* Textbook Update		advanced analytical and critical		
	* Student Learning		thinking skills. Writing assignments are assessed for		
	Outcomes		critical thinking, conceptual		
ACTION: MSP			understanding, structure, style and mechanics		
ESL 064 C	* Outline Update	20	ESL classes are designed to	2019	Program Review
Advanced Academic	* Catalog		provide specialized instruction and extensive individualized	Fall	Outline, catalog,
Oral Skills NNS	Description Update		feedback for non-native		schedule and textbook
Units: 2	* Schedule		learners of English. Class		updated to better reflect
Lecture: 2	Description Update		time focuses on individualized instruction, student		course content.
Laboratory: 0	* Prerequisites		presentation time, and/or		
	revalidated		group learning. Students are		
	* Textbook Update		engage in practicing second language skills, and the		
	_		instructor monitors and		
			provides each student		
			individual instruction as the class proceeds. Classes at		
			lower levels need more		
			individualized feedback than		
ACTION: MSP			classes with advanced		
ESL 066 C	* Outline Update	30	students. ESL classes are designed	2010	Program Review
Advanced ESL	* Catalog	30	to provide specialized	Fall	Outline, catalog,
Reading	Description Update		instruction and	1'all	schedule and textbook
Units: 3	* Schedule		individualized feedback		updated to better reflect
Lecture: 3	Description Update		for non-native learners		
Laboratory: 0	* Prerequisites		of English. Class time		course content.
Laboratory. 0	revalidated		focuses on		
	* Textbook Update		individualized		
	Textbook opuate		instruction, student		
ACTION: MSP			presentation time, and/or		
	* O-41: II 1 4	25	group learning.	2010	D D '
JAPN 100 C	* Outline Update	35	While the instructor does lecture, much of the class	2019 E-11	Program Review
Spoken Japanese for			time focuses on discussion,	Fall	Outline and textbook
Beginners	Description Update		group learning, and/or		updated to better reflect
Units: 3	* Textbook Update		formal/informal student		course content.
Lecture: 3			presentations. Evaluation		
Laboratory: 0			primarily through objective exams. Writing		
			assignments are assessed		
ACTION, MCD			mostly for concepts and		
ACTION: MSP			structure.		

JAPN 101 C	* Outline Update	35	While the instructor does	2019	Program Review
Elementary Japanese	_		lecture, much of the class	Fall	Outline and textbook
I	Description Update		time focuses on discussion,	ı anı	updated to better reflect
Units: 5	* Schedule		group learning, and/or		course content.
Lecture: 5	Description Update		formal/informal student presentations. Evaluation		course content.
Laboratory: 0	* Textbook Update		primarily through objective		
Laboratory. 0	* Student Learning		exams. Writing		
	Outcomes		assignments are assessed		
ACTION: MSP	Outcomes		mostly for concepts and structure.		
JAPN 102 C	* Outline Update	35	While the instructor does	2019	Program Review
Elementary Japanese	* Catalog		lecture, much of the class	Fall	Outline and textbook
II	Description Update		time focuses on discussion, group learning, and/or		updated to better reflect
Units: 5	* Prerequisite		student presentations.		course content.
Lecture: 5	change and		Evaluation primarily		
Laboratory: 0	revalidated		through objective exams.		
	* Textbook Update		Writing assignments are		
	* IGETC: Area 3B		assessed mostly for concepts and structure.		
ACTION: MSP	ACTION: MSP		concepts and structure.		
JAPN 200 C	* Outline Update	30	Class time focuses on	2019	Program Review
Conversational	* Catalog Description		individualized	Fall	Outline and textbook
Japanese	Update		instruction, student		updated to better reflect
Units: 2	* Prerequisite		presentation time,		course content.
Lecture: 2	revalidated		and/or group learning.		
Laboratory: 0	* Textbook Update				
	* Student Learning Outcomes				
	* IGETC: Area 3B				
	and Area 6A				
	* AAGE: Area C2				
ACTION: MSP	ACTION: MSP				
JAPN 201 C	* Outline Update	35	While the instructor does	2019	Program Review
Study of Kanji	* Catalog Description		lecture, much of the class	Fall	Outline, catalog and
Units: 3	* Schedule Description		time focuses on discussion, group learning and/or		textbook updated to
Lecture: 3	Update		formal/informal student		better reflect course
Laboratory: 0	* Repeatability		presentations. Evaluation		content.
	removed		primarily through objective		
	* Prerequisites revalidated and revision		exams. Writing assignments are assessed		
	to a minimum grade		mostly for concepts and		
	of "C" in JAPN 101 C		structure.		
	or JAPN 102 C				
ACTION: MSP	* Textbook Update				
JAPN 203 C	* Outline Update	30	lindividualizad instruction	2019	Program Review
Intermediate	* Catalog		individualized instruction, student presentation time,	Fall	Outline, catalog and
Japanese III	Description Update		and/or group learning.		textbook updated to
Units: 4	* Prerequisite		Requires three or more		better reflect course
Lecture: 4	wording change and		writing assignments using advanced analytical and		content.
Laboratory: 0	revalidated		critical thinking skills.		
	* Textbook Update		Writing assignments are		
			assessed for critical thinking, conceptual understanding,		
ACTION: MSP			structure, style and mechanics.		

JAPN 204 C	* Outline Update	30	Class time focuses on	2019	Program Review
Intermediate	* Catalog		individualized	Fall	Outline, catalog and
Japanese IV	Description Update		instruction, student		textbook updated to
Units: 4	* Prerequisite		presentation time,		better reflect course
Lecture: 4	wording change and		and/or group learning		content.
Laboratory: 0	revalidated				
ACTION: MSP	* Textbook Update				

		REVISED DEGREES/CERTIFI	CATE	S	
DEGREE				EFF DATE	JUSTIFICATION
Anthropology	Associate in Required Co	n Arts Degree Anthropology ourses			Changing ANTH 211 C to ANTH 212 C
			Units		
ACTION:	ANTH101 C	Biological Anthropology	3		No total unit change
MSP		or			
	ANTH101HC	Honors Biological Anthropology	3		
	ANTH101LC	Biological Anthropology Lab	1		
	ANTH102 C	Cultural Anthropology	3		
		or			
	ANTH102HC	Honors Cultural Anthropology	3		
	ANTH103 C	Introduction to Archaeology	3		
		or			
	ANTH106 C	Human Prehistory and Ancient Civilizations	3		
	ANTH105 C	Introduction to Linguistic Anthropology	3		
	Six (6) units or	more from the following Anthropology Elective Courses			
			Units		
	ANTH103 C	Introduction to Archaeology	3		
		or			
	ANTH106 C	Human Prehistory and Ancient Civilizations	3		
	ANTH104 C	Comparative Cultures	3		
	ANTH107 C	Magic, Witchcraft and Religion	3		
	ANTH121 C	Native North America	3		
	ANTH208 C	Anthropology of Death	3		
	ANTH210 C	Introduction to Forensic Anthropology	3		
	ANTH212 C	Applied and Practicing Anthropology	3		
	ANTH225 C	Ancient Cultures of Mexico and Central America	3		
	ANTH231 C	Field Course in Archaeology I	3		
	ANTH232 C	Field Course in Archaeology II	3		
	Total Units		19		

Anthropology	Associate in Required Core	n Arts in Anthropology for Transfer e: 9 units	Units	2019 Fall	Changing ANTH 211 C to ANTH 212 C
	ANTH101 C	Biological Anthropology	3		
ACTION:		or			No total unit change
MSP	ANTH101HC	Honors Biological Anthropology	3		8
	ANTH102 C	Cultural Anthropology	3		
		or			
	ANTH102HC	Honors Cultural Anthropology	3		
	ANTH103 C	Introduction to Archaeology	3		
		units minimum from the following (ANTH 101LC plus one other			
			Units		
	ANTH101LC	Biological Anthropology Lab	1		
		and			
	ANTH105 C	Introduction to Linguistic Anthropology	3		
		or			
	ANTH106 C	Human Prehistory and Ancient Civilizations	3		
	ANTH107 C	Magic, Witchcraft and Religion	3		
	ZHVIIIO7 C	or			
	ANTH121 C	Native North America	3		
	ANTHIZIC		3		
	1	or			
MATH1	MATH120 C	Introduction to Probability and Statistics	4		
		or			
	PSY161 C	Probability and Statistics-Social Sciences	4		
		or			
	PSY161HC	Honors Probability and Statistics-Social Sciences	4		
		or			
	SOC161 C	Probability and Statistics-Social Sciences	4		
		or			
	SOC161HC	Honors Probability and Statistics-Social Sciences	4		
	List B - Select 3	3-4 units minimum from List A courses not already taken.			
	List C - Select 3 ur	nits minimum from List A courses not already taken, or from the form			
			Units		
	ANTH104 C	Comparative Cultures	3		
		or			
	ANTH210 C	Introduction to Forensic Anthropology	3		
		or			
	ANTH208 C	Anthropology of Death	3		
		or			
	ANTH225 C	Ancient Cultures of Mexico and Central America	3		
		or			
	ANTH212 C	Applied and Practicing Anthropology	3		
		or			
	ANTH231 C	Field Course in Archaeology I	3		
		or			
	ANTH232 C		3		
	Total Units	.63	19 - 21		

	REVISED DEGREES/CERTIFICATES						
DEGREE			EFF DATE	JUSTIFICATION			
Mortuary Science	Bachelor in Science Degree in Funeral Service	2019 Fall	Title change on COMM 340 C				
	Prerequisite - Associate Degree from ABFSE-Actioneral Service/Mortuary Science Program (41-5			No total unit change			
ACTION: MSP	in the major)	nits		To total unit enange			
	Acceptance into Baccalaureate degree pilot program	ints					
	Embalmer License						
	and Funeral Director License						
	Funeral Service Practitioner certification						
		:11					
	Required upper division major courses (32 units) of which 12 unit be from MORT 497 C and MORT 498 C	nits					
	MORT402 C Funeral Service Standards of Practice	3					
	MORT430 C Cemetery and Crematory Operations MORT450 C Issues and Trends in Funeral Service	3					
	MORT482 C Clinical Embalming Externship MORT492 C Funeral Service Externship	4					
	MORT 495 C Mortuary Jurisprudence MORT 497 C and MORT 498 C (12 units total)	3					
	Upper division general education courses (9 units minimum) ANTH308 C Anthropology of Death for Mortuary Science	Units					
	COMM340 C Communication for Health Services	3					
	ENGL310 C Advanced Writing in the Health Sciences HS361 C Dying/Death and Grief/Mourning	3					
	PHIL400 C Business Ethics Students can take any upper division general education courses.						
		needs to emphasize communication, computation, or composition.					
	Total Units	41-42					