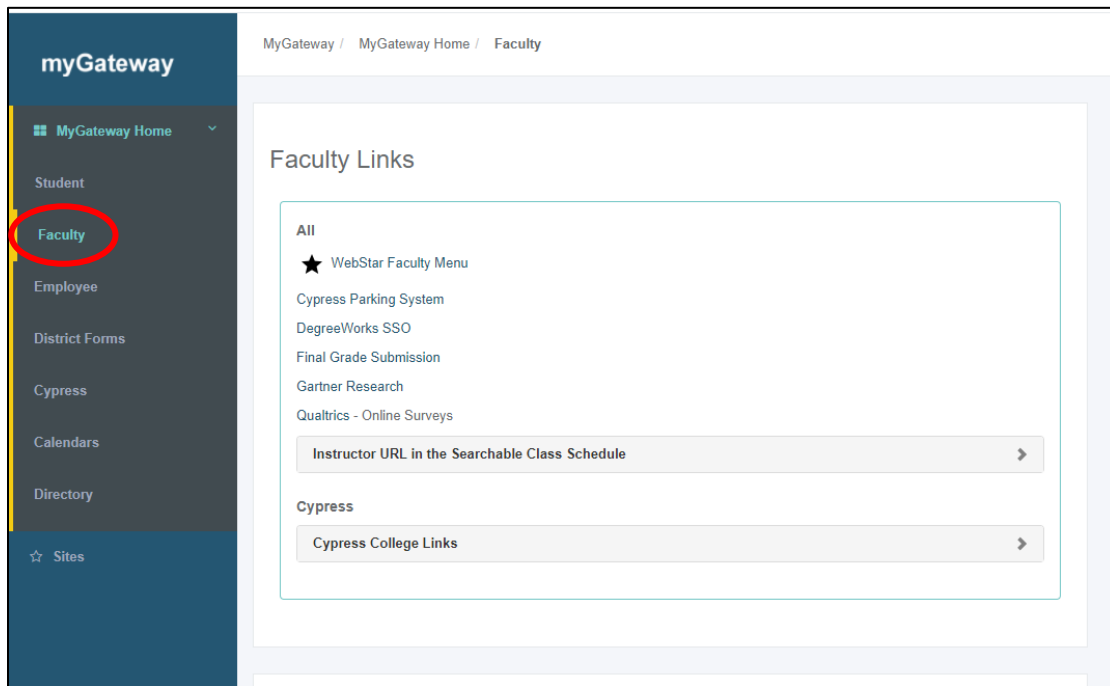
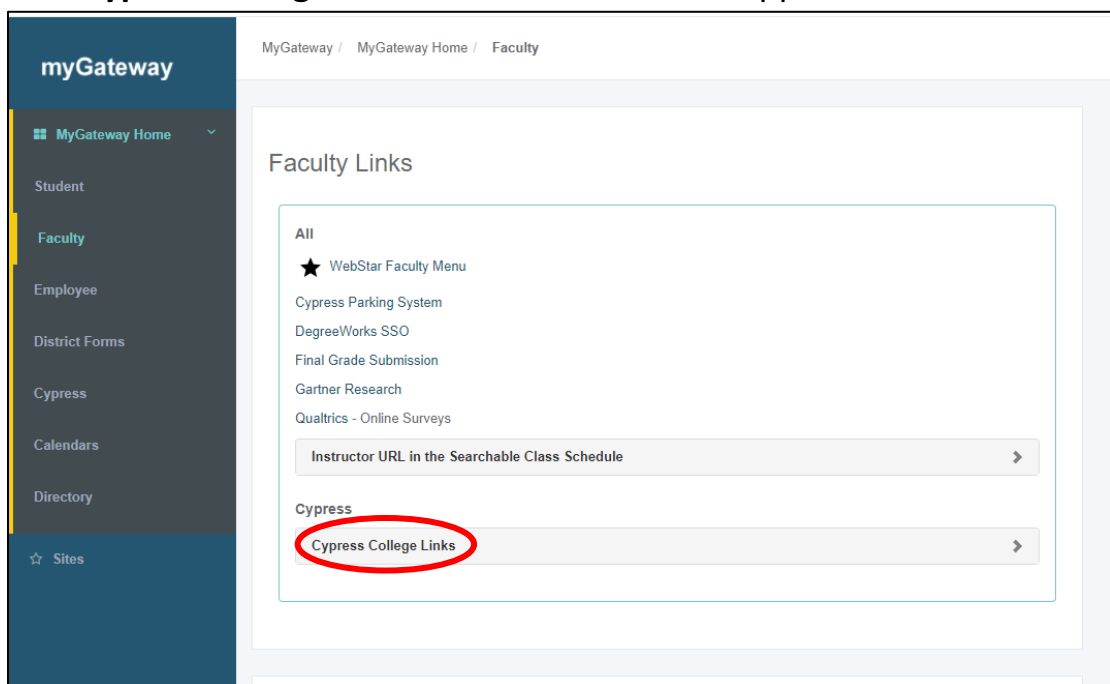


Assessing SLOs Through eLumen

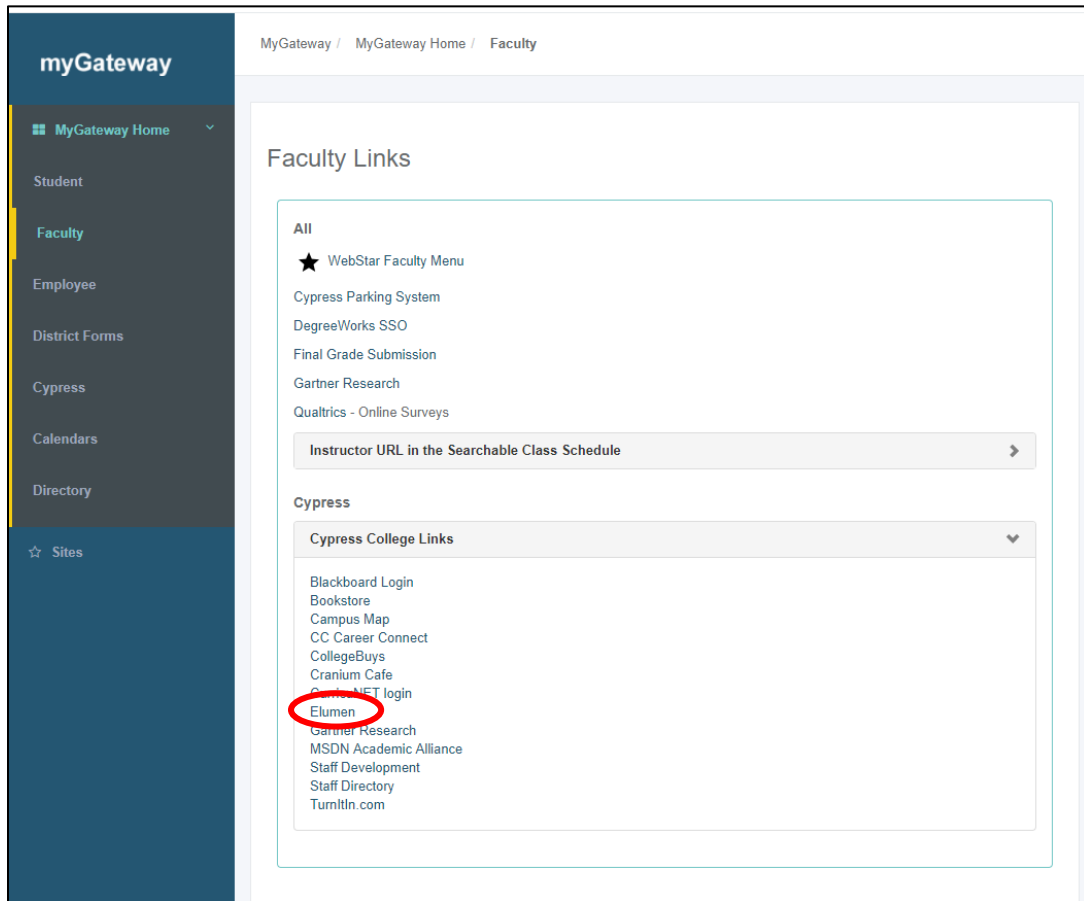
1. Log into **MyGateway** at <https://mg.nocccd.edu/>
2. Click on the **Faculty** tab on the left.



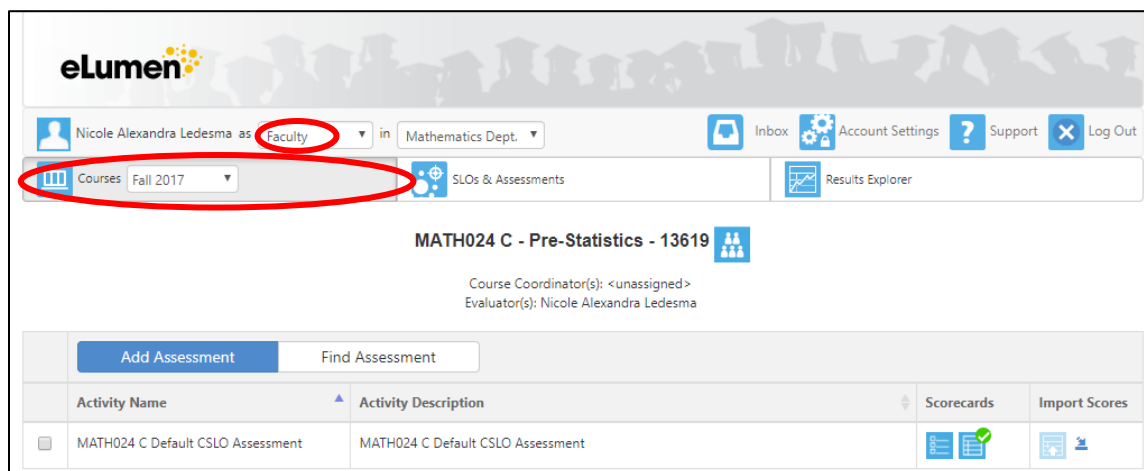
3. Click on **Cypress College Links** for the list of links to appear.



4. Click on **Elumen**.



5. Once you are in eLumen, make sure that it says **Faculty** next to your name. Also, make sure that **Courses** is selected and that the **correct semester** is selected.



6. For the class you would like to assess, click on either icon under **Scorecards**.
- The left icon is “Scorecard View” which is a more condensed form.
 - The right icon is “Rubric View” which gives a more detailed description of the Grading Rubric.

The screenshot shows the eLumen interface for a course. At the top, the user is logged in as Nicole Alexandra Ledesma, Faculty, in the Mathematics Dept. The course is MATH024 C - Pre-Statistics - 13619, with Nicole Alexandra Ledesma as the Evaluator. Below the course name, there are buttons for 'Add Assessment' and 'Find Assessment'. A table lists the assessment 'MATH024 C Default CSLO Assessment'. To the right of the table, the 'Scorecards' button is circled in red, with a sub-menu showing '0/36'.

7. Although many courses have more than one SLO, faculty are **only required to choose one SLO to assess**. All instructors teaching the same course must be assessing the same SLO(s). For any **SLO(s) that you are not assessing**, click the **N/A** box. (Faculty are welcome to assess all of the SLOs; however, only one SLO per course is required.)

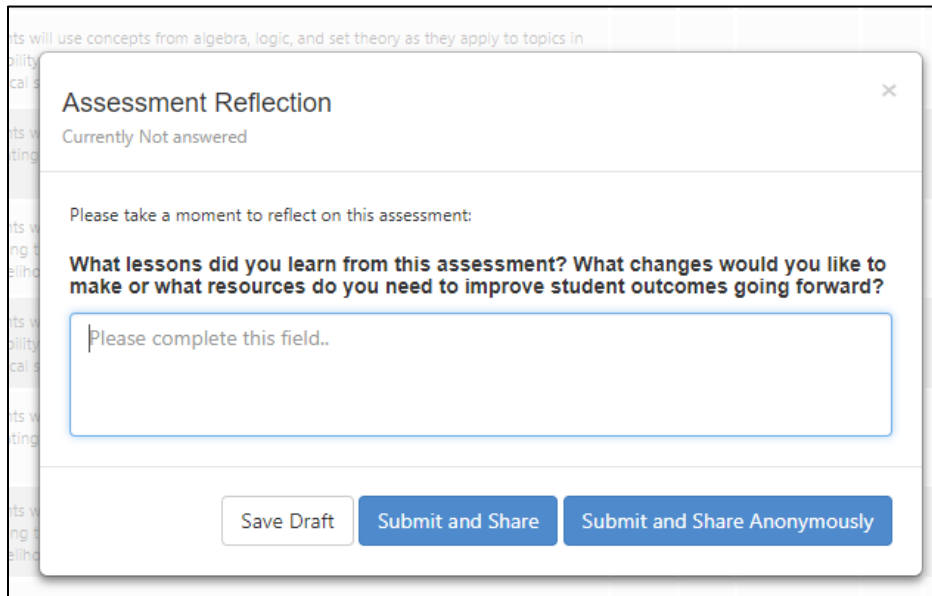
8. Once you have assessed the SLO(s) for each student, click **Save and Continue to Reflection**.

The screenshot shows a table with two SLOs and their scores. The first SLO is 'Students will use counting principles, laws of probability, and probability distributions, including the binomial, uniform, normal, T, F, and Chi-Square distributions to compute the likelihood of events.' The second SLO is 'Students will use concepts from algebra, logic, and set theory as they apply to topics in probability and statistics, and they will become skillful at reading and understanding statistical studies and problems.' The scores are: 4, 3, 2, 1, 0 for the first SLO and 4, 3, 2, 1, 0 for the second SLO. The 'Score total' row shows 20, 9, 4, 1, 2, 0. At the bottom right, the 'Save and Continue to Reflection' button is circled in red.

Students will use counting principles, laws of probability, and probability distributions, including the binomial, uniform, normal, T, F, and Chi-Square distributions to compute the likelihood of events.	4	3	2	1	0	<input type="checkbox"/>	
Students will use concepts from algebra, logic, and set theory as they apply to topics in probability and statistics, and they will become skillful at reading and understanding statistical studies and problems.	4	3	2	1	0	<input type="checkbox"/>	
Score total:	20	9	4	1	2	0	

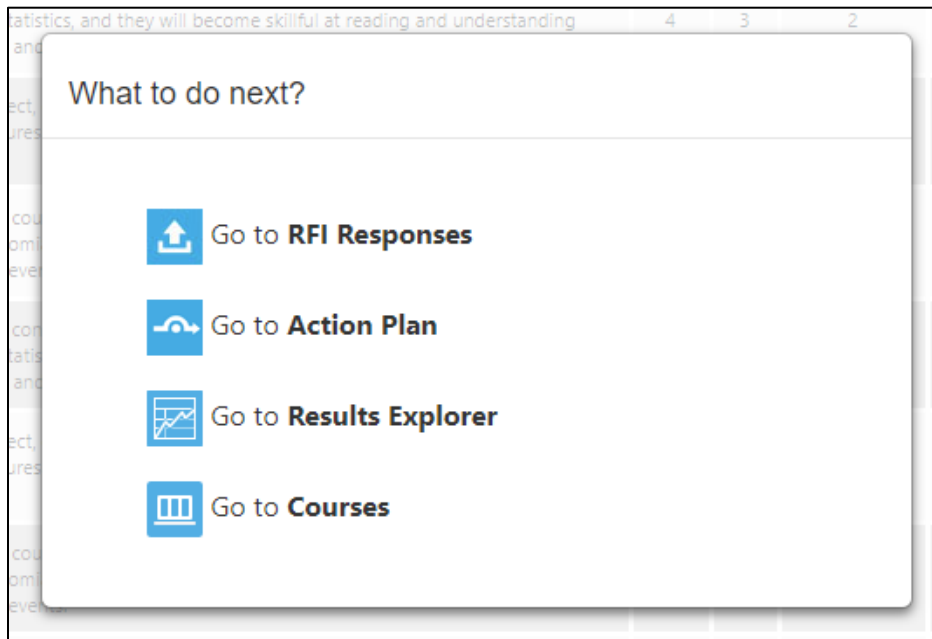
☐ Clear all scores from this scorecard

9. Enter in a **Reflection** of your assessment. Then click on either **Submit and Share** or **Submit and Share Anonymously**.







The image shows a dialog box titled "Assessment Reflection" with a close button (X) in the top right corner. Below the title, it says "Currently Not answered". The main text asks the user to reflect on the assessment: "Please take a moment to reflect on this assessment: What lessons did you learn from this assessment? What changes would you like to make or what resources do you need to improve student outcomes going forward?". There is a large text input field with the placeholder text "Please complete this field..". At the bottom, there are three buttons: "Save Draft", "Submit and Share", and "Submit and Share Anonymously".

10. The following screen will pop up, in which you can select where to go.



The image shows a dialog box titled "What to do next?". It contains four options, each with a blue icon and text:

-  Go to **RFI Responses**
-  Go to **Action Plan**
-  Go to **Results Explorer**
-  Go to **Courses**

11. You can click **Go to Courses** to go back to the Course Screen where you can verify that you have successfully completed the assessment for that class by seeing the icon below next to the class.

The screenshot shows a web interface for a course management system. At the top, there's a header bar with a user profile (Nicole Alexandra Ledesma), a dropdown menu (Faculty), and a department selector (Mathematics Dept.). To the right are links for Inbox, Account Settings, Support, and Log Out. Below the header is a navigation bar with tabs for Courses (selected), SLOs & Assessments, and Results Explorer. The main content area displays the course title 'MATH024 C - Pre-Statistics - 13619' and its coordinator/evaluator information. Below this is a table with two columns: 'Activity Name' and 'Activity Description'. The table contains one row for 'MATH024 C Default CSLO Assessment'. To the right of the table is a 'Scorecards' column with a red circle highlighting a blue icon with a green checkmark. There is also an 'Import Scores' button.

Activity Name	Activity Description	Scorecards	Import Scores
MATH024 C Default CSLO Assessment	MATH024 C Default CSLO Assessment		